**Holbrook Parish Council - Responsible Financial Officers Report to meeting 16th May 2022**

**Details of expenditure for the period 31st March – 30th April 2022**

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| 26/04/22 | Mrs J M Hazlewood (Clerk’s Salary) BACs | £ 622.45 |
| 26/04/22 | Mr P Goodchild (Community Caretaker Salary) BACs | £ 214.18 |
| 26/04/22 | HMRC (PAYE & Employer’s NI) BACs to be paid 5.5.22 | £ 212.02 |
| 26/04/22 | Mrs J Hazlewood (Clerk’s Expenses) BACs | £ 56.92 |
| 26/04/22 | APM Refreshments (paid by debit card) | £ 15.49 |
| 26/04/22 | Vertas (Grounds Maintenance) BACs | £ 230.87 |
| 26/04/22 | P. Goodchild (Black sacks for Community Caretaker) BACs | £ 28.79 |
| 26/04/22 | Compass Point (Neighbourhood Plan consultancy) BACs | £1,980.00 |
| 26/04/22 | O. Abbott (Repairs to Pavilion roof) BACs | £ 242.31 |
| 26/04/22 | SALC (Membership) BACs | £ 657.03 |
| 26/04/22 | E.On Next (Pavilion Electricity) | £ 18.77 |
| 26/04/22 | Suffolk Wildlife Trust (Membership) BACs | £ 38.00 |
| 26/04/22 | Earth Anchors (bin for bus stop Ipswich Rd), BACs | £ 158.34 |
| 26/04/22 | P3 Group (B. Adcock – grant for mower expenses) cheque | £ 40.00 |
| 26/04/22 | Tuddenham Press (Parish Papers) BACs | £ 205.00 |
| 26/04/22 | Lottery – 1st prize for April - cheque | £ 20.00 |
| 26/04/22 | Lottery – 2nd prize for April - BACs | £ 12.00 |
| 26/04/22 | Lottery – 3rd prize for April - cheque | £ 8.00 |

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**ADDITIONAL COMMENTARY**

The summary and reconciliation include all receipts and payments up to and including 30th April 2022, the first month of the new financial year – the guide to see if the budget is on track is that on the regular monthly bills, such as salaries, the expenditure should be 1/12th or 8.3%. There are other one-off payments such as lighting and payment of grants or subscriptions.

There are a couple of variations from budget to report:

**EXPENDITURE**

1. Grants: An additional grant of £40 was agreed towards mower costs for the P3 group. This had not been put in the budget.

2. Footway lighting – a reduction in costs from last year and therefore a saving on the budget. The lower cost is partly to do with the fact that maintenance work was restricted.

3. The cost of the Parish Papers has increased, which may be offset by additional advertising income.

**INCOME**

1. Additional CIL income has been received for 22/23 of £1,322.02 and a proposal is being made that this goes towards buying new full size goal posts.

2. £3,277.40 is carried forward as earmarked reserves for the Neighbourhood Plan. The budget assumed that the grant would be spent by the end of 21/22.

5. Football Income may be lower than the budget, as we are told only one team is playing next year

**RESERVES**

As there will be a substantial expenditure from the Reserves for lighting this year and, as a result of the interest rate being 0.01%, no reserves have been transferred to the NS & I account. However, the Clerk will investigate if there is a better interest rate to be found.