


<ul style="list-style-type: none"> • Cllr Holmes had circulated the road safety information she had received via the Clerk • A working party meeting for the Parish Plan had taken place and a further meeting was planned. • No update at the moment on the Eco Lighting scheme • No further sites had been identified for the new grit bins - Councillors to send any further suggestions to the Clerk • The Clerk had written and thanked the resident of The White House for trimming the hedge and positive feedback had been received by residents • The Clerk had contacted Babergh Housing with regard to the possible misuse of premises at Jervis Close and Babergh were going to investigate. No feedback had been received • The Annual Parish Meeting had taken place on 14th April 2021 • The Clerk had updated the link on the website for HPC's Facebook page • Cllr Sawyer had included a note to dog owners in the Parish Papers reminding them not to take their dog bags with them and not leave them around. • Cllr Ingleton has provided primrose seedlings for The Cut. Cllr Holmes has scattered some wildflower seeds in Berners Field and on Church Hill. 	
<p>5.02 To receive an update on the road safety & speeding issues: The Clerk had contacted Norfolk & Safety Camera Team to chase up the progress of the black box. HPC were now No. 14 on the list. Registration for the ANPR scheme has been completed. Cllr Sawyer has produced some posters for the Community Speed Watch Group.</p> <p>5.03 To receive an update on the progress of a Parish Plan: Cllr Fisk reported that an initial communication has been written to residents to invite suggestions of what they would like the Parish Council to be working on. Cllr Allinson urged all Councillors to send their photo and details to the Clerk by end of May so that they could be uploaded onto the website and provide a point of contact for residents. Another meeting of the Parish Plan Working party is scheduled in the next few weeks.</p>	<p>Cllrs</p>
<p>HPC2104/06 Correspondence received requiring a response and new business:</p> <p>6.01 To adopt, if approved, a Reserves Policy – it was proposed by Cllr Allinson and seconded by Cllr Holmes to adopt the policy as written. All Councillors were in favour</p> <p>6.02 To note changes to the Asset Register as of 31st March 2021. It was noted that the Asset Register had been updated and the value of assets had increased.</p> <p>6.03 To discuss the Biodiversity project at BMDC: following discussion Cllr Ambrose asked Councillors to consider any suitable sites for wildflower planting and tree planting.</p> <p>6.04 To discuss the future of Council meetings in the light of government legislation. The Annual Parish Council Meeting will either have to be before the 7th May or on 17th May in the Village Hall observing COVID safety measures. It was possible to hold the Annual Parish Council Meeting via zoom before 7th May. Some concern was expressed about the ability to socially distance effectively in the Village Hall. Councillors would be notified as soon as possible the date and venue of the meeting. Councils were still waiting to hear the outcome of a High Court judgement re the legality of holding virtual meetings.</p>	

 6/5/21

<p>Planning Appeal No: APP/D3505/W/20/3258585, Full Planning application – change of use of an administrative farm building to a rural worker’s dwelling, Red House Farm, Brick Kiln Road, Holbrook. Appeal start date 24/02/21. This was added for information – the Council originally recommended approval.</p> <p>8.02 To consider new planning applications received –</p> <p>DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. Following a full discussion where concerns were expressed by several residents about the safety and volume of traffic, the height of the proposed houses, the loss of vegetation, the urbanisation of a rural area, etc. a detailed comment was prepared and refusal was proposed by Cllr Ingleton and seconded by Cllr Holmes, 9 Councillors were in favour and 1 abstained – therefore the proposal was carried. The Clerk to post the decision and HPC’s reasons for the decisions on the planning tool before the deadline of 27th April.</p>	<p>Clerk</p>
<p>HPC2104/09: Councillors’ reports to receive reports from Councillors on activities and issues relating to the parish since the last meeting.</p> <ul style="list-style-type: none"> • Cllr Ambrose reported that the reeds had been delivered to the Head of the Royal Hospital School last week; the Neighbourhood Plan was about to enlist the services of a consultant at a cost of £4,500 for which a grant has been applied; the bottle bank will be discussed at the next full meeting of Holbrook Village Hall Committee; it was proposed to buy permanent metal posts for the five a side pitch and a volunteer had offered to mark out the pitch. Councillors agreed to this proposal. • Cllr Abbott reported that Church Green needs tidying up; the Community Car Park has a permanently parked trailer in it (which was the Village Hall responsibility) and the hedges were very overgrown on Turkey Farm Corner. The Clerk would report this on the reporting tool. • Cllr Peck raised a concern that some of the footpaths in the ploughed fields had not been put back in place. She raised the issue of a bench for Ipswich Road, which had been previously discussed and it was agreed a bench would be helpful, particularly to elderly residents. • Cllr Sawyer requested photographic evidence of water collection behind Berners Field in order to try and get some safety measures in place. • Cllr Holmes had reported the repair needed to the street sign at Denmark Gardens and the misspelt sign at Samford Close. She also reported that there were a huge number of plastic tubes, which had served as tree protectors, littering the footpath along Fishponds Wood. The Clerk will write to the owners of the land to ask them to remove them. • Cllr Allinson reported that he had applied for trees for Reade Field and Alton Green 	<p>Clerk</p> <p>Clerk</p>

