

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 15th November 2021, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1511/01 Apologies:** To receive and consent to any apologies for absence.
- HPC1511/02 Declarations of pecuniary and local non-pecuniary interest**
- 02.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 02.02** To receive requests for dispensations.
- HPC1511/03 Public Forum**
- 03.01** To receive reports for information from District and County Councillors.
- 03.02** To receive questions and matters of concern from members of the public who are present.
- HPC1511/04 To consider and approve the minutes** of the Parish Council Meeting held on 18th October 2021
- HPC1511/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 18th October 2021
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Neighbourhood Plan
- 5.04** To receive an update on the CSHG
- HPC1511/06 Correspondence received requiring a response and new business**
- 6.01** To review and, if agreed, adopt the Tree Policy
- 6.02** To review and, if agreed, adopt the Sickness & Absence Policy
- 6.03** To review and, if agreed, adopt the Staff Appraisal Policy
- 6.04** To review and, if agreed, adopt the Discipline Policy
- 6.05** To review and, if agreed, adopt the Grievance Policy
- 6.06** To consider registering The Compasses Inn as a community asset
- 6.07** To consider the offer of a monkey puzzle tree (copy email attached)
- 6.08** To receive expressions of interest in the Councillor vacancy
- HPC1511/07 Finance**
- 7.01** To receive a financial report from the Responsible Financial Officer.
- 7.02** To note that the Budget Working Party Meeting will take place on Monday 29th November
- 7.03** To authorise payments: Mrs J Hazlewood (Clerk's Salary) £471.00 Mr P Goodchild (Community Caretaker Salary), £200.77, HMRC PAYE £166.80, Mrs J Hazlewood (Clerk's Expenses) £35.06, Tuddenham Press (Neighbourhood plan printing costs) £75.40, E.ON Next (Pavilion Electricity), £tbc, Reed Digital (Neighbourhood Plan) £45.60 & £21.60, Wave (Pavilion Electricity) £31.96 and any other received prior to the meeting.
- HPC1511/08 Planning**
- 08.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/01802: Proposal (re-application)** Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk; **Awaiting Decision**
- DC/21/04751: Proposal:** Householder Planning Application - Erection of single storey front extension, two storey rear extension and installation of horizontal boarding
Location: Avocets, Fishponds Lane, Holbrook, Suffolk IP9 2QZ **Granted**
- DC/21/04814: Proposal:** Householder Planning Application - Erection of single storey rear extensions and veranda, replacement of windows and doors and application of part cladding (following demolition of existing conservatory) **Location:** The Conifers, The Street, Holbrook, Suffolk IP9 2PZ **Granted**

DC/21/05509 Proposal: Application to determine if Prior Approval is required for a proposed Excavations or Deposits of Waste Materials reasonably necessary for the purposes of Agriculture. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Construction of surface water storage lagoon. Why necessary for agriculture: Agricultural irrigation **Awaiting Decision**

DC/21/05576 Proposal: Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of 2No dwellings with new vehicular access. **Location:** Topples, Ipswich Road, Holbrook, Suffolk IP9 2QT **Awaiting Decision**

08.02 To consider new planning applications received

DC/21/05511 Proposal: Planning Application. Erection of 1No detached one and a half storey dwelling (in lieu of approved single storey dwelling on Plot 4) **Location:** Land South of Church Green Cottages, Church Hill, Holbrook, Suffolk IP9 2QP

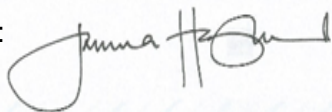
DC/21/06061 Proposal: Full Planning Application - Erection of a 1 No detached dwelling and new vehicular access. **Location:** Land South Of Harkstead Road, Lower Holbrook, IP9 2RJ,

HPC1511/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC1511/10 To consider items for future agenda

HPC1511/11 Date of next Parish Council meeting Monday 20th December 2021 at 19.30 hrs at the Village Hall.

Signed:



Parish Clerk

Date: 8th November 2021

Please note: Government guidelines in force on 15th November 2021 will be observed with regard to meeting indoors, wearing masks and social distancing.

4 Shepherds Lane, The Street, Holbrook, IP9 2QA