

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 20th May 2019, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1905/01 Election of Chairman and receipt of Declaration of Office Form.**
HPC1905/02 Election of Vice Chairman.
HPC1905/03 Apologies: To receive and consent to accept any apologies for absence.
HPC1905/04 Confirmation of appointment of representatives to outside bodies: To confirm the allocation of responsibilities to individual Councillors and amend as necessary.
- HPC1905/05 Formation of Sub Committees:** To decide on the formation of any sub committees and their respective delegated authority.
- HPC1905/06 Consideration of payment of annual subscriptions.**
HPC1905/07 Declarations of pecuniary and local non-pecuniary interest
07.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
07.02 To receive requests for dispensations.
- HPC1905/08 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC1905/09 To consider and approve the minutes of the Parish Council meeting held on 15th April 2019.**
HPC1905/10 Business remaining from previous meetings and ongoing projects
10.01 To receive an update on the actions from the previous meeting
10.02 To receive an update on the Reade Field Working Group
10.03 To receive an update on the Neighbourhood Plan
- HPC1905/11 Correspondence received requiring a response and new business**
11.01 To discuss and agree action to the Tree Warden Reports relating to trees on the Reade Field
11.02 To discuss General Powers of Competence and temporary change of practice
11.03 To receive information on Suffolk Highways Self Help Scheme
11.04 To review and adopt the standing orders of the Council.
11.05 To review and adopt the Code of Conduct.
11.06 To approve a programme of policy review and implementation for 2019/20
11.07 Details of current Councillor Vacancy
- HPC1905/12 Finance**
12.01 To approve Holbrook Parish Council's accounts for the year ending 31st March 2019.
12.02 To receive a report from the Responsible Financial Officer for the period 1st to 31st March 2019.
12.03 To receive a financial report from the Responsible Financial Officer.
12.04 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £163.30, HMRC PAYE £40.80, Clerks Expenses £42.15, Babergh District Council (Dog and Litter Emptying) £1,261.58, E.ON (Pavilion Electricity) £9.66 and any others received prior to the meeting.
- HPC1905/13 Planning**
13.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/19/01143 - Planning Application - Erection of a single storey side and rear extension.19 Mill Rise, Holbrook, Ipswich, Suffolk IP9 2QH. **Granted**
DC/19/01262 - Householder Planning Application - Erection of a single storey front and rear extension and the erection of a detached cart lodge. Solway Royal Hospital School Holbrook Ipswich Suffolk IP9 2RU. **Granted**
DC/19/01549 - Householder Planning Application - Insertion of French doors to north end gable. The Barn Alton Green Farm Alton Green Holbrook Ipswich Suffolk IP9 2RN. **Granted**
08.02 To consider planning applications received:
DC/19/01606 -Householder Planning Application - Erection of single storey side and rear extensions, installation of new windows, doors, rooflight and wood burner flue. Rowans The Street Holbrook Ipswich Suffolk IP9 2PZ
DC/19/01769 - Application for Listed Building Consent - Refurbishment and minor internal alteration to the library. The Royal Hospital School Royal Hospital School Holbrook Ipswich Suffolk IP9 2RX
DC/19/02201 - Planning Application. Use of existing garden shed as ancillary accommodation. 2 Mill Cottages, Church Hill, Holbrook, Ipswich Suffolk IP9 2QN
- HPC1905/14 Councillors' reports:**
14.01 To note Councillors' activities since the last meeting.
14.02 To receive reports from Councillors on issues relating to the Parish.
- HPC1905/15 To consider items for future agenda**
HPC1905/16 Date of next Parish Council meeting Monday 17th June 2019 at 7.30pm.

Signed:

Linda Goodyear

Parish Clerk

Date: 13th May 2018