

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held on a remote meeting platform on Monday 17th August 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to attend or speak at Item 3 should contact the Clerk or use the link at the end of the agenda.

AGENDA

- HPC2008/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2008/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02 To receive requests for dispensations.
- HPC2008/03 Public Forum**
- To receive reports for information from District and County Councillors.
- To receive questions and matters of concern from members of the public who are present.
- HPC2008/04 To consider and approve the minutes of the Parish Council meeting held on 13th July 2020.**
- HPC2008/05 Business remaining from previous meetings and ongoing projects**
- 5.01 To receive an update on the actions from the previous meeting
- 5.02 To receive an update on the Reade Field Project
- 5.03 To receive an update on the Neighbourhood Plan
- 5.04 To receive an update on the Community Self Help Scheme
- 5.05 To receive an update on the Holbrook Helpers
- HPC2008/06 Correspondence received requiring a response and new business**
- 6.01 Update on the Clerks Vacancy
- 6.02 To consider the Emerging Needs Grant allocation of funds to the Holbrook Helpers
- 6.03 To consider supporting the Local Electricity Bill's Reintroduction
- 6.04 To consider the response to the Chelmondiston Neighbourhood Development Plan
- 6.05 To consider the recycling needs of the village and new location for the bottle bank
- 6.06 To discuss the tree opposite the entrance to Reade Farm
- 6.07 Update on the changes required for the Website Accessibility Regulations
- 6.08 To discuss the consultation requests on the reform of the Planning system
- 6.09 Update and to discuss the Parcel of Land on Alton Green
- PC2008/07 Finance**
- 7.01 To receive a financial report from the Responsible Financial Officer
- 7.02 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P.Goodchild (Community Caretaker Salary) £181.52, HMRC PAYE £45.20, Clerks Expenses £59.29, Suffolk County Council (Advert) £15.00, S. Ingleton (Cleaning Materials) £4.36, O.Abbott (Reade Field and Church Green Maintenance) £120.00, Vertas (Reade Field Maintenance) £206.24, SALC (Training) £30.00 and any others received prior to the meeting.
- HPC2008/08 Planning**
- 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
- DC/20/01370** - Proposal: Reserved Matters Application for details of Landscaping, Layout, Scale and Appearance relating to DC/18/01256 - Erection of 4 no. single storey detached dwellings and vehicular access, as amended by drawing received 16th May 2020. Land South of Church Green Cottages, Church Hill, Holbrook. **Reserved Matters Approved**
- DC/20/02544** - Householder Application - Part conversion of garage to additional living accommodation, bricking up and erection of canopied roof extension over front porch. 17 Clifton Wood, Holbrook, Ipswich, Suffolk IP9 2PY. **Awaiting Decision**

08.02 To consider planning applications received:

DC/20/02883 - Householder Application - Erection of a single storey rear extension. 3 Mill Rise, Holbrook, Ipswich, Suffolk IP9 2QH

DC/20/02743 - Application for Listed Building Consent. Installation of the new face mounted panel radiators and associated pipework throughout the building. Location: The Royal Hospital School, Holbrook, Ipswich Suffolk IP9 2RX

DC/20/03247 - Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape enhancements. Sites And Cycle Paths Woolverstone To Holbrook, Woolverstone To Chelmondiston Main Road Woolverstone Suffolk.

HPC2008/09 Councillors' reports

09.01 To note Councillors' activities since the last meeting.

09.02 To receive reports from Councillors on issues relating to the Parish.

HPC2008/10 To consider items for future agenda

HPC2008/11 Date of next Parish Council meeting Monday 21st September 2020 at 7.30pm.

Signed: *Linda Goodyear* Parish Clerk Date: 11th August 2020

Link to join meeting:- <https://us02web.zoom.us/j/2727459202>