

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 18th October 2021, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1810/01 Apologies:** To receive and consent to any apologies for absence.
- HPC1810/02 Declarations of pecuniary and local non-pecuniary interest**
- 02.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 02.02** To receive requests for dispensations.
- HPC1810/03 Public Forum**
- 03.01** To receive reports for information from District and County Councillors.
- 03.02** To receive questions and matters of concern from members of the public who are present.
- HPC1810/04 To consider and approve the minutes** of the Parish Council Meeting held on 20th September 2021
- HPC1810/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 20th September 2021
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Neighbourhood Plan
- 5.04** To receive an update on the recycling initiatives
- 5.05** To receive an update on the CSHG
- HPC1810/06 Correspondence received requiring a response and new business**
- 6.01** To review the Lone Working Policy
- 6.02** To review and, if agreed, adopt the Equality and Diversity Policy
- 6.03** To review and, if agreed, adopt the Health and Safety Policy
- 6.04** To review and, if agreed, adopt the Standing Orders updated to latest NALC model
- 6.05** To discuss the email circulated re the Biodiversity Project
- 6.06** To note there is one Councillor vacancy and to receive any expressions of interest received to date
- 6.07** To consider the invitation to take part in The Queen's Platinum Jubilee, Beacon lighting event on 2nd June 2022 (copy of letter attached)
- 6.08** To consider bids for the additional CIL funds (email attached)
- HPC1810/07 Finance**
- 7.01** To receive a financial report from the Responsible Financial Officer.
- 7.02** To note the arrangements for the Budget Planning Meeting
- 7.03** To authorise payments: Mrs J Hazlewood (Clerk's Salary) £471.20 Mr P Goodchild (Community Caretaker Salary), £200.77, HMRC PAYE £166.60, Mrs J Hazlewood (Clerks Expenses) £26.00, SALC (payroll services) £82.80, SALC (training) £60.00, Vertas (Grounds Maintenance) £216.58, E.ON (Pavilion Electricity), £20.28, Compass Point Planning and Rural Consultants (Neighbourhood Plan) £540, Royal British Legion (grant) £200, RBL (Poppy Appeal) £50.00, Holbrook Helpers (Grant - Good Neighbour Scheme) £400.00, Holbrook Village Hall,(grant) £400, SARS (grant) £25, Holbrook Academy (grant) £30, Stutton & Holbrook Community First Responders (grant) £65 and any other received prior to the meeting.
- HPC1810/08 Planning**
- 08.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/01802: Proposal (re-application)** Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk; **Awaiting Decision**

DC/21/04088: Proposal: Householder Planning Application – Erection of rear and side extensions and front porch (following demolition of existing conservatory), conversion of garage to additional living accommodation and creation of parking area **Location:** 11 Ha'penny Field, Holbrook, IP9 2TS. **Granted**

DC/21/04361: Proposal: Householder Application – Erection of rear extensions, covered car port and open porch and application of render and cladding (following demolition of existing extensions). **Location:** Solwyn, Harkstead Road, Lower Holbrook, Suffolk IP9 2RJ **Granted**

DC/21/04596: Proposal: Householder Planning Application - Erection of a first-floor rear extension. **Location:** 2 The Cottages, The Street, Holbrook, Suffolk IP9 2PZ **Granted**

DC/21/04751: Proposal: Householder Planning Application - Erection of single storey front extension, two storey rear extension and installation of horizontal boarding
Location: Avocets, Fishponds Lane, Holbrook, Suffolk IP9 2QZ **Awaiting Decision**

DC/21/04814: Proposal: Householder Planning Application - Erection of single storey rear extensions and veranda, replacement of windows and doors and application of part cladding (following demolition of existing conservatory) **Location:** The Conifers, The Street, Holbrook, Suffolk IP9 2PZ **Awaiting Decision**

08.02 To consider new planning applications received

DC/21/05509 Proposal: Application to determine if Prior Approval is required for a proposed Excavations or Deposits of Waste Materials reasonably necessary for the purposes of Agriculture. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Construction of surface water storage lagoon. Why necessary for agriculture: Agricultural irrigation

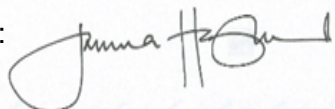
DC/21/05576 Proposal: Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of 2No dwellings with new vehicular access. **Location:** Topples, Ipswich Road, Holbrook, Suffolk IP9 2QT

HPC1810/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC1810/10 To consider items for future agenda

HPC1810/11 Date of next Parish Council meeting Monday 15th November at 7.30pm at the Village Hall.

Signed:



Parish Clerk

Date: 11th October 2021

Please note: Government guidelines in force on 19th October will be observed with regard to meeting indoors, wearing masks and social distancing.

holbrookparishclerk@outlook.com

4 Shepherds Lane, The Street, Holbrook, IP9 2QA