

<p>an assembly on the care of trees, plants and wildlife. He also was keen for the Primary School to be involved in any future planting.</p> <ul style="list-style-type: none"> • Re SUDS at Admirals Quarter: the Clerk had emailed the contact supplied by Councillor Wright and had received a reply to say they were looking further into the matter and were concerned that the SUDS is being accessed as a short cut for a public right of way. They were enquiring why the decision was made by TW and Planning not to fence off the area and would contact the Clerk when they had further information. • To liaise with the Academy about the cigarette debris outside the Academy. The Chairman had brought this up with the Academy, which appeared to have solved the problem. • Biodiversity project: an email had been sent to Babergh requesting wildflower seeds and the Clerk was awaiting a response <p>5.02: To receive an update on the Parish Plan: Councillor Wright had circulated up to date responses from the Survey prior to the meeting. 75 online responses and approximately 30 paper responses had been received. Further responses are being encouraged from individuals through Facebook, Nextdoor and Shaun's Shorts and Cllr Holmes agreed to put up some notices around the village as visual reminders.</p> <p>5.03: To receive an update on the Neighbourhood Plan: there was no further news.</p> <p>5.04: To receive an update on the Fun Day Plans: The Chairman reported that the Fun Day will have to be postponed due to the delay in easing the current COVID restrictions. A new date will be agreed when possible.</p> <p>5.05: To receive an update on the progress of the Community Speed Watch Team All completed forms had been returned. The Clerk and the Coordinator of the scheme met with the Community Engagement Police Officer to assess and agree the three sites for the speed watch. Training details will be sent to the team and will be accessed online.</p>	<p>Cllr Holmes</p>
<p>HPC2106/06 Correspondence received requiring a response and new business:</p> <p>6.01 To review and adopt the Policy for Dispensations, adoption of the policy was proposed by Cllr R Allinson and seconded by Cllr Ingleton – all in favour.</p> <p>6.02 To adopt, if agreed, the GDPR and Information Management Policy, adoption of the policy was proposed by Cllr Martin seconded by Cllr Holmes – all in favour</p> <p>6.03 To review and adopt the policy for Retention of Documents, adoption of the policy was proposed by Cllr Allinson and seconded by M. Holmes – all in favour</p> <p>6.04 To adopt, if agreed, the Hire Agreement for the Football pitch – deferred to the next meeting</p> <p>6.05 To review and adopt the Pre-planning application protocol – deferred to the next meeting</p> <p>6.06 To note the concern expressed by a local resident about the odour coming from the play area surface. The Chairman had contacted Playquip who said the surface was made from recycled tyres and they believed any smell would fade over time. They had received no comments or complaints from other parks where this surface had been used. The Clerk would inform the resident of Playquip's response.</p> <p>6.07 To note the correspondence re the withdrawal of Bolton Bros paper recycling bins. Babergh DC's Waste Management Officer will be contacting us re a replacement. As Holbrook is one of the bigger parishes, it would have a suitable replacement. Cllr McLaren agreed to ask the waste management team to contact the Coop to try and secure the existing site. There has been no suitable site identified as yet for the bottle bank, but this will be considered again at the full meeting of the Village Hall Committee in July.</p> <p>6.08 The contents of a letter re the future of The Compasses had been circulated and noted by Councillors.</p>	<p>Clerk</p>

6.09 To consider the letter from SCC requesting support for fingerpost plaques – the Clerk will write to the P3 group to see if they would be willing to help.

Clerk

HPC2106/07 Finance:

7.01 To note that the AGAR documents agreed at the meeting of 17th May had been submitted to the external auditor.

7.02 An RFO report had been circulated prior to the meeting, including a bank reconciliation and payments and receipts against the budget. There were no further questions.

7.03 To note that the Council has received a CIL payment of £10,171.26. A report giving a summary of the conditions of CIL expenditure had also been circulated prior to the meeting. The report contained a list of items of expenditure identified and agreed by the Council which would comply with the conditions. It was agreed to add to the list a litter bin to be sited by the bus stop on the Ipswich Road.

7.04 To authorise payments, including payments for invoices received following the publication of the agenda, which were detailed by the RFO: payments agreed were:

21/06/21	Mrs J Hazlewood – Parish Clerk Salary (BACs)	£	471.00
21/06/21	Mr P Goodchild – Community Caretaker Salary (BACs)	£	200.77
21/06/21	HMRC – PAYE (BACs)	£	166.80
21/06/21	Mrs J Hazlewood – Stationery & Expenses (BACs)	£	82.32
21/06/21	Eon - Pavilion Electricity (DD)	£	6.96
21/06/21	Tuddenham Press – Posters & Surveys (BACs)	£	106.80
21/06/21	Suffolk Wildlife Trust, Annual subscription (cheque)	£	38.00
21/06/21	SLCC Membership – subscription (BACs)	£	106.80
21/06/21	SALC Training expenses (Clerk) (BACs)	£	60.00
21/06/21	Reade Field Lottery 1 st prize – June (cheque)	£	36.00
21/06/21	Reade Field Lottery 3 rd prize – June – (cheque)	£	14.40
21/06/21	J. Ambrose – reimbursement of 5-aside goals (BACs)	£	756.48
21/06/21	Tuddenham Press (Parish Papers) (BACs)	£	179.00
21/06/21	J. Adcock – P3 equipment (cheque)	£	34.01
21/06/21	Babergh DC – Lottery Licence (BACs)	£	20.00
21/06/21	All Saints PCC – agreed annual grant – (cheque)	£	400.00
21/06/21	M & D Cordle – grass cutting Alton Green (BACs)	£	204.00
21/06/21	SLCC – CILCA registration (BACs)	£	410.00

