

## PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held virtually by Zoom on Monday 16<sup>th</sup> November 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC1611/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC1611/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC1611/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC1611/04 To consider and approve the minutes of the Parish Council meeting held on 21<sup>st</sup> October 2019.**
- HPC1611/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Development
- 5.03 To receive an update on the Neighbourhood Plan
- 5.04 To receive an update on the Recycling facilities for Holbrook
- HPC1611/06 Correspondence received requiring a response and new business**
- 6.01 To discuss and agree a response to the Local Government Boundary Commission consultation on division boundaries for Suffolk County Council
- 6.02 To agree and adopt the following policies: Sickness and Absence, Staff Appraisal, Discipline, Grievance
- 6.03 To consider Cllr Ingleton's proposal for a noticeboard to be sited at Admiral's Quarter
- 6.04 To consider the email from a resident re upgrading the lighting in the village
- 6.05 To note the copy letter received from 2 residents concerning inconsiderate behaviour from pupils and parents at Holbrook Academy
- 6.06 To discuss the proposed future of Holbrook Sports Centre
- 6.07 To consider expressions of interest to fill the casual councillor vacancies
- HPC1611/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer, including update on website
- 7.02 To receive a report of the grant applications received for 21/22
- 7.03 To note the arrangements for the Budget Planning Meeting
- 7.04 To authorise payments: Mrs J Hazlewood (Clerk's Salary) £tbc, Mr P Goodchild (Community Caretaker Salary) £181.52, HMRC (PAYE) £tbc, Mrs J Hazlewood (Clerk's Expenses) £62.58, E-on (Pavilion Electricity) £8.48, Vertas (Grounds Maintenance) £206.24, Bin Shop (Kingfisher Direct Ltd.) (Replacement dog bin & and waste bin liner) £163.89, Holbrook Academy £300 (Grant for Music Dept.), M & D Cordle (Grass cutting Alton Green) £204.00, D. Rose (replacement cheque, lottery win March 20) £19.50, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Lottery prizes (amounts to be confirmed) and any other payments received prior to the meeting.
- HPC1611/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/20/02743** - Application for Listed Building Consent. Installation of the new face mounted panel radiators and associated pipework throughout the building. Location: The Royal Hospital School, Holbrook, Ipswich Suffolk IP9 2RX. **Granted**

**DC/20/03247** - Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape. **Awaiting Decision**

**DC/20/03931:** Householder application – erection of single storey rear and front porch extensions; application of Hardie plank to replace existing render, 2 Holm Oak, Denmark Gardens, IP9 2BH.  
**Granted**

8.02 To consider new planning applications received:

**DC/20/04519:** Application for Listed Building Consent: replace 4 no .windows to front elevation; Orchard Cottage, The Street, Holbrook, Ipswich IP9 2PX

**DC/20/04777:** Householder application - Erection of rear first floor extension with Juliet balcony and application of hardi plank to existing ground floor rear extension. 2 Church Green Cottages, Church Hill, Holbrook, Ipswich Suffolk IP9 2QP

**DC/20/04837:** Application for works to trees subject to a Tree Preservation Order (BT328/A1) - 1no Sycamore - Fell (Over hangs the wall, creating a sticky mess on the terrace and wall) Plant new Acer Saccharinum: Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT

**DC/20/04975:** Householder Application - Erection of single storey front extension: The Moorings, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk

**HPC1611/09 Councillors' reports**

09.01 To note Councillors' activities since the last meeting.

09.02 To receive reports from Councillors on issues relating to the Parish.

**HPC1611/10 To consider items for future agenda**

**HPC1611/11 Date of next Parish Council meeting 14<sup>th</sup> December 2020 at 7.30pm.**

Signed 

Parish Clerk

Date: 9<sup>th</sup> November 2020

Link to Zoom Meeting: <https://us02web.zoom.us/j/85168542836>