

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 20th November 2017 at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1711/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1711/02 Declarations of pecuniary and local non-pecuniary interest**
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
02.02 To receive requests for dispensations.
- HPC1711/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1711/04 To consider and approve the minutes of the Parish Council meeting held on 16th October 2017.**
- HPC1711/05 Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the Reade Field project.
5.02 To receive an update on the streetlight report.
- HPC1711/06 Correspondence received requiring a response and new business**
6.01 To note the resignation of Cllr Springall and the subsequent casual vacancy process.
6.02 To agree a response to the Local Government Boundary Commission draft recommendations for ward boundary changes.
6.03 To note the potential impact of the Data Protection Bill.
6.04 To agree and adopt the following policies: Sickness and absence, staff appraisal, discipline, grievance.
- HPC1711/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer.
7.02 To authorise payments: Eon (Pavilion electricity bill) £10.08, Vertas (Reade Field Q3 cutting) £190.69, Suffolk Preservation Society (subscription) £30, Earth Anchors (Litter bins) £1,636.80, Holbrook Village Hall (hire) £15, M&D Cordle (Alton Green cutting) £120, Anglian Water (Pavilion water bill) £46.11 and any others received prior to the meeting.
- HPC1711/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed, and to approve the minutes of the Planning Committee meeting held 15th November 2017.
8.02 To consider planning applications received:
DC/17/05459 16 Firebronds Road, Holbrook, Ipswich, Suffolk IP9 2TP: Erection of two storey rear extension (following demolition of conservatory).
DC/17/05448 Oak Lodge, Harkstead Road, Lower Holbrook, IP9 2RJ: Removal of pitched roof to rear extension and form roof terrace.
- HPC1711/09 Councillors' reports:**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1711/10 To consider items for future agenda**
- HPC1711/11 Date of next Parish Council meeting 11th December 2017.**

Signed: *F Rolfe*

Parish Clerk

Date: 14th November 2017