

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 24th April 2017 at 1930hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1704/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1704/02 Declarations of pecuniary and local non-pecuniary interest**
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
02.02 To receive requests for dispensations.
- HPC1704/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1704/04 To consider and approve the minutes of the Parish Council meeting held on 20th March 2017.**
- HPC1704/05 Business remaining from previous meetings and ongoing projects**
5.01 Reade Field Improvement Project update.
5.02 Speeding issues update.
5.03 To consider quotes received for grass cutting on the Reade Field.
5.04 Alton Green update including actions taken regarding tree work.
5.05 Update on Clench Road phone box project.
5.06 Update on approach to Costa for funding.
- HPC1704/06 Correspondence received requiring a response and new business**
6.01 To consider a response to the Housing White Paper.
6.02 To note the outcome of Babergh District Council's call for sites.
- HPC1704/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer.
7.02 To authorise payments: Mrs F Rolfe (Clerk's Salary) £544.28, Mr P Goodchild (Community Caretaker salary) £163.30, Post Office Ltd (HMRC PAYE) £40.80, Community Action Suffolk (membership donation) £30, Eon (Pavilion Electricity bill) £11.93, Suffolk Association of Local Councils (Training course) £19.20 and any others received prior to the meeting.
- HPC1704/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed and to approve the minutes of the Planning Committee meeting held on 3rd April 2017.
8.02 To consider planning applications received:
B/17/00908 Wisteria House, Ipswich Road, Holbrook IP9 2QR: Erection of single storey front and side extensions (following demolition of existing).
- HPC1704/09 Councillors' reports:**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1704/10 To consider items for future agenda**
- HPC1704/11 Date of next Parish Council meeting 15th May 2017.**

Signed: *Ferial Rolfe*

Parish Clerk

Date: 19th April 2017