

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 19th October 2020, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC2010/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2010/02 Declarations of pecuniary and local non-pecuniary interest**
2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
2.02 To receive requests for dispensations.
- HPC2010/03 Public Forum**
To receive reports for information from District and County Councillors.
To receive questions and matters of concern from members of the public who are present.
- HPC2010/04 To consider and approve the minutes of the Parish Council meeting held on 21st September 2020.**
- HPC2010/05 Business remaining from previous meetings and ongoing projects**
5.01 To receive an update on the actions from the previous meeting
5.02 To receive an update on the Reade Field Working Group
5.03 To receive an update on the Neighbourhood Plan
5.04 To receive an update on the Community Self Help Scheme
5.05 To receive an update on Holbrook Helpers
- HPC2010/06 Correspondence received requiring a response and new business**
6.01 Community Funding for Quiet Lanes
6.02 To discuss the proposed increase in the Fidelity element of the Council's insurance cover
6.03 To review and approve the Equality and Diversity and Health and Safety Policies
6.04 To note the correspondence re footpath reinstatement
- HPC2010/07 Finance**
7.01 To receive a financial report from the Responsible Financial Officer
7.02 To note that grant applications for 2020/2021 must be received by 6th November 2020
7.03 To note guidance from SALC re online payments
7.04 To authorise payments: Mrs J Hazlewood (Clerk's salary) £473.80, Mr P Goodchild (Community Caretaker Salary) £181.32, HMRC PAYE £159.20, Clerks Expenses £147.83, E-on (Pavilion Electricity) £61.52, Holbrook Helpers £850 (transfer of part of Emerging Needs Grant), Playquip £19684.48 (deposit of £50% of total cost), Wave (Pavilion Water) £2.87, Reade Field Lottery winners (2 x 1st prize, 2 x 2nd prize, 2 x 3rd prize – value of each prize to be confirmed), Holbrook Toddler Group (agreed grant) £200, Harkstead and Lower Holbrook GNS (agreed grant) £70, Suffolk Accident and Rescue Service (agreed grant) £25, Holbrook Village Hall (agreed grant) £400, Holbrook Academy (agreed grant), Royal British Legion Poppy Appeal (agreed grant) £50, Royal British Legion (agreed grant re cleaning of bus shelters) £200, Stutton & Holbrook First Responders (agreed grant) £60.
- HPC2010/08 Planning**
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.
DC/20/02743 - Application for Listed Building Consent. Installation of the new face mounted panel radiators and associated pipework throughout the building. Location: The Royal Hospital School, Holbrook, Ipswich Suffolk IP9 2RX. **Awaiting Decision**
DC/20/03247 - Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape. **Awaiting Decision**
DC/20/03944: Application to carry out works to trees covered by a tree preservation order, Cedar House, The Street, Holbrook, IP9 2PZ. Cllr Ambrose provided an outline of the application and a discussion took place. **Granted**

DC/20/03931: Householder application – erection of single storey rear and front porch extensions; application of Hardie plank to replace existing render, 2 Holm Oak, Denmark Gardens, IP9 2BH. Cllr Ambrose provided an outline of the application and a discussion took place. ***Awaiting Decision***
8.02 To consider planning applications received:

HPC2010/09

Councillors' reports

09.01 To note Councillors' activities since the last meeting.

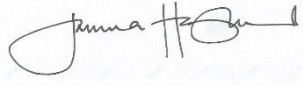
09.02 To receive reports from Councillors on issues relating to the Parish.

HPC2010/10

To consider items for future agenda

HPC2010/11

Date of next Parish Council meeting Monday 16th November 2020 at 7.30pm.

Signed 

Parish Clerk Date: 12th October 2020

Link to Zoom Meeting: <https://us02web.zoom.us/j/2727459202>