**Holbrook Parish Council - Responsible Financial Officers Report to meeting 19th October 2020**

**Details of expenditure for the period 17th August 2020 to 21st September 2020**

|  |  |  |  |
| --- | --- | --- | --- |
| 21/09/2020 | 63 | Mrs L Goodyear – Parish Clerk Salary (DD) | £ 555.16 |
| 21/09/2020 | 64 | Mr P Goodchild – Community Caretaker Salary (DD) | £ 181.52 |
| 21/09/2020 | 65 | HMRC – PAYE | £ 45.20 |
| 21/09/2020 | 66 | Mrs L Goodyear – Clerks Expenses | £ 269.07 |
| 21/09/2020 | 67 | Mrs J. Hazlewood | £ 329.40 |
| 21/09/2020 | 68 | Mrs J. Hazlewood – Parish Clerk Salary | £ 50.12 |
| 21/09/2020 | 69 | Tuddenham Press | £ 155.00 |
| 21/09/2020 | 70 | S. Ingleton – seeds (online BACS) | £ 135.45 |
| 21/09/2020 | 71 | E-on – Pavilion Electricity (DD) | £ 7.79 |
| 21/09/2020 | 72 | J. Ambrose - Stamps | £ 9.12 |
| 21/09/2020 | 73 | Business Services at CAS – insurance premium | £ 436.80 |

**Bank Reconciliation to 30th September 2020**

|  |  |  |
| --- | --- | --- |
| Lloyds Bank |  |  |
|  | Opening Balance 01/04/20 | £ 37,160.99 |
|  | Receipts | £ 33,420.34 |
|  |  | **£ 70,581.33** |
|  |  |  |
|  | Less payments 19/20 | £ 442.68 |
|  | Less payments 20/21 | £ 17,137.85 |
|  | Receipts less payments | **£ 53,000.80** |
|  |  |  |
|  | Balance on statement 38 | £ 53,632.20 |
|  | Outstanding cheques | £ 631.40 |
|  |  | **£ 53,000.80** |
|  |  |  |
| NS&I Account |  |  |
|  | Opening Balance | £ 13,239.08 |
|  | Add interest | £ 158.85 |
|  | Balance on Statement 7 | **£ 13,397.93** |
|  |  |  |
| Reade Field Account | |  |
|  | Opening Balance | £ 1,403.10 |
|  | Add interest | £ 0.01 |
|  | Add receipts | £ - |
|  | Balance on Statement 31 | £ 1,403.11 |
| **Total Funds** |  | **£ 67,801.84** |
|  |  |  |
| Outstanding payments - cheque numbers | |  |
|  | 2443 | £ 19.50 |
|  | 2456 | £ 13.00 |
|  | 2463 | £ 19.50 |
|  | 2517 | £ 19.80 |
|  | 2488 | £ 436.80 |
|  | 2481 | £ 122.80 |
|  |  | **£ 631.40** |

**Budget reconciliation up until and including 30/9/20 – 6/12ths (50%)**