Authorisation of payments was proposed by Cllr Ingleton and seconded by Cllr Abbott
All Councillors were in favour

HPC2106/08: Planning


8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.

DC/20/03247: Full Planning Application - Erection of phased development of 22no. dwellings, creation of cycle path links to Holbrook and Chelmondiston, improvements to Berners Hall car park, provision of public open space and landscape enhancements. **Location:** Sites and Cycle Paths Woolverstone to Holbrook, Woolverstone to Chelmondiston, Main Road, Woolverstone, Suffolk **Reason(s) for re-consultation:** Amended plans dated 08.02.2021 **Approved.**

8.02 To consider new planning applications received:

DC/21/02829: Proposal: Application for works to a tree protected by Tree Preservation Order BT112/G1 - Removal of any rubbing and crossing branches and any deadwood over 10mm in diameter; Crown lift to approx. 4m and tip prune by up to 1-1.5m to balance to 1 No Oak Tree: Location: 13 Denmark Gardens, Holbrook, Suffolk, IP9 2BG. Following a discussion approval was proposed by Cllr Allinson, seconded by Cllr Holmes – all in favour

DC/21/03058: Proposal: Householder Application - Erection of balconette railing to flat roof, replacing window to provide door to create access. Location: Giles House,

<p>The Street, Holbrook, Suffolk IP9 2PZ. Following a discussion, approval was proposed by Cllr Ingleton seconded by Cllr Allinson, All in favour</p> <p>DC/21/03172: Proposal: Full Planning Application - Erection of 1 No detached one and a half storey dwelling (in lieu of approved single storey dwelling on Plot 4) Location: Land South of Church Green Cottages, Church Hill, Holbrook, Suffolk, following discussion, refusal was proposed by Cllr Allinson seconded by Cllr Holmes, all Councillors agreed.</p> <p>DC/21/03204: Proposal: Application for works to trees subject to a Tree Preservation Order (BT49/T6) – Crown thin 1 no Oak Tree and reduce by 3m. Location: Oak House, 11A Firebronds Road, Holbrook, Suffolk IP9 2TP. following discussion (during which Cllr Martin took no part), approval was proposed by Cllr Ingleton, seconded by Cllr Peck, all Councillors in favour (Cllr Martin abstained)</p> <p>DC/21/01802: Proposal (re-application) Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. Following a discussion, Councillors felt there was insufficient change to the application to alter their previous decision and therefore refusal was proposed by Cllr Martin and seconded by Cllr Abbott – all Cllrs agreed.</p>	
<p>HPC2106/09: Councillors' reports to receive reports from Councillors on activities and issues relating to the parish since the last meeting.</p> <ul style="list-style-type: none"> • Cllr Martin: several residents have commented on the state of the grass around the village, including the grass on pavements and in the gutters. It was recognised that Highways has cut back on these activities and the CSHG are still restricted by COVID. • Cllr Robertson mentioned that praise had been received for the councillor listings which had been put round and about the village. • Cllr Holmes: The triangular sign has been replaced from outside Butchers Corner. Cllr Holmes also reported a very low hanging branch on Petticoat Lane • Cllr Allinson reported that two houses at the back of Admiral's Quarter have removed the hedges backing onto the field, which could be in breach of planning conditions and possibly an offence under the Wildlife and Countryside Act of 1981. The Clerk has been in touch with the planning authority who are investigating. Cllr Allinson added that several hedges are getting overgrown, causing possible hazards, the Clerk will be asked to write to the householders. • Cllr Wright emailed the Clerk about a possible drug exchange involving a grey BMW and a moped near Woodlands and Councillors were asked to be vigilant. 	<p>Clerk</p>
<p>HPC2106/10 Items for future agenda: The Hire Agreement for the football pitch and Pre-planning application protocol were deferred to the July meeting and Councillors were asked to send the Clerk any other items they wanted to be included in the 19th July agenda</p>	<p>All Councillors</p>
<p>HPC2106/11 Date of the next meeting:</p> <p>The next full meeting of the Parish Council will be on Monday 19th July 2021 at 19.30 in the Village Hall.</p> <p>Chairman  Date 19/7/21</p>	

The meeting finished at 8.45 p.m.