**Holbrook Parish Council - Responsible Financial Officers Report to meeting 21st September 2020**

**Details of expenditure for the period 13th July 2020 to 17th August 2020**

|  |  |  |  |
| --- | --- | --- | --- |
| 17/08/2020 | 51 | Mrs L Goodyear – Parish Clerk Salary | £ 555.16 |
| 17/08/2020 | 52 | Mr P Goodchild – Community Caretaker Salary | £ 181.52 |
| 17/08/2020 | 53 | HMRC – PAYE | £ 45.20 |
| 17/08/2020 | 54 | Mrs L Goodyear – Clerks Expenses | £ 59.29 |
| 17/08/2020 | 55 | Suffolk County Council - Advert | £ 15.00 |
| 17/08/2020 | 56 | S.Ingleton - Cleaning Materials | £ 4.36 |
| 17/08/2020 | 57 | O.Abbott – Reade Field and Church Green Maintenance | £ 120.00 |
| 17/08/2020 | 58 | Vertas – Reade Field Maintenance | £ 206.24 |
| 17/08/2020 | 59 | SALC -Training | £ 30.00 |
| 17/08/2020 | 60 | Holbrook Helpers – DBS Checks | £ 48.00 |
| 17/08/2020 | 61 | E-on – Pavilion Electricity | £ 10.85 |
| 17/08/2020 | 62 | 1st Prize Reade Field Lottery August | £ 33.00 |
| 17/08/2020 | 62 | 2nd Prize Reade Field Lottery August | £ 19.80 |
| 17/08/2020 | 62 | 3rd Prize Reade Field Lottery August | £ 13.20 |

|  |  |  |
| --- | --- | --- |
| Lloyds Bank |  |  |
|  | Opening Balance 01/04/20 | £ 37,160.99 |
|  | Receipts | £ 18,363.45 |
|  |  | £ 55,524.44 |
|  |  |  |
|  | Less payments 19/20 | £ 442.68 |
|  | Less payments 20/21 | £ 14,810.62 |
|  |  | £ 40,271.14 |
|  |  |  |
|  | Balance on statement 37 | £ 40,994.18 |
|  | Outstanding cheques | £ 723.04 |
|  |  | £ 40,271.14 |
|  |  |  |
| NS&I Account |  |  |
|  | Opening Balance | 13397.93 |
|  | Add interest | £ 107.18 |
|  | Balance on Statement 8 | £ 13505.11 |
|  |  |  |
| Reade Field Account | |  |
|  | Opening Balance | £ 1,403.05 |
|  | Add interest | £ 0.05 |
|  | Add receipts | £ - |
|  | Balance on Statement 30 | £ 1,403.10 |
| **Total Funds** |  | **£ 55,179.35** |
|  |  |  |
| Outstanding payments - cheque numbers | |  |
|  | 2443 | £ 19.50 |
|  | 2456 | £ 13.00 |
|  | 2463 | £ 19.50 |
|  | 2480 | £ 400.00 |
|  | 2517 | £ 19.80 |
|  | 2521 | £ 15.00 |
|  | 2523 | £ 206.24 |
|  | 2524 | £ 30.00 |
|  |  |  |
|  |  | **£ 723.04** |

**Bank Reconciliation to 31st August 2020**

