

HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 10<sup>th</sup> 2018 at 7.30pm.

Present: Cllr J Ambrose (Chair), Cllr S Ingleton, Cllr D Martin, Cllr L Holmes, Cllr Ball, Cllr S Peck, Cllr T Gray, Cllr C Graham, Cllr S Heir and Cllr G Abbott.

In attendance: Mrs Linda Goodyear (Clerk), District Councillor D Rose and 6 Residents.

<p><b>HPC1812/01 Apologies:</b> Cllr C Sawyer and County Councillor Wood, due to family commitments.</p>	
<p><b>HPC1812/02 Declarations of Interest:</b> None.</p>	
<p><b>HPC1812/03 Public Forum:</b>  <b>Babergh District Council:</b> District Councillor Rose advised that a full Council meeting takes place next week and the agenda includes the future of the old headquarters building in Hadleigh. He also advised that no progress had been made with the installation of the telephone mask at Alton Water. He is currently working with Anglian Water and another agent over the next few weeks to ensure work progresses. He has made it clear to them that residents are very disappointed with the delay.  <b>Suffolk County Council:</b> County Councillor Wood had circulated his November Parish Report previously to all Councillors but was unable to attend this meeting. Cllr Ambrose provided a summary to update residents.  <b>Residents:</b> A request was made to have more information regarding Councillors on the Holbrook Website. Cllr Ambrose advised that all details of the Councillors are listed but no photographs are provided. A resident raised concerns over the condition of the Red Footpath along Ipswich Road. The matter was discussed, and it was agreed that the Clerk would raise this issue with Suffolk Highways.</p>	<p>Clerk</p>
<p><b>HPC1812/04 To consider and approve Minutes of the Parish Council meeting held on 19<sup>th</sup> November 2018:</b> It was proposed by Cllr Ingleton and seconded by Cllr Ball, that the minutes of the meeting held on Monday 19<sup>th</sup> November 2018, be approved. All were in favour.</p>	
<p><b>HPC1812/05 Business remaining from previous meetings and ongoing projects:</b>  <b>5.01 To receive an update on the actions from the previous meeting:</b>          The Clerk advised that the covers on the Belisha Beacons had now been fitted.          Cllr Ambrose advised that the meeting at Jervis Close remains outstanding. He has been in contact with Suffolk Highways and is awaiting a response.          The Clerk reported the lights of a resident's home to Suffolk Highways and the response received was 'Please be aware that this relates to lights on residential houses, this is not a street light issue. No action can be taken from Suffolk County Council'. It was agreed that no further action would be taken.          The Clerk has reported the poor grass and hedge cutting along with the condition of the pavements to Babergh District Council and is still awaiting a response.          The barriers on Admirals Quarter and the concerns over safety have been reported to the Planning Department and Suffolk Highways by the Clerk.          The email address for the editor of the Parish Papers was included in the last edition. Cllr Ambrose expressed thanks to Cllr Sawyer for all his hard work in getting the first edition issued.  <b>5.02 To receive an update on the Reade Field Project:</b> Cllr Ingleton provided details of the vandalised gate on the Reade Field. She has spoken with the Headteacher from the High School and he had agreed to send over his maintenance person to review the damage.  <b>5.03 To receive an update on the Neighbourhood Plan:</b> Cllr Ambrose advised that the next meeting is planned for next week. The next stage is waiting for Planning Direct to return their comments on the draft questionnaires. The plan will start gathering speed in the new year with lots of activity planned. Updates will be provided in the Parish Papers for residents.</p>	

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**HPC1812/06 Correspondence received requiring a response and new business:****6.01. To agree dates for next year's Parish Council Meetings**

The Clerk circulated dates for all the meetings in 2019/20. The Village Hall will be booked as the location for the meetings. All were agreed.

**HPC1812/07 Finance:**

**7.01 Financial report from Responsible Financial Officer:** A financial report was presented by the RFO, there were no questions.

**7.02 Payments to be authorised:**

Payments for the following amounts were proposed to be made by Cllr Ball and seconded by Cllr Gray, approved by all present.

