

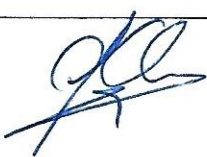
HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 19<sup>th</sup> March 2018 at 7.30pm.

Present: Cllr J Ambrose (Chair), Cllr B Ball, Cllr S Ingleton, Cllr D Martin, Cllr T Gray, Cllr S Hehir, Cllr C Sawyer and Cllr G Abbott.

In attendance: Mrs Linda Goodyear (Clerk), District Councillor D Rose, County Councillor D.Wood and two members of the public.

<p><b>HPC1803/01 Apologies:</b> Cllr S Peck, Cllr L.Holmes and Cllr C.Graham due to work commitments.</p>	
<p><b>HPC1803/02 Declarations of Interest:</b> None</p>	
<p><b>HPC1803/03 Public Forum:</b>  <b>Babergh District Council:</b> District Councillor Rose spoke to the Council about his concern over the new draft recommendation for ward boundaries in Babergh (item 6.01 on agenda). There intends to be three Councillors to cover 11 Parishes and he had completed some calculations on the number of parishioners that would equate to. Based on the 2017 electoral roll figures, combining Sutton 712 with Holbrook 1359 and Harkstead 233 will give a sub total of 2304. Combining Shotley 2304 with Ewerton 110 will give a sub total of 2414. Combining Freston, Woolverstone, Chelmondiston, Wørstead and Belstead will give a sub total of 2110 i.e. a total of 6354.It was agreed that the matter would be discussed in full later in the agenda.  <b>Suffolk County Council:</b> County Councillor David Wood had circulated his February Parish Report previously to all Councillors. Cllr Ambrose raised the issue of the speeding survey and Cllr Wood advised that this has been chased up but due to the weather conditions, it had been postponed. Cllr Sawyer raised the issue of the lack of policing in the area and the possibility of having a Good Neighbourhood Scheme. Cllr Wood advised that any members of the public can set up such a scheme and he can obtain details of who to contact, if required.  <b>Residents:</b> None</p>	
<p><b>HPC1803/04 To consider and approve Minutes of the Parish Council meeting held on 19<sup>th</sup> February 2018:</b> It was proposed by Cllr Ingleton and seconded by Cllr Martin, that the minutes of the meeting held on Monday 19<sup>th</sup> February 2018 be approved. All were in favour.</p>	
<p><b>HPC1803/05 Business remaining from previous meetings and ongoing projects:</b>  <b>5.01 To receive an update on the actions from the previous meeting:</b> Cllr Rose advised that regarding the parking in Clench Road, he had made contact with various community representatives and had passed on photographic evidence of the situation, as it stands. He is still awaiting a response. Cllr Sawyer suggested the possibility of a hard-standing area be created for cars to replace a large area of grass verge. Cllr Rose advised that this could be a possibility and this has been the case in other Parishes. He will provide an update on any progress. All other actions had been completed.  <b>5.02 To receive an update on the Reade Field Project:</b> Cllr Ingleton advised that last year the Council agreed a quote received by Mr Abbott to erect fencing around the play area and would therefore now like the work to commence. Cllr Ingleton advised the Council about the other work required and a rough outline of the costs, at this stage. As soon as actual costs are confirmed she will bring them back to the Council, for approval and commencement.  <b>5.03 To receive an update on the Neighbourhood Plan:</b> Cllr Ambrose advised that the Spatial Planning Policy Officer Paul Bryant attended the last meeting and was very informative and supportive of the plan for Holbrook. He had provided information regarding the funding that could be applied for and the options to amalgamate plans with other local Parishes. The next meeting date is still to be confirmed.  <b>5.04 Natural England statutory consultation on Suffolk Coast &amp; Heaths AONB Boundary Review.</b> Cllr Wood outlined the proposed changes under the Boundary review and how this will provide protection to the landscapes around Shotley and will now go further in covering the river bed itself and not just up to the river edge as it has done previously. He would strongly recommend that as many people as possible to respond to the consultation. It was agreed that the Clerk would reply on behalf of the Parish Council.</p>	<p>Cllr Rose</p> <p>Clerk</p>



16/4/18



**HPC1803/06 Correspondence received requiring a response and new business:**

**6.01 New draft recommendation for ward boundaries in Babergh.** Cllr Ambrose outlined the new proposal to the Council and advised that the recommendations were dismissive of our original comments. The focus seems to be on the number of parishioners for which Cllr Martin agreed and raised her concerns about it being difficult to ascertain who would represent us. A general discussion took place amongst the Council with a great deal of concern being raised. It was agreed that Cllr Ambrose and Cllr Gray would do a formal response on behalf of the Parish Council.

