

## PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 15<sup>th</sup> January 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC1801/01** **Apologies:** To receive and consent to accept any apologies for absence.
- HPC1801/02** **Declarations of pecuniary and local non-pecuniary interest**  
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.  
02.02 To receive requests for dispensations.
- HPC1801/03** **Public Forum**  
To receive reports for information from District and County Councillors.  
To receive questions and matters of concern from members of the public who are present.
- HPC1801/04** **To consider and approve the minutes of the Parish Council meeting held on 11<sup>th</sup> December 2017.**
- HPC1801/05** **Business remaining from previous meetings and ongoing projects**  
5.01 To receive an update on the Reade Field Project  
5.02 To receive an update on the Neighbourhood Plan  
5.03 To receive an update on the PCSO request  
5.04 To receive an update on the Councillor Vacancy
- HPC1801/06** **Correspondence received requiring a response and new business**  
6.01 Suffolk Legal Business Unit – Future Notification of Road Closures and Restrictions  
6.02 To consider the proposal to fully merge Babergh and Mid Suffolk District Councils and agree a response
- HPC1801/07** **Finance**  
7.01 To receive a financial report from the Responsible Financial Officer.  
7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £544.28, Mr P Goodchild (Community Caretaker salary) £81.65, HMRC PAYE £16.20, and any others received prior to the meeting.
- HPC1801/08** **Planning**  
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.  
**DC/17/04918** Land Adjacent to Church Green Cottages Church Hill Holbrook Suffolk IP9 2QP. Outline Planning Application for four detached dwellings – **Refused**  
**DC/17/06206** Solarium Ipswich Road Holbrook Ipswich Suffolk IP9 2QT. Discharge of Conditions for Application B/17/00042/FUL- Condition 3 (Agreement of Materials) – **Granted**  
**DC/17/03404** Wisteria House Ipswich Road Holbrook Ipswich Suffolk IP9 2QR. Erection of one and half storey dwelling and severance of garden (including demolition of post office) - **Granted**  
**DC/17/05448** Oak Lodge Harkstead Road Lower Holbrook Ipswich Suffolk IP9 2RJ. Removal of pitched roof to rear extension and form roof terrace - **Granted**  
8.02 To consider planning applications received:  
**DC/17/06037** – Erection of 30 Dwellings. Land to the North of Woodlands Road, Holbrook, Ipswich, IP9 2PS. Deadline 16<sup>th</sup> January 2018.  
**DC/17/05819** – Erection of Dwelling and garage utilising shared vehicular access. Foxgloves, Harkstead Road, Lower Holbrook, Ipswich, IP9 2RJ. Deadline 17<sup>th</sup> January 2018  
**DC/17/06264** – Erection of a two-storey extension and porch. 1 Alton Green, Holbrook, Ipswich, Suffolk, IP9 2RN – Deadline 23<sup>rd</sup> January 2018  
**DC/17/06266** – Erection of a two-storey extension. 2 Alton Green, Holbrook, Ipswich, Suffolk, IP9 2RN – Deadline 23<sup>rd</sup> January 2018
- HPC1801/09** **Councillors' reports:**  
09.01 To note Councillors' activities since the last meeting.  
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1801/10** **To consider items for future agenda**  
10.01 Parking concerns in the village
- HPC1801/11** **Date of next Parish Council meeting 19<sup>th</sup> February 2018 at 7.30pm.**

Signed:

*Linda Goodyear*

Parish Clerk

Date: 9<sup>th</sup> January 2018