**Holbrook Parish Council - Responsible Financial Officers Report to meeting 19th October 2020**

 **Details of expenditure for the period 17th August 2020 to 21st September 2020**

|  |  |  |  |
| --- | --- | --- | --- |
| 21/09/2020 | 63 | Mrs L Goodyear – Parish Clerk Salary (DD) | £ 555.16 |
| 21/09/2020 | 64 | Mr P Goodchild – Community Caretaker Salary (DD) | £ 181.52 |
| 21/09/2020 | 65 | HMRC – PAYE | £ 45.20 |
| 21/09/2020 | 66 | Mrs L Goodyear – Clerks Expenses | £ 269.07 |
| 21/09/2020 | 67 | Mrs J. Hazlewood | £ 329.40 |
| 21/09/2020 | 68 | Mrs J. Hazlewood – Parish Clerk Salary | £ 50.12 |
| 21/09/2020 | 69 | Tuddenham Press | £ 155.00 |
| 21/09/2020 | 70 | S. Ingleton – seeds (online BACS) | £ 135.45 |
| 21/09/2020 | 71 | E-on – Pavilion Electricity (DD) | £ 7.79 |
| 21/09/2020 | 72 | J. Ambrose - Stamps | £ 9.12 |
| 21/09/2020 | 73 | Business Services at CAS – insurance premium | £ 436.80 |

**Bank Reconciliation to 30th September 2020**

|  |  |  |
| --- | --- | --- |
| Lloyds Bank |  |  |
|  | Opening Balance 01/04/20 |  £ 37,160.99  |
|  | Receipts |  £ 33,420.34  |
|  |  |  **£ 70,581.33**  |
|  |  |  |
|  | Less payments 19/20 |  £ 442.68  |
|  | Less payments 20/21 |  £ 17,137.85  |
|  | Receipts less payments |  **£ 53,000.80**  |
|  |  |  |
|  | Balance on statement 38 |  £ 53,632.20  |
|  | Outstanding cheques |  £ 631.40  |
|  |  |  **£ 53,000.80**  |
|  |  |   |
| NS&I Account |  |  |
|  | Opening Balance |  £ 13,239.08  |
|  | Add interest |  £ 158.85  |
|  | Balance on Statement 7 |  **£ 13,397.93**  |
|  |  |  |
| Reade Field Account |  |
|  | Opening Balance  |  £ 1,403.10  |
|  | Add interest |  £ 0.01  |
|  | Add receipts |  £ -  |
|  | Balance on Statement 31 |  £ 1,403.11  |
| **Total Funds** |  |  **£ 67,801.84**  |
|  |   |   |
| Outstanding payments - cheque numbers |  |
|  | 2443 |  £ 19.50  |
|  | 2456 |  £ 13.00  |
|  | 2463 |  £ 19.50  |
|  | 2517 |  £ 19.80  |
|  | 2488 |  £ 436.80  |
|  | 2481 |  £ 122.80  |
|  |   |  **£ 631.40**  |

**Budget reconciliation up until and including 30/9/20 – 6/12ths (50%)**