16/12/2018	Mrs L Goodyear – Parish Clerk Salary	£555.16
10/12/2018	Mr P Goodchild – Community Caretaker Salary	£163.30
10/12/2018	HMRC – PAYE	£ 40.80
10/12/2018	Mrs L Goodyear – Clerks Expenses	£ 53.91
10/12/2018	WAVE (Pavilion Water)	£ 39.42
10/12/2018	Suffolk Preservation Society	£ 30.00
10/12/2018	E-on	£ 13.45
10/12/2018	Gary Farrow 1 <sup>st</sup> Prize Lottery Winner	£ 49.50
10/12/2018	M.Robertson 2 <sup>nd</sup> Prize Lottery Winner	£ 29.70
10/12/2018	Tony Helmer 3 <sup>rd</sup> Prize Lottery Winner	£ 19.80
10/12/2018	Tuddenham Press (Parish Papers Printing)	£160.00

**7.03 To consider and approve the 2019/20 Budget**

The Clerk went through in detail each heading of the budget and how the precept calculation had been produced. The proposal is an increase in the budget by 7.5% to £28,250. A separate budget meeting had taken place on the 7<sup>th</sup> December with Cllr Ambrose, Cllr Sawyer and Cllr Gray and all areas of the budget had been discussed and considered and this was how the proposed budget had been produced. Various questions were raised by Councillors including the Election costs and interest received on savings accounts. Cllr Ball proposed that the budget be approved, and this was seconded by Cllr Gary. All were in favour.

**HPC1812/08 Planning Matters:****8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed:**

**DC/18/04232** - Householder Application. Insertion of dormer windows to front elevation. 1 Alton Green Holbrook Ipswich Suffolk IP9 2RN. **Granted**

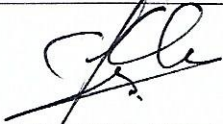
**8.02 To consider planning applications received:**

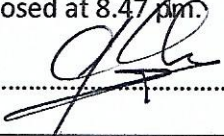
**DC/18/05262** - Householder Planning Application. Erection of a two-storey side extension and extension of existing dropped kerb. 17 Clench Road, Holbrook, Ipswich, Suffolk IP9 2PP.

Cllr Ambrose kindly gave an outline of the application. The application was discussed in length and many aspects were considered and questioned. In conclusion, Councillors **recommended approval**. It was proposed by Cllr Ball and seconded by Cllr Ingleton. 4 Councillors were in favour, 2 objected and 3 abstained.

**DC/18/05228** - Outline Planning Application. Erection of 7 No. dwellings (comprising 2No. 2 bed houses, 3No. 3 bed houses and 2No. 3 bed chalet bungalows) served via new access from Ipswich Road. Location: Land East Of, Ipswich Road, Holbrook, IP9 2QT.

Cllr Ambrose provided an outline of the application and details of previous application on that site. Residents raised their concerns and Councillors discussed the application in great detail. Based on the evidence presented and the plans reviewed, Councillors resolved to **recommend rejection** of this application. The reasons being, it would be overdevelopment of the site to insert seven dwellings into that size plot of land. The design of the buildings are not in keeping with the area. All other properties along the Ipswich Road are linear and face the road. It would unavoidably impinge on the privacy of the neighbouring properties through overshadowing and a potential loss of sunlight, as well as causing them to be overlooked from a number of aspects. The Council are concerned about the possible displacement of surface water from the road that would affect existing properties. In addition, if planning permission is granted it is

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<p>requested that a condition is placed on the owner to restrict parking on the Ipswich Road during any building works. It was proposed by Cllr Ingleton and seconded by Cllr Gray. 7 Councillors were in favour and 2 abstained.</p>	
<p><b>HPC1812/09 Councillors Reports:</b></p> <p><b>9.01: Councillors activities since the last meeting:</b>  Cllr Graham advised that the pathway from Primrose Hill to the RHS is overgrown and students are having to walk in the road to get past. It was agreed that the Clerk would report the matter to Suffolk Highways.  Cllr Gray advised that four people attended the Holbrook Beach Clean and filled five sacks of rubbish. They completed the Harbour to Harkstead area and will be returning to do the Stour along to the school. He also reported that the footpath on Petticoat Lane is dangerous and could be an area to be tackled by a working group.  Cllr Ambrose informed the Council of a loose manhole cover on Clifton Wood that he reported and has since been marked with a blue cross so is hopeful that it will be repaired, in the near future. He also advised that he is currently awaiting the speed sign posts to be installed before the sign could be ordered.</p> <p><b>9.02: Reports from Councillors relating to the Parish:</b> As 9.01 above.</p>	<p>Clerk</p>
<p><b>HPC1812/10 Items for future agenda:</b> None</p>	
<p><b>HPC1812/11 Date of the next meeting:</b>  The next meeting of the Parish Council will be on 21<sup>st</sup> January 2019 at 1930 in the Village Hall.</p> <p>The meeting closed at 8.47 pm.</p> <p>Chairman .....  ..... Date ..... 21/01/19 .....</p>	