

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held virtually by zoom on 14th December 2020 at 19.30 hrs. Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

HPC2012/01 **Apologies:** To receive and consent to accept any apologies for absence.

HPC2012/02 **New Councillors:** To propose and second the appointment of the two new elected councillors to fill the casual vacancies

HPC2012/03 **Declarations of pecuniary and local non-pecuniary interest**
3.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
3.02 To receive requests for dispensations.

HPC2012/04 **Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.

HPC2012/05 **To consider and approve the minutes of the Parish Council meeting held on 16th November 2020.**

HPC2012/06 **Business remaining from previous meetings and ongoing projects**
6.01 To receive an update on the actions from the previous meeting
6.02 To receive an update on the Reade Field Project
6.03 To receive an update on the Neighbourhood Plan
6.04 To receive an update on the sale of the parcel of land
6.05 To receive an update on the issue with the Oak Tree at Alton Green
6.06 To minute that the Clerk was also appointed as RFO and Proper Officer from 1.9.20.

HPC2012/07 **Correspondence received requiring a response and new business**
7.02 To agree dates for next year's Parish Council Meetings
7.03 To consider publishing a Councillor Listing Page on the website (Email from Suffolk Cloud)
7.04 To consider alternative methods of communication – i.e. social media
7.05 To note a resident's letter expressing concerns about dangerous parking

HPC2012/08 **Finance**
8.01 To receive a financial report from the Responsible Financial Officer
8.02 To appoint a new cheque signatory to replace Cllr C Holmes
8.03 To note the delay, due to COVID 19, in setting the precept for 21/22 and the consequential delay in HPC's budget setting meeting.
8.04 To receive the report of the External Auditor and to note that the relevant documents have been published, in line with the regulations
8.05 To adopt the Statement of Controls for financial year ending 31st March 2020 and to note that this will be published on the website.
8.06 To authorise payments: Mrs Jo Hazlewood (Clerk's Salary) £439.60, Mr P Goodchild (Community Caretaker Salary) £181.52, HMRC PAYE £193.40, Mrs Jo Hazlewood (Clerk's Expenses) £115.13, E-on (Pavilion Electricity) £14.37, Babergh District Council (Litter & Dog bin emptying) £1,480.73, O. Abbott (Grass Cutting, Reade Field and Church Green), £120.00, John Williams (CSHS equipment) £128.98, 1st, 2nd and 3rd Reade Field Lottery Winners £tbc, and any others received prior to the meeting.

HPC2012/09 **Planning**
9.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/20/03247 - Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape. **Awaiting Decision**
DC/20/04519: Application for Listed Building Consent: replace 4 no .windows to front elevation; Orchard Cottage, The Street, Holbrook, Ipswich IP9 2PX: **Awaiting Decision**

DC/20/04777: Householder application - Erection of rear first floor extension with Juliet balcony and application of hardi plank to existing ground floor rear extension. 2 Church Green Cottages, Church Hill, Holbrook, Ipswich Suffolk IP9 2QP: **Granted**

DC/20/04837: Application for works to trees subject to a Tree Preservation Order (BT328/A1) - 1no Sycamore - Fell (Over hangs the wall, creating a sticky mess on the terrace and wall) Plant new Acer Saccharinum: Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT **Granted**

DC/20/04975: Householder Application - Erection of single storey front extension: The Moorings, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk. **Awaiting Decision**

9.02 To consider new planning applications received

DC/20/04698: change of use of agricultural land to residential amenity use and erection of garage block. Vine House, The Street, Holbrook, IP9 2PX

DC/20/05035: Householder Planning Application – Conversion of and alterations to outbuilding for use of disabled relative ancillary to host dwelling. Homeland, Heathfield Road, Holbrook, Ipswich IP9 2QB

DC/20/05248: Householder Application – Erection of garden studio. 1 Hither House, Ipswich Road, Holbrook, Ipswich IP9 2QT

DC/20/05228: Proposal: Full Planning application - Change of use of cartlodge to holiday let (retention of) Location: Mountwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT

DC/20/05392: Householder Planning Application - Erection of a single storey side extension, balconies and first floor cladding: Greenshaw House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RQ

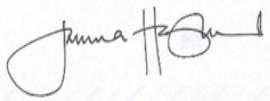
HPC2012/10 Councillors' reports

10.01 To note Councillors' activities since the last meeting.

10.02 To receive reports from Councillors on issues relating to the Parish.

HPC2012/11 To consider items for future agenda

HPC2012/12 Date of next Parish Council meeting 18th January 2021 at 7.30pm.

Signed:  Parish Clerk

Date: 7th December 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/85276568722>

Meeting ID: 852 7656 8722