

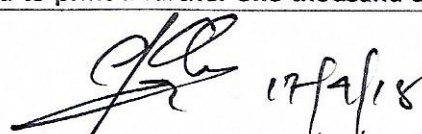
HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 20th August 2018 at 7.30pm.

Present: Cllr J Ambrose (Chair), Cllr B Ball, Cllr S Ingleton, Cllr Sawyer, Cllr Graham, Cllr S Hehir, Cllr L Holmes, Cllr D Martin and Cllr G Abbott

In attendance: Mrs Linda Goodyear (Clerk), District Councillor D Rose and three Residents.

<p>HPC1808/01 Apologies: County Councillor Wood, Cllr S Peck and Cllr T Gray, due to family commitments.</p>	
<p>HPC1808/02 Declarations of Interest: None</p>	
<p>HPC1808/03 Public Forum: Babergh District Council: District Councillor Rose advised the Council of the sad news that County Councillor Wood's wife had recently passed away. Everyone passed on their deepest sympathy. He went on to give an outline of the final recommendations for the new electoral arrangements for Babergh District Council, which he was very pleased about and it reflected what we had all suggested. He also advised about a recent article in the newspaper about Telecoms in rural areas. He therefore chased up the situation of the new mask at Alton Water, which had been approved in 2017 and has been advised that it will be in place by the end of the year. Suffolk County Council: County Councillor David Wood had circulated his August Parish Report previously to all Councillors but was not in attendance. Cllr Ambrose gave a summary to update residents. Residents: A concern was raised regarding the footpaths in Woodlands Road which had been ploughed up and caused walking difficulties. A discussion took place and Cllr Ambrose advised that the footpaths had now been reinstated by the Farmer. He also advised on the process to follow if residents needed to report footpath issues to Suffolk County Council.</p>	
<p>HPC1808/04 To consider and approve Minutes of the Parish Council meeting held on 16th July 2018: It was proposed by Cllr Ingleton and seconded by Cllr Ball, that the minutes of the meeting held on Monday 16th July 2018, be approved. All were in favour.</p>	
<p>HPC1808/05 Business remaining from previous meetings and ongoing projects: 5.01 To receive an update on the actions from the previous meeting: County Councillor Wood was not in attendance so was unable to provide an update on the speeding Survey. The Clerk contacted Taylor Wimpey regarding placing the street lights for Admirals Court on a timer. They advised that as far as they are aware all columns on that project will be adopted by Suffolk County Council, which means that upon adoption they will be fitted with Telensa Cells and controlled by SCC, but most likely they will be switched off between midnight and 5am. These lights can only be programmed upon adoption by SCC Highways. The Clerk has received confirmation that the Network Service Manager and Support Manager from Anglian Water will be attending the September meeting and will take questions from parishioners. The Application for Hire Form has been updated and added to the website. The grass cutting on the Church Green has been investigated and resolved. County Councillor David Wood passed on a response from the Sport, Health and Inclusion Development Manager regarding the issue of Cycling events going through Holbrook and the lack of warning. He advised "No they don't need to contact us unless they propose to obstruct the carriageway or stop traffic. Cycle time trial, triathlons, running races etc all happen all the time with no need for our knowledge because they are using the highway and adhering to normal traffic highway code". The Clerk had contacted Taylor Wimpey about shields around the Belisha Beacons but had not yet received a response. 5.02 To receive an update on the Reade Field Project: Cllr Ambrose advised that 121 Lottery Tickets had been sold to-date. Cllr Sawyer agreed to print a further one thousand application</p>	<p style="text-align: center;">County Councillor Wood</p> <p style="text-align: right;">Clerk</p>



forms, which could be circulated to residents. Cllr Ingleton advised that the Reade Field had not been cut recently and asked that the Clerk chase this up with the Contractor.

