

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 19th December 2016 at 1930hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1612/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1612/02 Declarations of pecuniary and local non-pecuniary interest**
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
02.02 To receive requests for dispensations.
- HPC1612/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1612/04 To consider and approve the minutes of the Parish Council meeting held on 21st November 2016.**
- HPC1612/05 Business remaining from previous meetings and ongoing projects**
5.01 Reade Field Improvement Project: general update and survey response update.
5.02 Alton Green Pond update.
5.03 Councillor Training.
- HPC1612/06 Correspondence received requiring a response and new business**
6.01 To consider a response to the Suffolk Minerals and Waste Local Plan consultation.
6.02 To consider a response to the Suffolk Policing review.
6.03 To approve a list of road names for possible future use in the Parish.
6.04 To consider a response to the Carers Allowance consultation.
6.05 To note the resignation of Cllr Meekings and reallocate his responsibilities.
6.06 To consider a response to complaints of speeding on Ipswich Road.
- HPC1612/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer.
7.02 To authorise payments: Mrs F Rolfe (Clerk's salary) £538.88, Mr P Goodchild (Community Caretaker salary) £136.09, Post Office Ltd (HMRC PAYE) £34, Mr J Ambrose (Chairman's allowance) £62.50, Viking Office Supplies (stationery) £87.54, Holmes Plant (Excavator hire) £516 and any others received prior to the meeting.
7.03 To consider and approve the 2017/18 budget.
- HPC1612/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
8.02 To consider planning applications received:
[B/16/01320](#) Installation of 25 metre high lattice communications tower, x 3 No. antennas and x 2 No. dishes with associated ground based apparatus and fenced compound. Alton Water Visitors Centre, Holbrook Road, Stutton, IPSWICH, IP9 2RY
- HPC1612/09 Councillors' reports:**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1612/10 To consider items for future agenda**
- HPC1612/11 Date of next Parish Council meeting 16th January 2017.**

Signed: *Ferial Rolfe* Parish Clerk

Date: 14th December 2016