

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 16th July 2018, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1807/01** **Apologies:** To receive and consent to accept any apologies for absence.
- HPC1807/02** **Declarations of pecuniary and local non-pecuniary interest**
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
2.02 To receive requests for dispensations.
- HPC1807/03** **Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1807/04** **To consider and approve the minutes of the Parish Council meeting held on 18th June 2018.**
- HPC1807/05** **Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Project
5.03 To receive an update on the Neighbourhood Plan
- HPC1807/06** **Correspondence received requiring a response and new business**
6.01 To consider a request by Suffolk Constabulary to jointly fund a PCSO for Holbrook
6.02 To review and approve the Draft Charging Policy for the Reade Field
6.03 To review and approve the Complaints Procedure, Training and Development and Travel and Expenses Policies.
6.04 To Acknowledge the Period for the Exercise of Public Rights – 26th June to 6th August 2018
- HPC1807/07** **Finance**
7.01 To receive a financial report from the Responsible Financial Officer
7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £544.28, Mr P Goodchild (Community Caretaker salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £22.38, Mr O.Abbott (Maintenance of Reade Field) £100.00, E-on (Pavilion Electricity) £8.95, Vertas (Reade Field Grounds Cutting) £231.78, Playquip (Supply and Install zipwire) £432.48, MD Cordle (Alton Green Grass Cutting) £192.00 and any others received prior to the meeting
7.03 To note three-year Fixed Price Plan from E-on, for the Pavilion Electricity Supply
7.04 Consider HMRC Home Working Allowance for Parish Clerk
- HPC1807/08** **Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/18/01256 -Outline Planning Application (Access to be considered) - Erection of 4No. dwellings and vehicular access. Land Adjacent to Church Green Cottages Church Hill Holbrook IP9 2QP. **Outline Planning Permission has been granted**
DC/18/01386 - Former HMS Ganges Site, Shotley Gate, Shotley, Suffolk Application under Section 73 of the Town and Country Planning Act - The full and partial demolition of buildings associated with the redevelopment, without compliance with Condition 22 (Acoustic Fence) Condition 25 (Anson Building) and Condition 29 (Faith, Hope and Charity Steps). **Pending Decision**
DC/18/01725 - Solway, Royal Hospital School, Holbrook, Ipswich Suffolk IP9 2RU. Erection of a single storey extension and the erection of a detached cart lodge. **Granted**
DC/18/01994 - Land on The East Side of Ipswich Road Holbrook Suffolk. Discharge of Conditions Application for B/14/01288 - Condition 10 (Archaeological Works). **Granted**
DC/18/02341 - Erection of side and rear extensions. Mill House Church Hill Holbrook Ipswich Suffolk IP9 2QN. **Pending Decision**
DC/18/02342 - Application for Listed Building Consent - Erection of side and rear extensions. Mill House Church Hill Holbrook Ipswich Suffolk IP9 2QN. **Pending Decision**
8.02 To consider planning applications received:
DC/18/02775 - Notification of works to trees protected under Tree Preservation Order BT112 - Oak (T1) Crown thin by 10-15% and Tip prune out heavy end growth by approximately 1-1.5 metres. 13 Denmark Gardens Holbrook Ipswich Suffolk IP9 2BG
DC/18/02691 - Householder Planning Application - Erection of a single storey rear extension. Woodmere Royal Hospital School Holbrook Ipswich Suffolk IP9 2RU
DC/18/03013 - Non-Material Amendment to application B/17/00145 - Addition of Velux window to North elevation Orchard Lea Ipswich Road Holbrook Ipswich Suffolk IP9 2QT
- HPC1807/09** **Councillors' reports:**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1807/10** **To consider items for future agenda**
- HPC1807/11** **Date of next Parish Council meeting Monday 20th August 2018 at 7.30pm.**

Signed:

Linda Goodyear

Parish Clerk

Date: 10th July 2018