

HOLBROOK PARISH COUNCIL

Minutes of the Parish Council meeting of Holbrook Parish Council held at Holbrook Village Hall on Monday 20th March 2023 at 7.30pm.

Present: Cllr J Ambrose (Chairman), Cllr G. Abbott, Cllr R. Allinson, Cllr S. Ingleton, Cllr D. Martin, Cllr S. Peck, Cllr M. Pittman, Cllr Wright

In attendance: Mrs J Hazlewood (Clerk), County Councillor Simon Harley, District Councillor Mary McLaren. No members of the public attended.

<p>HPC2003/01: Apologies were received from Cllrs Fisk, Holmes and Robertson. Cllr Fisk has decided to resign as a councillor. Councillors agreed to the absences.</p>	
<p>HPC2003/02: Declarations of pecuniary and local non-pecuniary Interests and requests for dispensations: No requests for dispensations were received in connection with the agenda.</p>	
<p>HPC2003/03 Public Forum: 3.01 Babergh District Council: District Councillor McLaren had circulated her report prior to the meeting. Councillors had no questions but thanked Cllr McLaren for her report. Suffolk County Council: County Councillor Simon Harley had circulated his report prior to the meeting and highlighted some points and invited questions. Cllr Harley was asked about the logistics of installing a new Zebra crossing, as a request had been received from a resident. Cllr Harley said the cost was around £200,000 and are only usually agreed as part of a new housing development. Re the flooding in Lower Holbrook, with which Cllr Harley had been involved: action had been taken which proved temporarily effective, but it is now flooding again as a result of the recent rain. Cllr Harley confirmed that Highways have agreed it is their responsibility and have added it to their work schedule. A question was raised about the possible removal of paid car park meters in favour of apps. Cllr Harley had no knowledge of any plans to do this. Cllr McLaren confirmed that Babergh had a parking strategy. 3.02 Residents: There were no residents present.</p>	
<p>HPC2003/04 To consider and approve the Minutes of the Parish Council's Meeting held on 20th February 2023: It was proposed by Cllr Ingleton and seconded by Cllr Martin that the minutes of the Parish Council Meeting held on Monday 20th February 2023 be approved and signed. All Councillors were in favour and the minutes were duly signed by the Chairman.</p>	
<p>HPC2003/05 Business remaining from previous meetings and ongoing projects: 5.01 To receive an update on the actions from the previous meeting:</p> <ul style="list-style-type: none"> • The management plan for Alton Green was still to be updated and shared with the residents surrounding the Green. This is ongoing. • To update the Parish Plan – also ongoing • A litter pick on Holbrook Creek and Alton Green will be arranged in due course in the Spring & late Summer with the help of the scouts. • The Hyams Lane planning application had been re-scheduled for Wednesday 22nd March. Cllr Ambrose will attend. • The clerk had responded to the email from Wrabness Parish Council as requested. • The Chairman had updated the Emergency Plan, which would be kept until after the elections in May to ensure all the contacts are up to date. • The Clerk had written to the resident who had requested a bug hotel on the Reade Field, explaining the Council's decision not to have one on the field at this point. • All the payments for the Hedgehog Highway had been processed, as agreed at the previous meeting, in order to claim the grant. An acknowledgement had been received from AONB, but no payment as yet. • To invite expressions of interest from residents/groups to use the Sports Centre at Holbrook Academy. The Clerk proposed an article on Shaun's Shorts and Facebook, as well as some posters around the village and word of mouth. • Cllr Ambrose had tried to liaise with Holbrook & Shotley Surgery but had no response. <p>5.02: To receive an update on Climate Action Working Group Meeting. Notes of the meeting had been circulated to councillors. There were no questions. 5.03: To receive an update on the Hedgehog Highway project: the signs are yet to be delivered, but everything else is now in place. Photos will be supplied in due course. Cllr Ambrose invited members to help with tree planting trees during the weekend of 25/26th.</p>	<p style="text-align: center;">Cllr Allinson & Clerk</p> <p style="text-align: center;">Cllrs Allinson & Holmes</p> <p style="text-align: center;">Clerk Cllr Ambrose</p> <p style="text-align: center;">All Cllrs</p>

