

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held at Holbrook Village Hall on Monday 21st November 2022, at 19.30 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

- HPC2111/01 Apologies:** To receive and consent to any apologies for absence.
- HPC2111/02 Declarations of pecuniary and local non-pecuniary interest**
- 2.01** To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.
- 2.02** To receive requests for dispensations.
- HPC2111/03 Public Forum**
- 3.01** To receive reports for information from District and County Councillors.
- 3.02** To receive questions and matters of concern from members of the public who are present.
- HPC2111/04 To consider and approve the minutes** of the Parish Council Meeting held on 17th October 2022
- HPC2111/05 Business remaining from previous meetings and ongoing projects**
- 5.01** To receive an update on the actions from the meeting held on 17th October 2022
- 5.02** To receive an update on the Parish Plan
- 5.03** To receive an update on the Community Self Help Group
- 5.04** To receive an update on the Eco lighting project
- 5.05** To receive an update on the Hedgehog Highway
- 5.06** To receive an update on the road safety issues on Church Hill
- 5.07** To receive an update on the community speed watch activity
- 5.08** To receive an update on the vacancy for a Community Caretaker
- HPC2111/06 Correspondence received requiring a response and new business**
- 6.01** To review and, if agreed, adopt the Sickness & Absence Policy
- 6.02** To review and, if agreed, adopt the Staff Appraisal Policy
- 6.03** To review and, if agreed, adopt the Discipline Policy
- 6.04** To review and, if agreed, adopt the Grievance Policy
- 6.05** To note the contents of the letter from James Cartlidge MP
- 6.06** To ratify the appointment of the new Community Caretaker
- 6.07** To note the contents of the Clerk's report.
- HPC2111/07 Finance**
- 7.01** To receive a financial report from the Responsible Finance Officer.
- 7.02** To note that a budget working party meeting is planned for the end of November
- 7.03** To appoint Internal Auditors for the financial year 2022/23
- 7.04** To consider the attached papers from NALC re the national pay agreement and to agree the relevant action required.
- 7.05** To authorise the appointment of a consultant for the planning application
- 7.06** To authorise payments: Mrs J Hazlewood (Clerk's Salary) £622.45, HMRC PAYE & Employer's NI £158.37, Mrs J Hazlewood (Clerk's Expenses & Stationery) £53.98 E.ON Next (Pavilion Electricity) £tbc; Wave (Pavilion Water) £32.72, Tuddenham Press (Parish Papers) £230.00, SLCC (Training costs) £36.00 Lottery 1st, 2nd and 3rd prizes for November, £tbc Mark Thompson (fitness classes) £200 (tbc) , O. Abbott (grass cutting) £150 (tbc) and any other payments received prior to the meeting.
- HPC2111/08 Planning**
- 8.01 To receive an update on the status of planning applications**, appeals, enforcement referrals and plans previously reviewed.
- DC/21/06061 Appeal Reference: APP/D3505/W/22/3293517** - Appeal by W. Wrinch
Proposal: Full Planning Application - Erection of a 1 No detached dwelling and new vehicular access. **Location:** Land South of Harkstead Road, Lower Holbrook, IP9 2RJ,
Awaiting Decision
- DC/22/03300 Proposal:** Application under S73 for Removal or Variation of a Condition following grant of Planning Permission B/14/00412 dated 03.10.2014. Town and Country

Planning Act 2690.- To vary - Condition 3 (Operation of Site) - To allow camping to take place all year round. **Location:** Land West of Alton Water Visitors Centre, Holbrook Road, Stutton, Suffolk **Awaiting Decision**

DC/22/04375 Proposal: Full Planning Application - Erection of two storey side extension with rear balcony and staircase (following re-positioning of outbuilding). **Location:** Swan Inn, The Street, Holbrook, Ipswich Suffolk IP9 2PZ **Granted**

DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill.

Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. **Note: this is a request for re-consultation. Reason(s) for re-consultation: Revised access plan received 28th September 2022 Awaiting Decision**

8.02 To consider new applications received

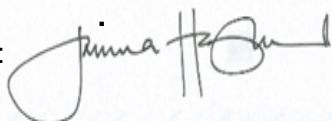
DC/22/05076: Proposal: Full Application - Change of Use of public house (Sui Generis) to form 3No residential dwellings (Use Class C3) including external staircase, and erection of 2No chalet bungalows (Use Class C3), including vehicular parking and hard and soft landscaping. Location: Compasses Inn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR

HPC2111/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC2111/10 To consider items for future agendas

HPC2111/11 Date of next Parish Council meeting will be held on Monday 19th December 2022 at 19.30 hrs at the Village Hall.

Signed:



Parish Clerk

Date: 14th November 2022

4 Shepherds Lane, The Street, Holbrook, IP9 2QA email: holbrookparishclerk@outlook.com