


HOLBROOK PARISH COUNCIL

Minutes of the meeting of Holbrook Parish Council held in the Village Hall on Monday 19<sup>th</sup> August 2019 at 7.30pm.

Present: Cllr J Ambrose (Chair), Cllr S Ingleton, Cllr G Abbott, Cllr Sawyer, Cllr Gray, Cllr D Martin and Cllr C Graham.

In attendance: Mrs Linda Goodyear (Clerk), District Councillor M McLaren, County Councillor D Wood and Residents.

<p><b>HPC1908/01 Apologies:</b> Cllr C Holmes, Cllr M Holmes and Cllr S Peck due to family commitments.</p>	
<p><b>HPC1908/02 Declarations of Interest:</b> None.</p>	
<p><b>HPC1908/03 Public Forum:</b>  <b>Babergh District Council:</b> District Councillor McLaren had circulated her report prior to the meeting and then provided the Council with an overview. This included the Carbon Neutral ambitions of Babergh and MidSuffolk District Councils and how we all have a responsibility to consider and contribute to reducing our Carbon footprint.  <b>Suffolk County Council:</b> County Councillor Wood had circulated his July Parish Report previously to all Councillors. He provided an overview for the meeting which included the Northern Bypass Route options and the consultation process and deadlines for responses. Cllr Gray asked for clarification on the AONB extension area and had that been encompassed in the Joint Local Plan. County Councillor Wood provided clarification and advised that it had been included. County Councillor Wood advised that on a personal note he would be undertaking a four-day sponsored walk in memory of his wife and to raise money for the MSA Charity. He would welcome any sponsorship.  <b>Residents:</b> None.</p>	
<p><b>HPC1908/04 To consider and approve Minutes of the Parish Council meeting held on 15<sup>th</sup> July 2019:</b> It was proposed by Cllr Ingleton and seconded by Cllr Sawyer, that the minutes of the meeting held on Monday 15<sup>th</sup> July 2019, be approved. All were in favour.</p>	
<p><b>HPC1908/05 Business remaining from previous meetings and ongoing projects:</b> The Clerk advised that the Anglian Water action has been completed. The Clerk also advised of the costs of new benches required for the village. It was agreed that prices and examples would be circulated to all Councillors so that a decision could be made.  <b>5.02 To receive an update on the Reade Field Working Group:</b> - Cllr Ingleton advised that the Council had received a very kind and generous anonymous donation of £800, to the Reade Field Project. Cllr Ambrose advised that the Lottery had started again for it's second year. It is £12.00 for a lottery number and there is a form to complete, if anyone wishes to join. He also advised that the grant application for S106 monies has been submitted to Babergh District Council and he is currently awaiting a response.  <b>5.03 To receive an update on the Neighbourhood Plan:</b> Cllr Ambrose gave clarification on the breakdown of housing required in the Joint Local Plan and Holbrook are one over what is required, in our allocation. He advised that the plan will not stop further housing as it is still only at consultation stage and will have further revisions. Therefore, it is still important that the Neighbourhood Plan continues. Cllr Gray provided further clarification on the need for the plan and that there is a great deal of development planned for the Babergh Are. The situation may be acceptable at the moment but the Joint Plan will be reviewed every 5 years so may have implications in the future, if Holbrook doesn't have its own Neighbourhood Plan.</p>	<p>Clerk</p>

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**HPC1908/06 Correspondence received requiring a response and new business:**

**6.01 Anglian Water presentation on planned work commencing September 2019:** -Cllr Ambrose gave an overview of the work required and gave his full support to Anglian Water, describing it as an exciting project and how fortunate we all are to be able to turn on our taps and have clean water. He handed over to Doug Bell (Designer), Mark Pryke and Daniel Statham (Network Managers) who had kindly attended on behalf of Anglian Water. Mark Pryke gave a history of water bursts in Holbrook and went on to detail the planned 2.6km replacement of watermain from Alton Water through to the Woodlands Road junction. It was intended that the work would run from September 2019 to June 2020. He provided a presentation showing the route of the work and the timescale and planned sections of the work. Mark Pryke also discussed the communications strategy and the use of three LED Signs. Residents were invited to ask questions, which covered matters such as the diversions, bus routes and footpath closures etc. These were all answered in detail by the Anglian Water representatives. They also provided details on how they could be contacted and were to find the latest information on the works. Cllr Ambrose concluded the presentation by thanking Anglian Water for taking the time to attend the meeting.

**6.02 To discuss the Babergh & Mid Suffolk Joint Local Plan Preferred Options:** -Cllr Ambrose advised that this agenda item requires detailed discussion and as it has been a very full meeting already, he therefore proposed that it be carried forward to the September meeting. He advised that any individuals can respond to the plan on the website. Cllr Gray advised that the document is well worth the read and has been well presented and sensibly thought out.

**6.03 To discuss the Ipswich Northern Route Consultation:** - Cllr Ambrose advised the consultation process closes on the 13<sup>th</sup> September 2019, which is before our next meeting. The impact of the road and the bridge closing will affect Holbrook. Cllr Gray advised his concerns and Cllr Martin advised that she had attended a meeting on the Consultation and believed that a response should be made on behalf of the Parish Council. It was agreed that Cllr Gary and Cllr Sawyer would produce a response and circulate to all for approval, prior to submission.

