

PARISH OF HOLBROOK – NOTICE OF MEETING

I hereby give you notice that the next meeting of Holbrook Parish Council will be held at Holbrook Village Hall on Monday 17th April 2023, at 19.30 hrs. All Parish Councillors are summoned to attend and all parishioners are invited. Any member of the public wishing to speak at Item 3 should give notice to the Clerk at or before the commencement of the meeting.

AGENDA

HPC1704/01 Apologies: To receive and consent to any apologies for absence.

HPC1704/02 Declarations of pecuniary and local non-pecuniary interest

2.01 To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature including gifts of hospitality exceeding £25.

2.02 To receive requests for dispensations.

HPC1704/03 Public Forum

3.01 To receive reports for information from District and County Councillors.

3.02 To receive questions and matters of concern from members of the public who are present.

HPC1704/04 To consider and approve the minutes of the Parish Council Meeting held on 20th March 2023

HPC1704/05 Business remaining from previous meetings and ongoing projects:

5.01 To receive an update on the actions from the meeting held on 20th March 2023

5.02 To receive a report from the Climate Change Working Group Meeting held on 3rd April 2023

5.03 To receive an update re: signs for Page Close, Church Hill and The Mill

5.04 To receive an update on the remedial works for New Lane

HPC1704/06 Correspondence received requiring a response and new business:

6.01 To review and, if agreed, adopt the Reserves Policy.

6.02 To seek expressions of interest from groups wishing to use the sports pavilion, in preparation for forming a CIC and applying for funding.

6.03 To consider a request from a resident for a disabled access to the Reade Road entrance to the Reade Field.

6.04 To note the contents of the Clerk's report.

HPC1704/07 Finance

7.01 To receive a financial report from the Responsible Finance Officer.

7.02 To note the unaudited end of year accounts.

7.03 To note and agree the Reserves position.

7.04 To note and agree the CIL statement as at 31st March 2023.

7.05 To authorise payments: Co-op (A5 envelopes) £1.20 pd by debit card, Mrs J Hazlewood (Clerk's Salary) £674.45 Mrs J Hazlewood (Expenses & Stationery) £42.10, Mr. W. Abbott (Community Caretaker Salary) £267.58, HMRC (PAYE) £180.34, Suffolk Cloud (website training) £60.00, Holbrook Village Hall (Meeting hire) £25.00, Suffolk CC(Street Lighting) £2835.81, Business Services at CAS (Pavilion insurance) £308, Mark Thompson (Fitness Classes) £tbc, SALC (annual subscription) £617.39 Tuddenham Press (Parish Papers) £274, Suffolk Wildlife Trust (Annual subscription) £38.00, Lottery winners March £48

HPC1704/08 Planning

8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.

DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill.

Location: Land South Of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk

Reason(s) for re-consultation: Revised ground floor plan, site plan and noise impact assessment received **Refused**

DC/22/05076: Proposal: Full Application - Change of Use of public house (Sui Generis) to form 3No residential dwellings (Use Class C3) including external staircase, and erection of 2No chalet bungalows (Use Class C3), including vehicular parking and hard and soft landscaping. **Location:** Compasses Inn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR **Awaiting Decision**

DC/22/06187 Proposal: Planning Application -Change of use of land to residential amenity land and construction of pool and erection of pool house with walled surround and terrace **Location:** Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT **Granted.**

DC/23/00137 Proposal: Application for prior approval for a proposed installation, alteration or replacement of other Solar Photovoltaics (PV) equipment on the roofs of non-domestic buildings - The Town and Country Planning (General Permitted Development) Order 2015 (As Amended) - Schedule 2, Part 14, Class J - Installation of a 60 kWp roof-mounted solar PV system for renewable energy generation **Location:** Woodlands Farm, Woodlands Road, Holbrook, IP9 2PT. **Decided – formal approval not required.**

DC/23/00430 Proposal: Householder Application - Erection of single storey side extension. **Location:** The Dower House, Woodlands Road, Holbrook, Ipswich Suffolk IP9 2PT **Granted**

DC/23/00516 Proposal: Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouse (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - Convert workshop into 1 No. Dwelling. **Location:** The Workshop, Land at Woodlands Corner, Woodlands Road, Holbrook IP9 2PU **Formal Approval required – approved.**

DC/23/00655 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of steel frame barn into 3no. 80m2 dwellinghouses **Location:** Grove Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PH **Formal approval required - approved.**

DC/23/00681 Proposal: Householder Application - Erection of part single and part two storey rear extension, including construction of 10No solar panels. Erection of open front porch, increasing parking area on drive including new render to walls and replacement windows and doors. **Location:** Fairview, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR **Awaiting Decision**

DC/23/01106 Proposal: Householder Application - Erection of a single storey side/rear extension (amended scheme to DC/21/06281) **Location:** Springfield House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RA. **Awaiting Decision**

DC/23/01184 Proposal: Householder Application - Erection of a one and a half storey rear extension. **Location:** Alpha, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT **Awaiting Decision**

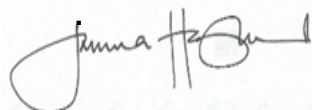
8.02 To consider new applications received:

HPC1704/09 Councillors' reports: to note Councillors' reports and activities since the last meeting.

HPC1704/10 To consider items for future agendas.

HPC1704/11 Date of next Parish Council meeting will be the Annual Parish Council Meeting and will be held on Monday 20th May 2023 at 19.30 hrs at the Village Hall. The Annual Parish Meeting will be held on Tuesday 25th April 2023. All Councillors encouraged to attend.

Signed:



Parish Clerk

Date: 11th April 2023

4 Shepherds Lane, The Street, Holbrook, IP9 2QA email: holbrookparishclerk@outlook.com