

## PARISH OF HOLBOOK – NOTICE OF MEETING

I hereby give you notice that the Annual Parish Council Meeting of Holbrook Parish Council will be held via Zoom on Thursday 6<sup>th</sup> May 2021, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 5 should give notice to the Clerk at or before the commencement of the meeting.

### AGENDA

- HPC2105/01 Election of Chairman and receipt of Declaration of Office Form.**
- HPC2105/02 Election of Vice Chairman.**
- HPC2105/03 Apologies:** To receive and consent to accept any apologies for absence.
- HPC2105/04 Declarations of pecuniary and local non-pecuniary interest**
  - 04.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
  - 04.02** To receive requests for dispensations.
- HPC2105/05 Public Forum**

To receive questions and matters of concern from members of the public who are present.
- HPC2105/06 To consider and approve the minutes** of the Parish Council meeting held on 26<sup>th</sup> April 2021
- HPC2105/07 Confirmation of appointment of representatives to outside bodies:** To confirm the allocation of responsibilities to individual Councillors and amend as necessary.
- HPC2105/08 Formation of Sub Committees:** To decide on the formation of any sub committees and their respective delegated authority.
- HPC2105/09 Review of terms of reference for Sub Committees**
- HPC2105/10 Review of Council/Staff's subscriptions to other bodies**
- HPC2105/11 Review of dates/place of meetings up until the next Parish Council Annual Meeting.**
- HPC2105/12 Date of next meeting:** Monday 17<sup>th</sup> May 19.30hrs at the Village Hall (tbc)

Signed:



Parish Clerk

Date: 30<sup>th</sup> April 2021

**Time: May 6, 2021 07:30 PM London**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/89125988129>**

**Meeting ID: 891 2598 8129**