**6.04 To discuss the removal and reinstatement of the streetlight on Ipswich Road:** -The Clerk advised that she had been contacted by a resident regarding the removal of a UK Power lamppost on Ipswich Road, that currently houses a streetlight. She had contacted Suffolk Highways who advised that this cannot be prevented as UK Power own the post. It would be down to the Parish Council to pay for the replacement of the light, if it was still required. This matter was discussed in detail and it was agreed that the Clerk would find out the costs of replacement along with options to relocate. It may be best to wait to see what the plans are also for the new development on the Ipswich Road, as this may resolve the situation if they are wanting to add additional streetlights.

Cllr Gray and  
Cllr Sawyer

Clerk

**HPC1908/07 Finance:**

**7.01 Financial report from Responsible Financial Officer:** A financial report was presented by the RFO, there were no questions. The Clerk advised that the Period for the Exercise of Public Rights (1<sup>st</sup> July to 9<sup>th</sup> August 2019) has now finished.

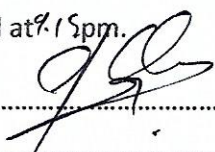
**7.02 Payments to be authorised:**

Payments for the following amounts were proposed to be made by Cllr Martin and seconded by Cllr Sawyer, approved by all present.

16/08/2019	Mrs L Goodyear – Parish Clerk Salary	£ 555.16
19/08/2019	Mr P Goodchild – Community Caretaker Salary	£ 170.86
19/08/2019	HMRC – PAYE	£ 42.60
19/08/2019	Mrs L Goodyear – Clerks Expenses	£ 41.00
19/08/2019	SLCC - Membership	£ 122.00
19/08/2019	Babergh District Council – Election Recharges	£ 110.78
19/08/2019	E-on – Pavilion Electricity	£ 9.06
19/08/2019	J. Ambrose – Gate Catch	£ 7.22
19/08/2019	J.Ambrose – Weed Killer	£ 87.30
19/08/2019	1 <sup>st</sup> Prize Lottery Winner	£ 52.75
19/08/2019	2 <sup>nd</sup> Prize Lottery Winner	£ 31.65



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19/08/2019	3 <sup>rd</sup> Prize Lottery Winner	£ 21.10	
19/08/2019	War Memorial Deposit	£ 460.74	
<b>HPC1908/08 Planning Matters:</b> <b>8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed:</b> 8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed. <b>DC/19/02670</b> - Planning Application. Erection of front porch. Gwenhurst, Heathfield Road, Holbrook, Ipswich Suffolk IP9 2QB. <b>Granted</b> <b>DC/19/03052</b> - EIA Screening Request. Replacement of Water Main along B1080 Ipswich Road and Hyams Lane, Holbrook, IP9 2QT. <b>Awaiting Decision</b> <b>DC/19/03146</b> - Planning Application. Change of use of Former Post Office to Dwelling. The Former Post Office Ipswich Road Holbrook Ipswich IP9 2QR. <b>Awaiting Decision</b> <b>08.02 To consider planning applications received:</b> <b>DC/19/03274</b> – Planning Application. In Car Park by Compasses Inn PC01, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR. Cllr Ambrose provided an overview of the application. It was discussed in detail and concerns were raised as the telephone box is required for emergency calls due to the poor network connection at present as the mobile mast at Alton Water has yet to be connected. On this basis it was proposed by Cllr Ambrose to <b>recommend refusal</b> of the application, this was second by Cllr Martin. All were in favour. <b>DC/19/03641</b> - Householder Planning Application. Erection of replacement conservatory. Cherry Ground, Woodlands Road, Holbrook, Ipswich, Suffolk, IP9 2PS. Cllr Ambrose provided an outline of the application, which was discussed in detail. Councillors <b>recommended approval</b> . It was proposed by Cllr Sawyer and seconded by Cllr Gray. All were in favour. <b>DC/19/03531</b> - Notification of works to trees under a Tree Preservation Order - (BT112/G1) - T1. Oak - Crown clean to remove epicormic growth and deadwood. Light thin by 5-10%, prune rear and left side lateral spread by 1.5-2 metres. 13 Denmark Gardens, Holbrook, Ipswich, IP9 2BG. Cllr Ambrose provided an outline of the application which was discussed. Councillors <b>recommended approval</b> . It was proposed by Cllr Sawyer and seconded by Cllr Martin. All were in favour.			
<b>HPC1908/09 Councillors Reports:</b> <b>9.01: Councillors activities since the last meeting:</b> Cllr Ambrose advised that he, the Clerk and Cllr Gray had attended the Joint Plan Consultation Meeting. Cllr Graham raised the issue about obtaining data from the speeding sign. Cllr Ambrose advised that he would undertake another data download to see if the information can be used in anyway. County Councillor Wood advised that it would be good to share the data with Suffolk Police. Cllr Martin advised that she had attended the Northern Bypass Consultation event. <b>9.02: Reports from Councillors relating to the Parish: As 9.01 above.</b>			<b>Cllr Ambrose</b>
<b>HPC1908/10 Items for future agenda: Joint Local Plan</b>			
<b>HPC1908/11 Date of the next meeting:</b> The next meeting of the Parish Council will be on 16 <sup>th</sup> September 2019 at 1930 in the Village Hall.  The meeting closed at 9.15pm. Chairman .....  ..... Date ..... 16/9/19 .....			