

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held on a remote meeting platform on Monday 18th May 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to attend or speak at Item 3 should contact the Clerk prior to the meeting, who will arrange access.

AGENDA

- HPC2005/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2005/02 Declarations of pecuniary and local non-pecuniary interest**
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
2.02 To receive requests for dispensations.
- HPC2005/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC2005/04 To consider and approve the minutes of the Parish Council meeting held on 20th April 2020.**
- HPC2005/05 Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Project
5.03 To receive an update on the Neighbourhood Plan
5.04 To receive an update on the Community Self Help Scheme
- HPC2005/06 Correspondence received requiring a response and new business**
6.01 Confirmation of grant and procedures adopted to support Holbrook Helpers from BMSDC
6.02 To review and adopt the standing orders of the Council.
6.03 To review and adopt the Code of Conduct.
6.04 To approve a programme of policy review and implementation for 2020/21
- HPC2005/07 Finance**
7.01 To approve Holbrook Parish Council's accounts for the year ending 31st March 2020.
7.02 To receive a report from the Responsible Financial Officer for period 1st to 31st March 2020.
7.03 To receive a financial report from the Responsible Financial Officer
7.04 To authorise payments: Mrs Goodyear (Clerk's Salary) £555.16, Mr P Goodchild (Community Caretaker Salary) £181.52, HMRC PAYE £45.20, Clerks Expenses £45.89, E-on (Pavilion Electricity) £6.20, Vertas (Grounds Maintenance) £206.24 and any others received prior to the meeting.
- HPC2005/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/20/01292 - Listed Building Consent - Conversion of Heritage Centre space to create Cafe. Refurbishment of Conference room including suspended ceiling replacement. The Royal Hospital School, Holbrook, Ipswich, Suffolk, IP9 2RX. **Awaiting Decision**
DC/20/01370 - Reserved Matters Application for details of Landscaping, Layout, Scale and Appearance relating to DC/18/01256 - Erection of 4 no. single storey detached dwellings and vehicular access. Land South Of Church Green Cottages, Church Hill, Holbrook, Suffolk. **Awaiting Decision**
DC/20/01412 - Householder Application - Erection of garage. Brick Cottages, Harkstead Road, Lower Holbrook, Holbrook, Ipswich, Suffolk, IP9 2RJ. **Awaiting Decision**
8.02 To consider planning applications received:
DC/20/01474 - Hybrid Application. Outline planning application (Access to be considered) for the erection of 4no self-build/custom-build detached dwellings and Full Planning Application for the erection of 5no two-bedroom dwellings, with vehicular access off Hyams Lane and pedestrian access to Church Hill. Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk.
- HPC2005/09 Councillors' reports**
09.01 To note Councillors' activities since the last meeting.
09.02 To receive reports from Councillors on issues relating to the Parish.
- HPC2005/10 To consider items for future agenda**
- HPC2005/11 Date of next Parish Council meeting Monday 15th June 2020 at 7.30pm.**
- Signed: *Linda Goodyear* Parish Clerk Date: 12th May 2020