[Signature] 6/5/21

HPC2104/07 Finance:

7.01 To receive the Annual Receipts and Payments Account for the year ending 31st March. The Annual R & P account had been circulated prior to the meeting. Cllr Sawyer proposed and Cllr Ingleton seconded that the accounts be adopted. All Cllrs in favour.

7.02 An RFO report had been circulated prior to the meeting, including an end of year bank reconciliation and showing the outturn against budget at the end of the financial year. There were no further questions

7.03 To discuss and approve, if appropriate, the insurance policy for the pavilion. Following a discussion, the 5-year option was agreed for the policy, which made a small saving on the premiums. Cllr Ingleton proposed and Cllr Allinson seconded – all in favour.

7.04 To note and discuss the proposed increase in insurance premium as a result of an increase in the value of total assets – no quote had yet been received by the Clerk.

7.05 To authorise payments including invoices received after the Agenda was published, as detailed below,

26/04/2021	Mrs J Hazlewood – Parish Clerk Salary (BACs)	£ 471.20
26/04/2021	Mr P Goodchild – Community Caretaker Salary (BACs)	£ 200.97
26/04/2021	HMRC – PAYE (BACs)	£ 166.40
26/04/2021	HMRC – cheque missing from Feb 20 (BACs)	£ 43.62
26/04/2021	Mrs J Hazlewood – Stationery & Expenses (BACs)	£ 64.23
26/04/2021	Suffolk County Council – Street Lighting (BACs)	£ 5129.04
26/04/2021	SALC Membership (BACs)	£ 653.55
26/04/2021	Business Services at CAS (BACs)	£ 233.06
26/04/2021	SALC Training expenses (Clerk) (BACs)	£ 30.00
26/04/2021	Reade Field Lottery 1 st prize – April Cheque	£ 36.00
26/04/2021	Reade Field Lottery 2 nd prize – April Cheque	£ 21.60
26/04/2021	Reade Field Lottery 3 rd prize – April Cheque	£ 14.40
26/04/2021	SALC – training expenses (Councillor) (BACs)	£ 30.00
26/04/2021	Vertas – Ground maintenance (BACs)	£ 216.58

Authorisation of payments was proposed by Cllr Fisk and seconded by Cllr Ingleton
All Councillors were in favour

Clerk to
chase

HPC2104/08: Planning

8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.

DC/21/00679: Householder application - Erection of part rear infill to existing extension and heightening of ceiling and replacement of roof. Application of shiplap boarding. **Location:** Birchcroft, Alton Green, Holbrook, Ipswich Suffolk IP9 2RN.

Granted

DC/20/03247: Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape enhancements. **Location:** Sites and Cycle Paths Woolverstone to Holbrook, Woolverstone to Chelmondiston, Main Road, Woolverstone, Suffolk **Reason(s) for re-consultation:** Amended plans dated 08.02.2021 **Awaiting Decision**


DC/20/05445: Application for works to trees subject to Tree Preservation Order BT388/T3 - T1 Lime - Re-pollard back to previous points (Coming into contact with outbuildings) **Location:** Mulberry House, The Street, Holbrook, Ipswich Suffolk IP9 2PZ: **Granted**

DC/21/00994: Householder Planning Application - Erection of a single storey part rear/part side extension, conversion of garage to additional living accommodation.

Location: 25 Clifton Wood, Holbrook, Ipswich, Suffolk IP9 2PY: **Granted**

DC/21/01009: Householder Planning Application - Erection of a single storey extension and garage/home office. **Location:** Gants Cottage, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT. **Granted**

DC/21/01224: Householder Application - Erection of single storey rear extension. **Location:** 17 Clifton Wood, Holbrook, Ipswich, Suffolk IP9 2PY. **Granted**

<p>HPC2104/10 Items for future agenda: Councillors were asked to send the Clerk any items they wanted to be included in the agenda for the May meeting.</p>	<p>All Councillors</p>
<p>HPC2104/11 Date of the next meeting: The Annual Parish Council Meeting will take place via Zoom on Thursday 6th May at 7.30 p.m. The next full meeting of the Parish Council will be on Monday 17th May 2021 at 19.30 in the Village Hall.</p> <p>Chairman  Date <u>6/5/21</u></p>	