

HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 19th December 2016 at 7.30pm.

Present: Cllr J Ambrose (Chair), Cllr D Ashlee, Cllr C Graham, Cllr S Hehir, Cllr L Holmes, Cllr S Ingleton, Cllr D Meekings, Cllr S Sawyer, Cllr J Springall.

In attendance: Mrs F Rolfe (Clerk), District Councillor D Rose County Councillor D Wood, 2 members of the public.

HPC1612/01 Apologies: Cllr D Martin, Cllr S Peck	
HPC1612/02 Declarations of Interest: None.	
HPC1612/03 Public Forum: The Clerk clarified the status of the public forum within the meeting and explained the method for public participation in other parts of the meeting. Babergh District Council: BDC will be discussing a move to a cabinet style governance model at their meeting on 20 th December. Cllr Rose provided some detail about the proposed mobile phone mast planning application. Suffolk County Council: Cllr Wood added that Stutton PC have opposed the mast on visual impact grounds. The election of a mayor in May 2017 will not happen now due to the lack of support from Norfolk. Suffolk are discussing the potential for some sort of devolved arrangement possibly including some councils in South Norfolk and North Essex. The Park and Ride will have a new operator, prices are increasing but the service will continue. Cllr Wood, in his capacity as Chair of the SCH AONB, urged councillors to comment on the consultation for Sizewell C as this will have a large detrimental impact to the AONB. This closes on 3 rd February.	
HPC1612/04 To approve Minutes of the Parish Council meeting held on 21st November 2016: It was proposed by Cllr Ingleton and seconded by Cllr Meekings, that the minutes of the meeting held on Monday 21 st November 2016 be approved. Those who had attended that meeting were in favour.	
HPC1612/05 Business remaining from previous meetings: 5.01 Reade field Improvement Project: The Clerk provided an updated summary of the responses received to date. Cllr Ingleton said that remedial repairs had been made to an item of playground equipment. Cllr Ambrose informed the meeting that an electrical inspection of the pavilion, including the supply and portable appliance testing, had been carried out and had passed. The Scouts are bidding for a £100k donation for a new scout hut and have been working with the Clerk to include community information in their bid. 5.02 Alton Green Pond: Cllr Meekings informed the meeting that the works seem to have been successful to date. Mr and Mrs Halls have kindly made a donation to the Council to recognise the work and efforts, particularly of Cllr Meekings. Mr Wrinch has not yet removed the spoil. A further volunteer day will take place on 10 th January with AONB volunteers clearing more reeds. 5.03 Councillor Training: Training from the Suffolk Association of Local Councils for new councillors will take place during January. The venue will be confirmed once costs are received.	Clerk
HPC1612/06 Correspondence received requiring a response and new business: 6.01 Suffolk Minerals and Waste Local Plan consultation: This does not directly affect the Parish and so no response will be made. 6.02 Suffolk Policing review: It was agreed that the Clerk would respond using the comments made in the recent SALC public service survey.	Clerk

