

HOLBROOK PARISH COUNCIL

Minutes of the Parish Council meeting of Holbrook Parish Council held at Holbrook Village Hall on Monday 16th January 2023 at 7.30pm.

Present: Cllr J Ambrose (Chairman), Cllr G. Abbott, Cllr R Allinson, Cllr M. Holmes, Cllr S. Ingleton, Cllr D. Martin, Cllr S. Peck, Cllr M. Pittman.

In attendance: Mrs J Hazlewood (Clerk), District Council Mary McLaren, County Councillor Simon Harley and 1 member of the public attended.

<p>HPC1601/01: Apologies were received from Cllrs Fisk & Robertson. Councillors agreed to the absences.</p>	
<p>HPC1601/02: Declarations of pecuniary and local non-pecuniary Interests and requests for dispensations: No declarations of pecuniary or non-pecuniary interests or requests for dispensations were received in connection with the agenda.</p>	
<p>HPC1601/03 Public Forum: 3.01 Babergh District Council: District Councillor McLaren had circulated her report prior to the meeting and invited questions. Councillors had no further questions and thanked District Councillor McLaren for her report. Cllr Ambrose confirmed that he and the clerk would be attending the Town and Parish Liaison Meeting on 1st February at East Bergholt. Suffolk County Council: County Councillor Simon Harley had circulated his report prior to the meeting and invited questions. Cllr Harley confirmed that budget discussions are taking place and there is a recommended increase of 3.9% in Council tax which would leave a substantial shortfall in the Council's budget. Cllr Allinson queried the accuracy of the number of houses to be built for the budget of £6 million quoted in the report and Cllr Harley agreed it was an approximate estimate. Councillors thanked Cllr Harley for his report. 3.02 Residents: A resident from Lower Holbrook raised the issue of the flooding in Lower Holbrook, which he felt could cause a serious hazard. It has been reported to the Council, but with no resolution. County Councillor Simon Harley agreed to raise it with the Flooding Team at SCC. Cllr Harley also suggested reporting it to the Highways Emergency Number.</p>	
<p>HPC1601/04 To consider and approve the Minutes of the Parish Council's Meeting held on 19th December 2022: It was proposed by Cllr Holmes and seconded by Cllr Ingleton that the minutes of the Parish Council Meeting held on Monday 19th December 2022 be approved and signed. All Councillors were in favour and the minutes were duly signed by the Chairman.</p>	
<p>HPC1601/05 Business remaining from previous meetings and ongoing projects: 5.01 To receive an update on the actions from the previous meeting:</p> <ul style="list-style-type: none"> • The management plan for Alton Green was still to be updated and shared with the residents surrounding the Green. This is ongoing. • To update the Parish Plan – also ongoing • A litter pick on Holbrook Creek and Alton Green will be arranged in due course in the Spring & late Summer with the help of the scouts. • Cllr Ambrose will attend the planning meeting for the hybrid planning application at Hyams Lane when scheduled. • A working party with Cllrs Allinson and Ingleton and the Clerk to review the Asset Register had been scheduled for 30th January. • The Clerk had contacted Playquip again re the red gate not closing correctly and Cllr Ambrose had agreed to adjust the gate to the play area. • Cllr Allinson had been in touch with the residents of Clifton Wood re the trees they would like to plant and was meeting with them in a few days. In addition to the trees already received, he was due to pick up trees through the Tree Warden Network. • Cllr Ingleton agreed to forward the issues reported on New Lane to Cllr Harley • Eco Lighting Project: the Clerk had been in touch with Suffolk County Council: 3 lights require additional works in the form of a statutory service disconnection and reconnection in order to complete the conversion to LED, at an additional cost of £420.00 plus VAT per Light £1260 plus VAT total This was an agreed additional cost at the time the work was commissioned. The timing of the lights was discussed and, the final proposal was that all lights go off between 11 p.m. and 7 a.m. It was agreed to monitor this. The Clerk would inform SCC about the proposed timing. 	<p style="text-align: center;">Cllr Allinson & Clerk Cllrs Allinson & Holmes Cllr Ambrose</p> <p style="text-align: center;">Clerk Cllr Ambrose Cllr Allinson Cllr Ingleton</p> <p style="text-align: center;">Clerk</p>

