

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 19th July 2021, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC2107/01 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2107/02 Declarations of pecuniary and local non-pecuniary interest**
- 02.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 02.02** To receive requests for dispensations.
- HPC2107/03 Public Forum**
- 03.01** To receive reports for information from District and County Councillors.
- 03.02** To receive questions and matters of concern from members of the public who are present.
- HPC2107/04 To consider and approve the minutes** of the Parish Council Meeting held on 21st June 2021
- HPC2107/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 21st June 2021
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Neighbourhood Plan
- 5.04** To receive an update on the Fun Day plans
- 5.05** To receive an update on the progress of the Community Speed Watch Team
- HPC2107/06 Correspondence received requiring a response and new business**
- 6.01** To review and, if agreed, adopt the following 4 policies: Complaints Procedure, Training and Development. Travel and Expenses and Pre-planning application protocol.
- 6.02** To adopt, if agreed, the Hire Agreement for the football pitch on the Reade Field
- 6.03** To note the information re the Queen's Platinum Jubilee 2022 and the Festival of Suffolk
- 6.04** To consider the report & email from the CSHG
- 6.05** To receive a verbal report from Cllr Holmes following her recent training, with implications on updating Councillors' registers of interest
- HPC2107/07 Finance**
- 7.01** To consider quotes for benches
- 7.02** To note the renewal of the Eon contract
- 7.03** To receive a financial report from the Responsible Financial Officer and to note that a VAT claim has been submitted and reimbursed for £10,932.35 for the financial year 20/21.
- 7.04** To authorise payments: Mr. J. Ambrose, (Chairman's Allowance paid in June by DD) £75.00, Mrs J Hazlewood (Clerk's Salary) £471.20, Mr P Goodchild (Community Caretaker Salary), £200.77, HMRC PAYE £166.60, Clerks Expenses £26.00, E.ON (Pavilion Electricity), O. Abbott, (grass cutting Reade Field & Church Green) £150.00, Vertas (grounds maintenance) £216.58, Swan Football Club (repairs to Pavilion) £81.69 Lottery 1st, 2nd and 3rd prizes, and any others received prior to the meeting.
- HPC2107/08 Planning**
- 08.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/02829: Proposal:** Application for works to a tree protected by Tree Preservation Order BT112/G1 - Removal of any rubbing and crossing branches and any deadwood over 10mm in diameter; Crown lift to approx.. 4m and tip prune by up to 1-1.5m to balance to 1 No Oak Tree: Location: 13 Denmark Gardens, Holbrook, Suffolk, IP9 2BG
Granted
- DC/21/03058: Proposal:** Householder Application - Erection of balconette railing to flat roof, replacing window to provide door to create access. Location: Giles House, The Street, Holbrook, Suffolk IP9 2PZ **Awaiting Decision**
- DC/21/03172: Proposal:** Full Planning Application - Erection of 1No detached one and a half storey dwelling (in lieu of approved single storey dwelling on Plot 4)

Location: Land South Of Church Green Cottages, Church Hill, Holbrook, Suffolk: **Awaiting Decision**

DC/21/02852 Proposal: Discharge of Conditions Application for DC/20/01370 - Condition 2 (Access Surface Treatment), Condition 3 (Refuse Bins and Collection Areas), Condition 4 (Surface Water Discharge) and Condition 6 (Footway and Pedestrian Crossing Point)

Location: Land South Of Church Green Cottages, Church Hill, Holbrook, Suffolk. **Refused**

DC/21/03204: Proposal: Application for works to trees subject to a Tree Preservation Order (BT49/T6) – Crown thin 1no Oak Tree and reduce by 3m. Location: Oak House, 11A Firebronds Road, Holbrook, Suffolk IP9 2TP\; **Granted**

DC/21/01802: Proposal (re-application) Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill .**Location:** Land South Of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk\; **Awaiting Decision**

08.02 To consider new planning applications received


DC/21/03787: Proposal: Householder Application - Construction of swimming pool and outbuilding (with solar PV panels on roof), **Location:** Springfield House, Harkstead Road, Holbrook, Suffolk IP9 2RA.

HPC2107/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC2107/10 To consider items for future agenda

HPC2107/11 Date of next Parish Council meeting Monday 16th August at 7.30pm at the Village Hall.

Signed:



Parish Clerk

Date: 12th July 2021

Please note: Government guidelines in force on 19th July will be observed with regard to meeting indoors, wearing masks and social distancing.

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4 Shepherds Lane, The Street, Holbrook, IP9 2QA