

## PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 11<sup>th</sup> December 2017 at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC1712/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1712/02 Declarations of pecuniary and local non-pecuniary interest**  
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.  
02.02 To receive requests for dispensations.
- HPC1712/03 Public Forum**  
To receive reports for information from District and County Councillors.  
To receive questions and matters of concern from members of the public who are present.
- HPC1712/04 To consider and approve the minutes of the Parish Council meeting held on 20<sup>th</sup> November 2017.**
- HPC1712/05 Business remaining from previous meetings and ongoing projects**  
5.01 To receive an update on the Speeding Survey  
5.02 To receive an update on the Parking outside the Doctors Surgery  
5.03 To receive an update on the Reade Field Project  
5.04 To receive an update on the last meeting of the Neighbourhood Planning Group
- HPC1712/06 Correspondence received requiring a response and new business**  
6.01 Councillor Vacancy  
6.02 To agree dates for next year's Parish Council Meetings  
6.03 Website Update
- HPC1712/07 Finance**  
7.01 To receive a financial report from the Responsible Financial Officer.  
7.02 To authorise payments: SALC Training Course £26.40, Mrs Goodyear (Clerk's Salary) £544.28, Mr P Goodchild (Community Caretaker salary) £163.30, Post Office Ltd (HMRC PAYE) £40.80, and any others received prior to the meeting.  
7.03 To consider and approve the 2018/19 budget.
- HPC1712/08 Planning**  
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.  
**DC/17/04702** Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT Decision - No development/works shall be commenced above slab level until precise details of the manufacturer and types and colours of the external facing and roofing materials to be used in construction have been submitted to and approved, in writing, by the Local Planning Authority. **Reason** - To secure an orderly and well-designed finish sympathetic to the character of the existing building(s) and in the interests of visual amenity and the character and appearance of the area.  
**DC/17/04918** Land Adjacent to Church Green Cottages Church Hill Holbrook Suffolk IP9 2QP. Outline Planning Application for four detached dwellings. Pending Decision.  
8.02 To consider planning applications received: None
- HPC1712/09 Councillors' reports:**  
09.01 To note Councillors' activities since the last meeting.  
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1712/10 To consider items for future agenda**
- HPC1712/11 Date of next Parish Council meeting 15<sup>th</sup> January 2018.**

Signed:

*Linda Goodyear*

Parish Clerk

Date: 5<sup>th</sup> December 2017