

PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 20th September 2021, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC2109/01 Apologies:** To receive and consent to any apologies for absence.
- HPC2109/02 Declarations of pecuniary and local non-pecuniary interest**
- 02.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 02.02** To receive requests for dispensations.
- HPC2109/03 Public Forum**
- 03.01** To receive reports for information from District and County Councillors.
- 03.02** To receive questions and matters of concern from members of the public who are present.
- HPC2109/04 To consider and approve the minutes** of the Parish Council Meeting held on 16th August 2021
- HPC2109/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 16th August 2021
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Neighbourhood Plan
- 5.04** To receive an update on the recycling initiatives
- 5.05** To discuss the current and future position of the CSHG
- HPC2109/06 Correspondence received requiring a response and new business**
- 6.01** To review the Asset Management Policy and Register
- 6.02** To review the Grant Scheme
- 6.03** To review the Community Engagement Policy
- 6.04** To note the comments from residents re the bench at Alton Green
- 6.05** To receive and note the contents of the Annual Inspection Report for the play equipment on the Reade Field
- 6.06** To note the concerns from residents re speeding on Ipswich Road and Church Hill and action taken
- HPC2109/07 Finance**
- 7.01** To receive a financial report from the Responsible Financial Officer.
- 7.02** To receive and note the report of the external auditor and to note that the required documents have been published in accordance with the guidance
- 7.03** To consider the quotations for insurance, which is due for renewal on 1st October
- 7.04** To authorise payments: Mrs J Hazlewood (Clerk's Salary) £471. Mr P Goodchild (Community Caretaker Salary), £200.77, HMRC PAYE £166.80, Mrs J Hazlewood (Clerks Expenses) £58.27, E.ON (Pavilion Electricity), £15.63, Realise Futures (Benches and Picnic Tables) £5365.13. Playquip (Playground Inspection Fee) £192, SLCC (Local Council Administration, 12th edition) £123.80, Tuddenham Press Ltd (Parish Papers) £179.00 and any other received prior to the meeting.
- HPC2109/08 Planning**
- 08.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/01802: Proposal (re-application)** Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk; **Awaiting Decision**
- DC/21/03787: Proposal: Householder Application** - Construction of swimming pool and outbuilding (with solar PV panels on roof), Location: Springfield House, Harkstead Road, Holbrook, Suffolk IP9 2RA. **Granted**

DC/21/04088: Proposal: Householder Planning Application – Erection of rear and side extensions and front porch (following demolition of existing conservatory), conversion of garage to additional living accommodation and creation of parking area **Location:** 11 Ha'penny Field, Holbrook, IP9 2TS. **Awaiting Decision**

DC/21/04361: Proposal: Householder Application – Erection of rear extensions, covered car port and open porch and application of render and cladding (following demolition of existing extensions). **Location:** Solwyn, Harkstead Road, Lower Holbrook, Suffolk IP9 2RJ **Awaiting Decision**

08.02 To consider new planning applications received

DC/21/04596: Proposal: Householder Planning Application - Erection of a first-floor rear extension. **Location:** 2 The Cottages, The Street, Holbrook, Suffolk IP9 2PZ`

DC/21/04751: Proposal: Householder Planning Application - Erection of single storey front extension, two storey rear extension and installation of horizontal boarding
Location: Avocets, Fishponds Lane, Holbrook, Suffolk IP9 2QZ

DC/21/04814: Proposal: Householder Planning Application - Erection of single storey rear extensions and veranda, replacement of windows and doors and application of part cladding (following demolition of existing conservatory) **Location: The Conifers, The Street, Holbrook, Suffolk IP9 2PZ**

HPC2109/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC2109/10 To consider items for future agenda

HPC2109/11 Date of next Parish Council meeting Monday 18th October at 7.30pm at the Village Hall.

Signed:



Parish Clerk

Date: 13th September 2021

Please note: Government guidelines in force on 20th September will be observed with regard to meeting indoors, wearing masks and social distancing.

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4 Shepherds Lane, The Street, Holbrook, IP9 2QA