17.01.23	Lottery 2 nd Prize (BACs)	£ 14.10
17.01.23	Lottery 3 rd Prize (cheque)	£ 9.40
Cllr Ingleton proposed and Cllr Pittman seconded that the above payments be agreed and paid. All Councillors agreed.		
<p>8.01 To receive an update on the status of planning applications, appeals, enforcement referrals and plans previously reviewed.</p> <p>DC/21/06061 Appeal Reference: APP/D3505/W/22/3293517 - Appeal by W. Wrinch Proposal: Full Planning Application - Erection of a 1 No detached dwelling and new vehicular access. Location: Land South of Harkstead Road, Lower Holbrook, IP9 2RJ, Awaiting Decision</p> <p>DC/21/01802 Proposal: Hybrid application comprising: Outline planning application for the erection of 4no self-build detached dwellings (all matters reserved except access); full planning application for the erection of 4no two-bedroom dwellings; with associated landscaping, vehicular access off Hyams Lane and pedestrian access to Church Hill. Location: Land South of Honeysuckle Cottage, Little Orchard, Holbrook, Suffolk. Note: this is a request for re-consultation. Reason(s) for re-consultation: Revised access plan received 28th September 2022. Awaiting Decision</p> <p>DC/22/05076: Proposal: Full Application - Change of Use of public house (Sui Generis) to form 3 No C3), including vehicular parking and hard and soft landscaping. Location: Compasses Inn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR. Following a discussion, it was agreed that it would be a loss to the community and the claim that it was not viable was mainly due to poor management. There would also be a loss of employment. It was agreed to send the consultant's report in full to object to residential dwellings (Use Class C3) including external staircase, and erection of 2 No chalet bungalows (Use Class the change of use Awaiting Decision</p> <p>DC/22/05859 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of 3no. dwellinghouses within existing steel frame barn. Casement windows to all habitable rooms, glazed doors to dining area. Location: Grove Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PH Awaiting Decision</p> <p>DC/22/06108 Proposal: (Cllr Allinson withdrew from the discussion) Full Planning Application - Change of Use of additional parcel of land to residential amenity land, erection of single storey side/rear extension, replacement windows/doors and replace upvc storm goods with cast metal; Erection of double cartlodge with external staircase (following demolition of existing garage) Location: Wall Farm House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RQ. Awaiting Decision</p> <p>8.02 To consider new applications received:</p> <p>DC/22/06126 Proposal: Householder Application - Removal of existing garage and replacement with larger garage. Location: Caxton House, 4 Caxton Close, Holbrook, Ipswich Suffolk IP9 2GZ. Following a discussion, approval was recommended by Cllr Allinson and seconded by Cllr Holmes. All Councillors agreed.</p> <p>DC/22/06187 Proposal: Planning Application -Change of use of land to residential amenity land and construction of pool and erection of pool house with walled surround and terrace Location: Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT. Following a discussion, approval was recommended by Cllr Ingleton and seconded by Cllr Holmes. All Councillors agreed.</p>		
<p>HPC1601/09: Councillors Reports: to note Councillors' reports and activities since the last meeting:</p> <ul style="list-style-type: none"> The Chairman reported there were several "warm spaces" sessions taking place in the Methodist Chapel, some organised by the Chapel and some by All Saints Church, All sessions are for the wellbeing of the community and everyone is encouraged to make use of them. Cllr Ambrose also reported that he had attended the funeral of Sally Hehir who had been a highly respected ex-councillor. Cllr Martin asked if street cleaning was still taking place as there were a lot of dead leaves and debris on Firebronds Road and Heathfield Road which could be hazardous. It was agreed that the CSHG can help with pavements, but Highways are responsible for the roadways. It was suggested that reports should be made to Highways. 		

