






<p>reported that some sports groups are now using the centre and discussions will continue. Cllr McLaren said she was investigating further and she was putting together a fact sheet. She mentioned that a similar situation had occurred elsewhere in Babergh and it appears that, when a school becomes an academy, they may no longer have a legal requirement to honour previous agreements.</p> <ul style="list-style-type: none"> <li>• Some information had been received about the Welcome Back Fund. The Council has applied for the litter picking tools and a planter</li> <li>• The Bolton's paper bank has now been removed and the Chair has emailed Ollie Faiers to ask for an update. Cllr Ambrose explained the possible discrepancy in the expected income from recycling and was clarifying this with the Waste Management Team. Councillors were encouraged to attend the meeting of the Village Hall Committee on 13<sup>th</sup> September.</li> <li>• Register of interests – Councillors were reminded at the last meeting to check and update their register of interests.</li> <li>• The grass around the equipment on the Reade Field grass had now been cut</li> <li>• The Clerk had written to the headteacher of the Academy re the hedges and trees causing some concern. Cllr Allinson had provided a tree warden report to accompany the letter. He had also provided reports for The Cut and UKPN which the Clerk will follow up.</li> <li>• A laminated sign had been put up on the pavilion re the location of the defibrillator.</li> <li>• Cllr Ambrose has still to speak to the Practice Manager at the Surgery.</li> </ul> <p><b>5.02: To receive an update on the Parish Plan:</b> a further meeting of the working group will be held soon.</p> <p><b>5.03: To receive an update on the Neighbourhood Plan:</b> no further update</p> <p><b>5.04: To receive an update on the Fun Day Plans:</b> it was agreed that <b>this</b> will have to be cancelled due to no dates available. It will be deferred to next year.</p> <p><b>5.05: To receive an update on the progress of the Community Speed Watch Team</b> The first watch took place on Wednesday 11<sup>th</sup> August – a brief report had been circulated to Councillors from the team leader. A further watch was planned for Thursday 19<sup>th</sup>. The Clerk would ask the Team leader to send a brief statement for the Facebook page and the next edition of the Parish Papers.</p>	<p>Cllr Ambrose</p> <p>Clerk</p> <p>Cllr Ambrose</p> <p>Clerk</p>
<p><b>HPC2108/06 Correspondence received requiring a response and new business:</b></p> <p><b>6.01:</b> To review and, if agreed, adopt the Privacy Notices The draft notices having been circulated prior to the meeting, were agreed and it was proposed to adopt them by Cllr Ingleton and seconded by Cllr Allinson – all Councillors were in favour. Cllr Wright would investigate how these could be applied to the Facebook page.</p> <p><b>6.02</b> To adopt, if agreed, the procedure for a Subject Access Request (SAR). It was proposed to adopt the procedure by Cllr Martin and seconded by Cllr Fisk – all Councillors in favour</p> <p><b>6.03</b> To consider the request from Holbrook Society for a contribution to an overhead projector. Following a discussion, it was proposed by Cllr Allinson and seconded by Cllr Fisk that £500 be granted. All Councillors were in favour. Both District and County Councillors hoped to support Holbrook Society with this purchase.</p> <p><b>6.04</b> To consider a request from The Repair Café for funding: this was discussed in item 3.2.</p>	<p>Cllr Wright</p>
<p><b>HPC2108/07 Finance:</b></p> <p><b>7.01</b> To receive a financial report from the Responsible Finance Officer, including a bank reconciliation and the current budget analysis. The report from the RFO had been circulated prior to the meeting. There were no further questions.</p>	

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following the publication of the Agenda from O. Abbott (grass cutting), SALC (additional training invoice) and PKF Littlejohn (external audit).

17/08/21	Eon Next - Pavilion electricity – 2 months (DD)	£	17.04
17/08/21	Mrs J Hazlewood – Parish Clerk Salary (BACs)	£	471.00
17/08/21	Mr P Goodchild – Community Caretaker Salary (BACs)	£	200.77
17/08/21	HMRC – PAYE (BACs)	£	166.80
17/08/21	Mrs J Hazlewood – Stationery & Expenses (BACs)	£	35.99
17/08/21	O. Abbott – Reade Field & Church Green grass cutting (cheque)	£	150.00
17/08/21	SALC – training (3 invoices) BACs	£	150.00
17/08/21	John Ambrose – anchors for goal posts (BACs)	£	23.99
17/08/21	WAVE - pavilion water (DD)	£	31.96
17/08/21	PKF Littlejohn – external audit fee (BACs)	£	360.00
17/08/21	Reade Field Lottery 1 <sup>st</sup> prize – July (cheque)	£	36.00
17/08/21	Reade Field Lottery 2 <sup>nd</sup> prize – July (cheque)	£	21.60
17/08/21	Reade Field Lottery 3 <sup>rd</sup> prize – July (cheque)	£	14.40

Authorisation of payments was proposed by Cllr Ingleton and seconded by Cllr Martin - all Councillors were in favour.

**HPC2108/08: Planning**

**8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.**

**DC/21/03172: Proposal:** Full Planning Application - Erection of 1 No detached one and a half storey dwelling (in lieu of approved single storey dwelling on Plot 4)

Location: Land South of Church Green Cottages, Church Hill, Holbrook, Suffolk,

**Application withdrawn**

**DC/21/01802: Proposal (re-application)** Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. **Awaiting decision**

**DC/21/03787: Proposal:** Householder Application - Construction of swimming pool and outbuilding (with solar PV panels on roof), **Location:** Springfield House, Harkstead Road, Holbrook, Suffolk IP9 2RA. **Awaiting decision**

**DC/20/00514: Planning Appeal,** Red House Farm, Brick Kiln Road, Holbrook. **Appeal dismissed**

**8.02 To consider new planning applications received**

**DC/21/04088: Proposal:** Householder Planning Application – Erection of rear and side extensions and front porch (following demolition of existing conservatory), conversion of garage to additional living accommodation and creation of parking area **Location:** 11 Ha’penny Field, Holbrook, IP9 2TS. Following a discussion, approval was recommended by Cllr Allinson and seconded by Cllr Martin. All Councillors were in favour.

**DC/21/04361: Proposal:** Householder Application – Erection of rear extensions, covered car port and open porch and application of render and cladding (following demolition of existing extensions). **Location:** Solwyn, Harkstead Road, Lower Holbrook, Suffolk IP9 2RJ. Following a discussion, approval was proposed by Cllr Allinson and seconded by Cllr Robertson. All Councillors were in favour.

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and issues relating to the parish since the last meeting.

- Councillor Ingleton reported that there had been valuable help from residents during COVID, sanitising the play equipment. The volunteer had now resigned and taking account of the new regulations Councillors agreed that this precaution was no longer essential. However, new notices will be put up asking parents to ensure that the area is kept clean and tidy.

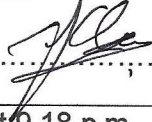
**HPC2108/10 Items for future agenda:** Councillors were asked to send the Clerk any items they wanted to be included in the 20<sup>th</sup> September agenda

**All  
Councillors**

**HPC2108/11 Date of the next meeting:**

The next full meeting of the Parish Council will be on Monday 20<sup>th</sup> September 2021 at 19.30 in the Village Hall.

Chairman .....



Date .....

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The meeting finished at 9.18 p.m.