5.03 To receive an update on the Neighbourhood Plan and approve Grant Application for funding: Cllr Ambrose advised that no meeting had taken place due to holidays. A selection of the group had a workshop with 'Planning Direct' to discuss the Neighbourhood Plan and the way forward. They have now provided a quote for preparing the plan, assisting with submission and the audit etc. The quote was for £8910 excluding VAT for 18 days work. There is a grant that can be applied for up to the value of £9000, which would cover the costs. Cllr Ambrose advised that their expertise and knowledge is very beneficial and would save a great deal of time and prevent mistakes being made by the group. A discussion took place about any additional known costs and how this could be funded. Councillors recommended approval to make an application for grant funding. It was proposed by Cllr Ball and seconded by Cllr Holmes. All were in favour.

Clerk

HPC1808/06 Correspondence received requiring a response and new business:

6.01 Final recommendations for new electoral arrangements for Babergh District Council
Cllr Ambrose advised that this had been covered by District Councillor Rose, but it was very pleasing that they had accepted the responses from the public.

6.02 To consider removal of Street Lamp in Jervis Close
Cllr Ingleton advised the Council about concerns over a Street Lamp in Jervis Close that was shedding light into houses. A parishioner had spoken to Babergh District Council about having the Street Lamp moved or removed which would come at a cost. The parishioner is happy to pay the cost of removal. A long discussion took place around what different residents may feel about the removal or moving of the Street Lamp and various views were put forward. Cllr Ambrose advised that no real conclusion or view could be made by the Council and recommended a site meeting with Suffolk Highways with himself and possible District Councillor Rose.

Cllr Ambrose

HPC1808/07 Finance:

7.01 Financial report from Responsible Financial Officer: A financial report was presented by the RFO, there were no questions.

7.02 Payments to be authorised:
Payments for the following amounts were proposed to be made by Cllr Graham and seconded by Cllr Sawyer, approved by all present.

16/08/2018	Mrs L Goodyear – Parish Clerk Salary	£544.28
20/08/2018	Mr P Goodchild – Community Caretaker Salary	£124.04
20/08/2018	HMRC - PAYE	£ 31.00
20/08/2018	Mrs L Goodyear – Clerks Expenses	£ 85.00
20/08/2018	E-ON - July Pavilion Electricity	£ 9.16
20/08/2018	E-ON – August Pavilion	£ 8.88
20/08/2018	SALC – Membership	£145.00
20/08/2018	WAVE – Pavilion Water	£ 52.42
20/08/2018	Mr P Goodchild – Community Caretaker Supplies	£ 33.97

HPC1808/08 Planning Matters:

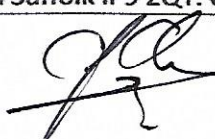
8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed:

DC/18/01386 - Former HMS Ganges Site, Shotley Gate, Shotley, Suffolk Application under Section 73 of the Town and Country Planning Act - The full and partial demolition of buildings associated with the redevelopment, without compliance with Condition 22 (Acoustic Fence) Condition 25 (Anson Building) and Condition 29 (Faith, Hope and Charity Steps). *Withdrawn*

DC/18/02342 - Application for Listed Building Consent - Erection of side and rear extensions. Mill House Church Hill Holbrook Ipswich Suffolk IP9 2QN. *Pending Decision*

DC/18/02691 - Householder Planning Application - Erection of a single storey rear extension. Woodmere Royal Hospital School Holbrook Ipswich Suffolk IP9 2RU. *Granted*

DC/18/03013 - Non-Material Amendment to B/17/00145 - Addition of Velux window to North elevation Orchard Lea Ipswich Road Holbrook Ipswich Suffolk IP9 2QT. *Granted*

 17/9/18

08.02 To consider planning applications received:

DC/18/03370 - Householder Planning Application - Erection of front and infill side extension. The Moorings, Harkstead Road, Lower Holbrook, Holbrook Ipswich Suffolk.