<p>6.03 Road names for possible future use in the Parish: Babergh District Council has requested a list of names which they can use in future, rather than having to ask on each occasion. It was agreed that the theme of local family names would continue and so Rose, Page, Nunn, Godbold and Suckling will be proposed.</p> <p>6.04 Carers Allowance consultation: It was agreed that a response should be made supporting the extension of Dependents' Carers' Allowance to Parish Councillors.</p> <p>6.05 Cllr Meekings resignation: Cllr Meekings resignation was acknowledged with regret. Cllr Ambrose thanked him for his considerable contribution to the Parish over eleven years, particularly recently with the Alton Green pond project. Cllr Meekings also represents the Parish Council on the Alton Water User Group, is the Village Hall Liaison rep, and is responsible for the Emergency Plan and streetlights, as well as being the Vice Chair. Cllr Ashlee commented that Cllr Meekings would be sorely missed and that there really wouldn't have been a Council without him over the years. Cllr Meekings' responsibilities will be included in the net agenda.</p> <p>6.06 Speeding on Ipswich Road: The Chairman invited a local resident to state his concerns over speeding on Ipswich Road, particularly at 'Arnold's Corner'. Following a discussion about realistic options, it was agreed that the Clerk would write to Cllr Wood to request a survey so that the data collected could inform future decisions.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																								
<p>HPC1612/07 Finance:</p> <p>7.01 Financial report from Responsible Financial Officer: A report was presented by the RFO, there were no questions.</p> <p>7.02 Payments to be authorised: Cheques for the following amounts were approved, proposed by Cllr Graham and seconded by Cllr Ingleton, all in favour.</p> <table border="1" data-bbox="132 992 1099 1323"> <tr> <td>83</td> <td>18/11/2016</td> <td>Holmes Plant and Construction Ltd</td> <td>£</td> <td>516.00</td> </tr> <tr> <td>84</td> <td>12/12/2016</td> <td>Viking Office Supplies</td> <td>£</td> <td>87.54</td> </tr> <tr> <td>85</td> <td>19/12/2016</td> <td>Mrs F Rolfe salary</td> <td>£</td> <td>538.88</td> </tr> <tr> <td>86</td> <td>19/12/2016</td> <td>Mr P Goodchild salary</td> <td>£</td> <td>136.09</td> </tr> <tr> <td>87</td> <td>19/12/2016</td> <td>Post Office (HMRC PAYE)</td> <td>£</td> <td>34.00</td> </tr> <tr> <td>88</td> <td>19/12/2016</td> <td>Mr J Ambrose (Chairman's allowance)</td> <td>£</td> <td>62.50</td> </tr> <tr> <td>89</td> <td>15/12/2016</td> <td>SALC Training Course</td> <td>£</td> <td>19.20</td> </tr> <tr> <td>90</td> <td>12/12/2016</td> <td>Viking Office Supplies</td> <td>£</td> <td>20.99</td> </tr> </table> <p>7.03 Budget 2017/18: Cllr Ambrose presented the report of the Budget Working Party. Councillors approved the budget proposed. They noted that there would not be a referendum on any increase this year, and that even a standstill budget would have increased the cost per property as the tax base had decreased slightly since last year. Clerk to process the precept application.</p>	83	18/11/2016	Holmes Plant and Construction Ltd	£	516.00	84	12/12/2016	Viking Office Supplies	£	87.54	85	19/12/2016	Mrs F Rolfe salary	£	538.88	86	19/12/2016	Mr P Goodchild salary	£	136.09	87	19/12/2016	Post Office (HMRC PAYE)	£	34.00	88	19/12/2016	Mr J Ambrose (Chairman's allowance)	£	62.50	89	15/12/2016	SALC Training Course	£	19.20	90	12/12/2016	Viking Office Supplies	£	20.99	<p>Clerk</p>
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<p>HPC1612/08 Planning Matters:</p> <p>08.01 Update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed: B/16/01368 3 River View, Heathfield Road, Holbrook IP9 2QD: Granted</p> <p>08.02 Consideration of planning applications received: B/16/01320 Installation of communications tower at Alton Water: Although this site is in Stutton, it was felt that it was appropriate to comment as it was so close to the village and the impact would affect Holbrook directly. Councillors agreed to support the application in principle, as an improvement in mobile phone signal is required, however they did not want to comment on the detail of the application as this is considered to be outside their remit on this occasion.</p>	<p>Clerk</p>																																								
<p>HPC1612/09 Councillors Reports:</p> <p>9.01: Councillors activities since the last meeting: Cllr Ambrose had attended the Carol Service at the RHS. Cllr Hehir had attended the SALC/Babergh area meeting.</p>																																									

<p>9.02: Reports from Councillors relating to the Parish: Cllr Sawyer had dealt with a parishioner's concerns about a large amount of rubbish outside St Mary's. Cllr Ambrose relayed an offer from the Headmaster of the RHS to provide a musical contribution from students at the AGM in April.</p>	
<p>HPC1612/10 Items for future agenda: January: Election of Vice Chairman, allocation of Cllr Meekings other responsibilities, Review of Risk Register.</p>	Clerk
<p>HPC1612/11 Date of the next meeting: The next meeting of the Parish Council will be on 16th January 2017 at 1930 in the Village Hall.</p> <p>The meeting closed at 2035.</p> <p>Chairman Date</p>	

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