<p>landscaping. Location: Compasses Inn, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR Awaiting Decision DC/22/06187 Proposal: Planning Application -Change of use of land to residential amenity land and construction of pool and erection of pool house with walled surround and terrace Location: Pettwood, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT Awaiting Decision DC/23/00137 Proposal: Application for prior approval for a proposed installation, alteration or replacement of other Solar Photovoltaics (PV) equipment on the roofs of non-domestic buildings - The Town and Country Planning (General Permitted Development) Order 2015 (As Amended) - Schedule 2, Part 14, Class J - Installation of a 60 kWp roof-mounted solar PV system for renewable energy generation Location: Woodlands Farm, Woodlands Road, Holbrook, IP9 2PT. Formal approval not required DC/23/00430 Proposal: Householder Application - Erection of single storey side extension. Location: The Dower House, Woodlands Road, Holbrook, Ipswich Suffolk IP9 2PT Awaiting Decision DC/23/00516 Proposal: Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouse (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - Convert workshop into 1 No. Dwelling. Location: The Workshop, Land at Woodlands Corner, Woodlands Road, Holbrook IP9 2PU Awaiting Decision DC/23/00655 Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of steel frame barn into 3no. 80m2 dwellinghouses Location: Grove Farm, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2PH Prior approval required/Prior Approval agreed DC/23/00681 Proposal: Householder Application - Erection of part single and part two storey rear extension, including construction of 10No solar panels. Erection of open front porch, increasing parking area on drive including new render to walls and replacement windows and doors. Location: Fairview, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QR Awaiting Decision 8.02 To consider new applications received: DC/23/01106 Proposal: Householder Application - Erection of a single storey side/rear extension (amended scheme to DC/21/06281). Location: Springfield House, Harkstead Road, Holbrook, Ipswich Suffolk IP9 2RA. Following discussion approval was recommended by Cllr Allinson and seconded by Cllr Wright. All Councillors agreed. DC/23/01184 Proposal: Householder Application - Erection of a one and a half storey rear extension. Location: Alpha, Ipswich Road, Holbrook, Ipswich Suffolk IP9 2QT. Following discussion, approval was recommended by Cllr Allinson and seconded by Cllr Abbott All Councillors agreed</p>	
<p>HPC2003/09: Councillors Reports: to note Councillors' reports and activities since the last meeting:</p> <ul style="list-style-type: none"> • Cllr Ambrose reported that a fence is leaning over the footpath on Ipswich Road, The Clerk was asked write to the house owners and, if no action taken, to report it to Highways. The gate has been repaired and the broken fence post had been replaced in the children's play area. • Cllr Ingleton reported that the Swan Football team are organising several fund-raising events for the pavilion. • Cllr Allinson confirmed plans for tree planting on the weekend 24th/25th March. The Clifton Wood planting has had to be postponed until the Autumn as more work needs to be done. Pettwood Gardens resident reported a fallen branch to a tree with a TPO and Cllr Allinson had recommended he contacted David Pizzey from SCC. • Cllr Peck mentioned the footpath from the Academy drive to Clench Road was overgrown. The Clerk was asked to write to the homeowner to ask if they could cut it back when possible. 	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>

HPC2003/10: To consider items for future agendas: Councillors were asked to send the Clerk any items they wanted to be included in 17 th April 2023 Meeting Agenda.	All Cllrs
<p>HPC2003/11: Date of the next Parish Council Meeting will be held on Monday 17th April 2023 at Holbrook Village Hall at 7.30 p.m. The Annual Parish Meeting will be held at 7.30 p.m. on Tuesday 25th April at the Village Hall.</p> <p style="text-align: center;"> John Ambrose 17.04.23 Chairman..... Date..... </p>	

The meeting finished at 20.21 p.m.

These minutes were signed by the Chairman as a true record of the Parish Council Meeting held on 20th March 2023. The original signed minutes are held in the minute book by the Clerk and can be viewed by contacting holbrookparishclerk@outlook.com