

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held in the Village Hall on Monday 18th July 2022, at 1930 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC1807/01 Apologies:** To receive and consent to any apologies for absence.
- HPC1807/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02** To receive requests for dispensations.
- HPC1807/03 Public Forum**
- 3.01** To receive reports for information from District and County Councillors.
- 3.02** To receive questions and matters of concern from members of the public who are present.
- HPC1807/04 To consider and approve the minutes** of the Parish Council Meeting held on 20th June 2022
- HPC1807/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 20th June 2022
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Neighbourhood Plan
- 5.04** To receive an update on the parking issues (report attached)
- 5.05** To receive an update on the Community Self Help Group
- 5.06** To receive an update on the Eco lighting project
- 5.07** To receive an update on the Hedgehog Highway proposal
- 5.08** To receive an update on the Peninsula Sports Centre fitness sessions
- HPC1807/06 Correspondence received requiring a response and new business**
- 6.01** To review and, if agreed, adopt the Complaints Procedure
- 6.02** To review and, if agreed, adopt the Training and Development Policy
- 6.03** To review and, if agreed, adopt the Travel Expenses Policy
- 6.04** To review and, if agreed, the Pre-Planning Application Protocol
- 6.05** To note the concerns of a parishioner re speeding and signage (copy email attached)
- 6.06** To note the contents of the Clerk's report.
- HPC1807/07 Finance**
- 7.01** To receive a financial report from the Responsible Financial Officer.
- 7.02** To note that the Bank statements and Reconciliation to May 31st were verified by Cllr Allinson
- 7.03** To authorise payments Mrs J Hazlewood (Clerk's Salary) £622.45, Mr P Goodchild (Community Caretaker Salary) £214.18 ; HMRC PAYE & NI £212.02, Mrs J Hazlewood (Clerk's Expenses) £50.39, E.ON Next (Pavilion Electricity) £17.77; SLCC (Membership subscription) £144.00, Playquip (repair to zip wire) £174.00 Vertas (Reade Field Grass Maintenance) £230.87; Lottery 1st, 2nd and 3rd prizes for July 2022 and any other payments received prior to the meeting,
- HPC1807/08 Planning**
- 8.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/22/02531 Proposal: Householder Application** - Erection of a single storey side extension **Location:** Springfield House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RA **Granted**
- DC/22/02596 Proposal: Application for Works to trees Subject to Tree Preservation Order BT112/G1** - Reduce height and spread of 1 No. Oak by 1-1.5m. **Location:** 13 Denmark Gardens, Holbrook, Ipswich, Suffolk IP9 2BG **Granted**
- DC/22/02931: Proposal:** Application for a Lawful Development Certificate for an Existing Use, Operation or Activity including those in breach of a Planning Condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and

Compensation Act 1991. Town and Country Planning (Development Management Procedure) (England) Order 2015. **Location:** Blackmore Barn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT **Awaiting Decision**

8.02 To consider new applications received

DC/22/03100 Proposal: Application for a Lawful Development Certificate for an Existing Use, Operation or Activity including those in breach of a Planning Condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991. Town and Country Planning (Development Management Procedure) (England) Order 2015 - "The Cart Lodge", Harkstead Road, Holbrook has been used as an independent residential dwelling with evidence beginning in 2003.

Location: The Dairy, Wall Farm, Harkstead Road, Holbrook Ipswich

DC/22/03089: Proposal: Application for Outline Planning Permission (Access points to be considered, Appearance, Landscaping, Layout and Scale to be Reserved) Town and Country Planning Act 1990 - Severance of garden and erection of 1No. single storey dwelling. **Location:** Orchard Lea, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT

DC/22/03178: Proposal: Householder Application - Erection of single storey rear extension and erection of extension to garage. **Location:** 11 Mill Rise, Holbrook, Ipswich, Suffolk IP9 2QH

DC/21/06061 Appeal Reference: APP/D3505/W/22/3293517 - Appeal by W.Wrinch **Proposal: Full Planning Application** - Erection of a 1 No detached dwelling and new vehicular access. **Location:** Land South of Harkstead Road, Lower Holbrook, IP9 2RJ,

DC/22/03286 Proposal: Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - Convert workshop into 1 No. Dwelling. **Location:** Woodlands Corner, Woodlands Road, Holbrook, Suffolk IP9 2PU

DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill.

Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk

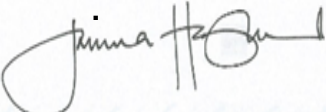
Reason(s) for re-consultation: Access Drawing and Supplementary Information received on 07.07.2022. which can be found on the Council's website at: <http://www.babergh.gov.uk/planning/development-management/application-search-andcomment/search-for-applications/>.

Further comments in relation to this application to be made before 22nd July 2022.

HPC1807/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC1807/10 To consider items for future agenda

HPC1807/11 Date of next Parish Council meeting will be held on Monday 15th August 2022 at 19.30 hrs at the Village Hall.

Signed: 

Parish Clerk

Date: 11th July 2022

4 Shepherds Lane, The Street, Holbrook, IP9 2QA email: holbrookparishclerk@outlook.com