Cllr Ball kindly gave an outline of the application to the Council. A long and detailed discussion took place around the change to the garage rook from flat to pitched, which did raise some concerns. No conclusion could be met and therefore Councillors **recommended no comment**. It was proposed by Cllr Graham and seconded by Cllr Ball. Seven were in favour.

DC/18/02729 - Planning Application - Erection of external air source heat pump. 10 Jervis Close Holbrook Ipswich Suffolk IP9 2RR.

Cllr Ambrose provided and outline of the application to Councillors. A short discussion took place and Councillors **recommended approval**. It was proposed by Cllr Holmes and seconded by Cllr Martin. All were in favour.

DC/18/03537 - Non-Material Amendment to Application DC/18/01119 - Alterations to fenestration including omission of vertical boarding for render, addition of roof window to single storey side element and addition of high level roof window to landing. Lowlands Ipswich Road Holbrook Ipswich Suffolk IP9 2QT.

Cllr Ambrose provided and outline of the application to Councillors. A short discussion took place and Councillors **recommended approval**. It was proposed by Cllr Sawyer and seconded by Cllr Holmes. All were in favour.

DC/18/03531 - Householder Planning Application - Installation of air source heat pump to side elevation. 20 Jervis Close Holbrook Ipswich Suffolk IP9 2RR.

Cllr Ambrose provided and outline of the application to Councillors. A short discussion took place and Councillors **recommended approval**. It was proposed by Cllr Graham and seconded by Cllr Ingleton. All were in favour.

DC/18/03385 - Non-Material Amendment to DC/17/06264 - Addition of dormer windows to front elevation. 1 Alton Green Holbrook Ipswich Suffolk IP9 2RN.

Cllr Ambrose provided and outline of the application to Councillors. A short discussion took place and Councillors **recommended approval**. It was proposed by Cllr Ball and seconded by Cllr Martin. All were in favour.

HPC1808/09 Councillors Reports:

9.01: Councillors activities since the last meeting:

Cllr Ambrose advised that he had made an application for Locality Funding towards the Speed Awareness Sign and could receive a contribution of up to 50% of the cost. He is currently waiting to hear if it is approved. He had also received an email from the Chairman of Stutton Parish Council to see if we maintained records of all the Road Closures but unfortunately no local records were retained.

Cllr Sawyer had seen the recent Beach Watch Magazine and found it very interesting especially the levels of plastic waste found. He thought it was something that the Village should get involved in. A discussion took place about setting up a date to undertake a beach watch in Holbrook and who would be able to contribute and would like to be involved. Cllr Sawyer will make further enquiries.

Cllr Holmes requested an update on the Holbrook Parish Council Magazine. Cllr Ambrose advised that someone had come forward as a possible volunteer editor so further updates will be forthcoming.

Cllr Abbott advised that he had previously raised the issue of the hedgerows not being cut and it seems that no action has been taken. The Clerk had previously reported the issue to Suffolk Highways but had received no response, The Clerk will raise again. Cllr Abbott also had concerns over some residents with overgrown hedges that were affecting pathways. The Clerk will investigate these also.

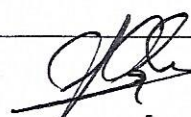
Cllr Martin advised that she had been made aware of an issue with a tree that was overgrown in the carpark of Jervis Close. A discussion took place which also included input from residents attending the meeting. It was agreed that a report should be requested from the local Tree Warden, which could then be put forward to Babergh District Council. The Clerk should arrange this.

9.02: Reports from Councillors relating to the Parish: As 9.01 above.

Cllr Sawyer

Clerk

Clerk


17/9/18

HPC1808/10 Items for future agenda:

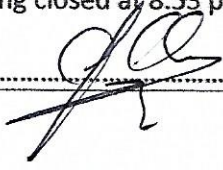
10.01 Anglian Water Presentation and Residents Questions

HPC1808/11 Date of the next meeting:

The next meeting of the Parish Council will be on 17th September 2018 at 1930 in the Village Hall.

The meeting closed at 8.53 pm

Chairman



Date

17/9/18