

## PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 16<sup>th</sup> August 2021, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC2108/01 Apologies:** To receive and consent to any apologies for absence.
- HPC2108/02 Declarations of pecuniary and local non-pecuniary interest**
- 02.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 02.02** To receive requests for dispensations.
- HPC2108/03 Public Forum**
- 03.01** To receive reports for information from District and County Councillors.
- 03.02** To receive questions and matters of concern from members of the public who are present.
- HPC2108/04 To consider and approve the minutes** of the Parish Council Meeting held on 19<sup>th</sup> July 2021
- HPC2108/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 19<sup>th</sup> July 2021
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Neighbourhood Plan
- 5.04** To receive an update on the Fun Day plans
- 5.05** To receive an update on the Community Speed Watch Team
- HPC2108/06 Correspondence received requiring a response and new business**
- 6.01** To adopt, if agreed, the General Privacy Notice and the Privacy Notice for Councillors, Employees and Volunteers of the Council.
- 6.02** To adopt, if agreed, the procedure for a Subject Access Request (SAR)
- 6.03** To consider a request from Holbrook Society for a contribution to an overhead projector for events at the village hall
- 6.04** To consider a request from The Repair Café for funding
- HPC2108/08 Finance**
- 7.01** To receive a financial report from the Responsible Financial Officer, including a bank reconciliation and current budget analysis.
- 7.02** To authorise payments: Mrs J Hazlewood (Clerk's Salary) £471.00, Mr P Goodchild (Community Caretaker Salary), £200.77, HMRC PAYE £166.80, Clerks Expenses £35.99, SALC (training expenses) £120.00 J. Ambrose (fixings for 5-aside goalposts) £23.99, E.ON (Pavilion Electricity), £8.45 + £8.59, WAVE (Pavilion Water) £31.96, Lottery 1<sup>st</sup> £36.00, 2<sup>nd</sup> £21.60, and 3<sup>rd</sup> £14.40, and any others received prior to the meeting.
- HPC2108/08 Planning**
- 08.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/03172: Proposal:** Full Planning Application - Erection of 1 No detached one and a half storey dwelling (in lieu of approved single storey dwelling on Plot 4)  
Location: Land South of Church Green Cottages, Church Hill, Holbrook, Suffolk: **Awaiting Decision**
- DC/21/01802: Proposal (re-application)** Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. **Location:** Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk; **Awaiting Decision**
- DC/21/03787: Proposal:** Householder Application - Construction of swimming pool and outbuilding (with solar PV panels on roof), **Location:** Springfield House, Harkstead Road, Holbrook, Suffolk IP9 2RA. **Awaiting Decision**
- DC/20/00514: Planning Appeal**, Red House Farm, Brick Kiln Road, Holbrook. **Appeal Dismissed**

**08.02 To consider new planning applications received**

**DC/21/04088: Proposal:** Householder Planning Application - Erection of rear and side extensions and front porch (following demolition of existing conservatory), conversion of garage to additional living accommodation and creation of parking area. **Location:** 11 Ha'penny Field, Holbrook, Suffolk, IP9 2TS

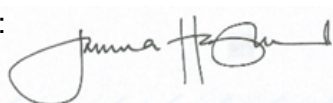
**DC/21/04361: Proposal:** Householder Application - Erection of rear extension, covered car port and open porch and application of render and cladding (following demolition of existing extensions) **Location:** Solwyn, Harkstead Road, Lower Holbrook, Holbrook Suffolk IP9 2RJ

**HPC2108/09 Councillors' reports:** to note Councillors' reports and activities since the last meeting.

**HPC2108/10 To consider items for future agenda**

**HPC2108/11 Date of next Parish Council meeting Monday 20<sup>th</sup> September at 7.30pm at the Village Hall.**

Signed:



Parish Clerk

Date: 9<sup>th</sup> August 2021

***Please note: Government guidelines in force on 16<sup>th</sup> August will be observed with regard to meeting indoors, wearing masks and social distancing.***

**[holbrookparishclerk@outlook.com](mailto:holbrookparishclerk@outlook.com)**

**4 Shepherds Lane, The Street, Holbrook, IP9 2QA**