

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 16th April 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1804/01** **Apologies:** To receive and consent to accept any apologies for absence.
- HPC1804/02** **Declarations of pecuniary and local non-pecuniary interest**
02.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
02.02 To receive requests for dispensations.
- HPC1804/03** **Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1804/04** **To consider and approve the minutes of the Parish Council meeting held on 19th March 2018.**
- HPC1804/05** **Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Project
5.03 To receive an update on the Neighbourhood Plan
5.04 To receive an update on the arrangements for the Annual Parish Meeting
- HPC1804/06** **Correspondence received requiring a response and new business**
6.01 Approval of the Vertas Grounds Maintenance Contract 2018/19
- HPC1804/07** **Finance**
7.01 To receive a financial report from the Responsible Financial Officer.
7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £544.28, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Travel Expenses £18.90, SALC (Clerks Training) £60.00, SALC and NALC Annual Subscription £610.33, Suffolk County Council (Street Lighting and Maintenance) £4,100.59 and any others received prior to the meeting.
- HPC1804/08** **Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/17/06037 – Erection of 30 Dwellings. Land to the North of Woodlands Road, Holbrook, Ipswich, IP9 2PS. **Pending Decision**
DC/18/00254 - Romney Lodge, Alton Green, Holbrook, Ipswich Suffolk IP9 2RN. Erection of single storey side extension and porch extension (following removal of existing conservatory). **Granted**
DC/18/00305 - Reed Hall, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR. Planning Application - Change of use of outbuilding to Class C1. **Granted**
DC/18/01046 - Great Oaks, Church Hill, Holbrook, Ipswich Suffolk IP9 2P. Works to trees protected under Tree Preservation Order BT285 - T1 (Holm Oak) - 20% Crown reduction. **Granted**
8.02 To consider planning applications received:
DC/18/01256 -Outline Planning Application (Access to be considered) - Erection of 4No. dwellings and vehicular access. Land Adjacent to Church Green Cottages Church Hill Holbrook IP9 2QP.
DC/18/01119 - Householder Application. Erection of single storey side and two storey rear extension. Rendering of existing brickwork facade. Lowlands Ipswich Road Holbrook Ipswich Suffolk IP9 2QT.
- HPC1804/09** **Councillors' reports:**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1804/10** **To consider items for future agenda**
- HPC1804/11** **Date of next Parish Council meeting Monday 21st May 2018 at 7.30pm.**

Signed:

Linda Goodyear

Parish Clerk

Date: 10th April 2018