

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held at Holbrook Village Hall on Monday 19th December 2022, at 19.30 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

HPC1912/01 Apologies: To receive and consent to any apologies for absence.

HPC1912/02 Declarations of pecuniary and local non-pecuniary interest

2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.

2.02 To receive requests for dispensations.

HPC1912/03 Public Forum

3.01 To receive reports for information from District and County Councillors.

3.02 To receive questions and matters of concern from members of the public who are present.

HPC1912/04 To consider and approve the minutes of the Parish Council Meeting held on 21st November 2022

HPC1912/05 Business remaining from previous meetings and ongoing projects

5.01 To receive an update on the actions from the meeting held on 21st November 2022

5.02 To receive an update on the Parish Plan

5.03 To receive an update on the Eco lighting project

HPC1912/06 Correspondence received requiring a response and new business

6.01 To review and, if agreed, adopt the reviewed Safeguarding Policy

6.02 To review and, if agreed, adopt the reviewed Tree Management Policy

6.03 To review and, if agreed, adopt the reviewed Accessibility Statement for website

6.04 To note that the Thermal Imaging Camera had been assigned to Holbrook Parish Council from Tuesday 24th January to Monday 20th February

6.05 To note and discuss the contents of the reports from the applicant of the change of use for and planning application for The Compasses Inn

6.06 To note the contents of the Clerk's report.

HPC1912/07 Finance

7.01 To receive a financial report from the Responsible Finance Officer.

7.02 To note the contents of the draft budget and accompanying notes and, if agreed, to resolve to adopt the budget and the proposed precept.

7.03 To authorise payments: Amazon (Stationery) £38.90 paid by Debit Card Screwfix (Community Caretaker PPE) £35,72, Debit Card, Jewson's (Rock Salt for Berners Field grit bin) £45.74 debit card Mrs J Hazlewood (Clerk's Salary including back pay) £1,090.45, B. Abbott (Community Caretaker) £267.58, HMRC PAYE & Employer's NI £356.10, Mrs J Hazlewood (Clerk's Expenses & Printing) £42.29 Compass Point (Consultant's fee) £180, E.ON Next (Pavilion Electricity) £18.75; Tuddenham Press (Parish Papers) £259.00, Lottery 1st, 2nd and 3rd prizes for November, £42, Mark Thompson (fitness classes) £175 (tbc) Suffolk CC (Eco lighting 85% of charges) £20,580.90, C. Sawyer (Parish Papers Delivery) £27.48, Holbrook Village Hall (Meeting hire charges) £100, O. Abbott (grass cutting) £ (tbc) and any other payments received prior to the meeting.

HPC1912/08 Planning

8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.

DC/21/06061 Appeal Reference: APP/D3505/W/22/3293517 - Appeal by W. Wrinch
Proposal: Full Planning Application - Erection of a 1 No detached dwelling and new vehicular access. **Location:** Land South of Harkstead Road, Lower Holbrook, IP9 2RJ,
Awaiting Decision

DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill.

Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. **Note:**

this is a request for re-consultation. Reason(s) for re-consultation: Revised access plan received 28th September 2022 Awaiting Decision

DC/22/05076: Proposal: Full Application - Change of Use of public house (Sui Generis) to form 3No residential dwellings (Use Class C3) including external staircase, and erection of 2No chalet bungalows (Use Class C3), including vehicular parking and hard and soft landscaping. **Location:** Compasses Inn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR **Awaiting Decision**

8.02 To consider new applications received

DC/22/05859 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of 3no. dwellinghouses within existing steel frame barn. Casement windows to all habitable rooms, glazed doors to dining area. **Location:** Grove Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PH

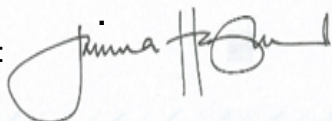
DC/22/06108 Proposal: Full Planning Application - Change of Use of additional parcel of land to residential amenity land, erection of single storey side/rear extension, replacement windows/doors and replace upvc storm goods with cast metal; Erection of double cartlodge with external staircase (following demolition of existing garage) **Location:** Wall Farm House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RQ

HPC1912/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC1912/10 To consider items for future agendas

HPC1912/11 Date of next Parish Council meeting will be held on Monday 16th January 2023 at 19.30 hrs at the Village Hall.

Signed:



Parish Clerk

Date: 12th December 2022

4 Shepherds Lane, The Street, Holbrook, IP9 2QA email: holbrookparishclerk@outlook.com