**6.02 Community Infrastructure Levy (CIL).** The Clerk gave an outline of the CIL to the Council following the workshop, she had attended. All PowerPoints from the meeting had being circulated previously, with the agenda. Training will be available to Councillors in the near future and this would be very beneficial for those on the Neighbourhood Planning Group.

**6.03 To approve and adopt the ICO model publication scheme.** The scheme had been circulated prior to the meeting for all to read. Approval and adoption was proposed by Cllr Sawyer and seconded by Cllr Ingleton. All were in favour.

Cllr Ambrose  
& Cllr Gray

**HPC1803/07 Finance:****7.01 Financial report from Responsible Financial Officer:**

A report was presented by the RFO, there were no questions. The Clerk advised the Council that various virements were required to the reserves account as they represented savings for future events e.g. elections. In addition, an amount of £365.00 was paid into the main account and then transferred to the Reade Field savings account.

**7.02 Payments to be authorised:**

Payments for the following amounts were proposed to be made by Cllr Martin and seconded by Cllr Gray, approved by all present.

104	16/03/2018	Mrs L.Goodyear (Clerks Salary)	£ 544.28
105	19/03/2018	Mr P.Goodchild (Community Caretakers Salary)	£ 163.30
106	19/03/2018	HMRC PAYE	£ 40.80
107	19/03/2018	E.ON (Pavilion Electricity Bill)	£ 10.73
108	19/03/2018	E.ON (Pavilion Electricity Bill)	£ 10.58
109	19/03/2018	Wave (Anglian Water) Sports Pavilion	£ 35.92
110	19/03/2018	Babergh	£1212.04
111	19/03/2018	Mrs L.Goodyear (Clerks Travel Claim)	£ 90.00

**HPC1803/08 Planning Matters:****8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed:**

**DC/17/06037** – Erection of 30 Dwellings. Land to the North of Woodlands Road, Holbrook, Ipswich, IP9 2PS. *Pending Decision*

**DC/17/05819** – Erection of Dwelling and garage utilising shared vehicular access. Foxgloves, Harkstead Road, Lower Holbrook, Ipswich, IP9 2RJ. *Refused*

**DC/18/00122** - Barn Cottage, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RQ. Erection of 1 no. three bedroom dwelling with basement, garage and parking (following demolition of existing stables). *Granted*

**DC/18/00254** - Romney Lodge, Alton Green, Holbrook, Ipswich Suffolk IP9 2RN. Erection of single storey side extension and porch extension (following removal of existing conservatory). *Pending Decision*. Cllr Rose advised that this had just been granted.

**DC/18/00305** - Reed Hall, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR. Planning Application - Change of use of outbuilding to Class C1. *Pending Decision*

**8.02 To consider planning applications received:**

**DC/18/01046** - Great Oaks, Church Hill, Holbrook, Ipswich Suffolk IP9 2P. Works to trees protected under Tree Preservation Order BT285 - T1 (Holm Oak) - 20% Crown reduction. Cllr Ambrose advised that Robert Allinson had provided the Council with his opinion on the application which was shared. A discussion took place and it was resolved to **recommend approval** of this application. Proposer Cllr Gray and Seconded by Cllr Martin. All were in agreement.



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**HPC1803/09 Councillors Reports:**

**9.01: Councillors activities since the last meeting:**

Cllr Ball advised that a group of volunteers lead by Neil Lister from AONB undertook some work on the pond and surrounding area. During the visit a discussion took place about the possibility of a grant to fund the collapsed bank. Since this discussion, Cllr Ball has made an application for a grant, which will be of no cost to the Parish Council apart from the Clerks time to manage the income and expenditure. Cllr Ball will update the Council, if any further development is made. He also advised that he is still to obtain prices for the removal of the cut grass.

Cllr Ingleton gave an update on the new landlords for the local public house and it's intended opening date.

Cllr Ambrose gave a reminder about the forthcoming Annual Parish Meeting, planned for the 18<sup>th</sup> April 2018.

**9.02: Reports from Councillors relating to the Parish: As 9.01 above.**

**HPC1803/10 Items for future agenda: No items.**

**HPC1803/11 Date of the next meeting:**

The next meeting of the Parish Council will be on 16<sup>th</sup> April 2018 at 1930 in the Village Hall.

The meeting closed at 8.48 pm

Chairman .....  ..... Date ..... 16/4/18 .....