

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held at Holbrook Village Hall on Monday 16th January 2023, at 19.30 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

HPC1601/01 Apologies: To receive and consent to any apologies for absence.

HPC1601/02 Declarations of pecuniary and local non-pecuniary interest

2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.

2.02 To receive requests for dispensations.

HPC1601/03 Public Forum

3.01 To receive reports for information from District and County Councillors.

3.02 To receive questions and matters of concern from members of the public who are present.

HPC1601/04 To consider and approve the minutes of the Parish Council Meeting held on 19th December 2022

HPC1601/05 Business remaining from previous meetings and ongoing projects

5.01 To receive an update on the actions from the meeting held on 19th December 2022

5.02 To receive a report from the Climate Change Working Group Meeting held on 9th January

5.03 To discuss how to publicise the Community Thermal Imaging project and to seek volunteers

5.04 To update the Emergency Plan

HPC1601/06 Correspondence received requiring a response and new business

6.01 To review and, if agreed, adopt the reviewed Financial & Management Risk Assessment

6.02 To review and, if agreed, adopt the reviewed Finance Regulations

6.03 To note and if agreed, adopt the Parish Council's Continuity Plan

6.04 To consider the quote received from Playquip for new/replacement equipment on the Reade Field

6.05 To consider installing a water fountain in a suitable location within the village

6.06 To note the contents of the Clerk's report.

HPC1601/07 Finance

7.01 To receive a financial report from the Responsible Finance Officer.

7.02 To note that the form requesting payment of the agreed precept is to be signed at this meeting and submitted to Babergh District Council by 31st January 2023.

7.03 To authorise payments: Mr. J. Ambrose (Chairman's Allowance) £75.00, Mrs J Hazlewood (Clerk's Salary) £tbc Mrs J Hazlewood (Expenses & Stationery) £35.99, Mr. W. Abbott (Community Caretaker Salary) £267.58, HMRC (PAYE) (£tbc) E-On Next (Pavilion electricity) £18.23, Vertas (Reade Field Grounds Maintenance) £230.87, Mark Thompson (Fitness Classes) £tbc, Lottery winners January £tbc

HPC1601/08 Planning

8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.

DC/21/06061 Appeal Reference: APP/D3505/W/22/3293517 - Appeal by W. Wrinch
Proposal: Full Planning Application - Erection of a 1 No detached dwelling and new vehicular access. **Location:** Land South of Harkstead Road, Lower Holbrook, IP9 2RJ,
Awaiting Decision

DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill.

Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. **Note:** this is a request for re-consultation. **Reason(s) for re-consultation:** Revised access plan received 28th September 2022 **Awaiting Decision**

DC/22/05076: Proposal: Full Application - Change of Use of public house (Sui Generis) to form 3No residential dwellings (Use Class C3) including external staircase, and erection of 2No chalet bungalows (Use Class C3), including vehicular parking and hard and soft landscaping. **Location:** Compasses Inn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR **Awaiting Decision**

DC/22/05859 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of 3no. dwellinghouses within existing steel frame barn. Casement windows to all habitable rooms, glazed doors to dining area. **Location:** Grove Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PH **Awaiting Decision**

DC/22/06108 Proposal: Full Planning Application - Change of Use of additional parcel of land to residential amenity land, erection of single storey side/rear extension, replacement windows/doors and replace upvc storm goods with cast metal; Erection of double cartlodge with external staircase (following demolition of existing garage) **Location:** Wall Farm House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RQ **Awaiting Decision**

8.02 To consider new applications received


DC/22/06126 Proposal: Householder Application - Removal of existing garage and replacement with larger garage. **Location:** Caxton House, 4 Caxton Close, Holbrook, Ipswich Suffolk IP9 2GZ

DC/22/06187 Proposal: Planning Application -Change of use of land to residential amenity land and construction of pool and erection of pool house with walled surround and terrace **Location:** Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT

HPC1601/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC1601/10 To consider items for future agendas

HPC1601/11 Date of next Parish Council meeting will be held on Monday 20th February 2023 at 19.30 hrs at the Village Hall.

Signed: 

Parish Clerk

Date: 9th January 2023

4 Shepherds Lane, The Street, Holbrook, IP9 2QA email: holbrookparishclerk@outlook.com