

HOLBROOK PARISH COUNCIL'S ACCESSIBILITY STATEMENT

This website is run by Holbrook Parish Council. We want as many people as possible to be able to use it. You should be able to

- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)
- Zoom in up to 300% without the text spilling off the screen
- Change colours, contrast levels and fonts

We've also tried to make the website text as simple as possible to understand. AbilityNet (<https://mcmw.abilitynet.org.uk/>) has advice on making your device easier to use if you have a disability.

How accessible this website is:

We know that, at the moment, some parts of this website are not fully accessible:

- You cannot modify the line height or spacing of text
- The text will not reflow in a single column when you change the size of the browser window
- Some older PDF documents are not fully accessible to screen reader software

What to do if you cannot access parts of this website:

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

Email: holbrookparishclerk@outlook.com

or

Telephone: 01473327663

We'll consider your request and get back to you within 7 working days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, please don't hesitate to contact us: holbrookparishclerk@outlook.com

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No.2). Accessibility Regulations 2018 (the accessibility regulations). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS) (<https://www.equalityadvisoryservice.com/>)

Technical information about this website's accessibility:

Holbrook Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018.

Compliance status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 (<https://www.w3.org/TR/WCAG21/>) AA standard, due to some of the older PDFs not meeting the accessibility standards. For example, they may not be structured so that they are accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2.

Any new documents (PDFs or Word documents) loaded onto the website will include the following:

- Meaningful hyperlink text added
- Colour not used to convey information
- Sufficient contrast used for text and background colours
- Built in headings and styles used
- Table structures to be used with column header information

Disproportionate Burden: not applicable

What are we doing to improve accessibility:

- We are constantly looking at our website accessibility alongside our website providers and where we can improve on it, we will.
- We follow a specific set of guidelines to ensure all our contents meets the WCAG2.1 Standard.[ps://www.gov.uk](https://www.gov.uk)
- We are making our PDF documents as accessible as possible
- If possible, we will create HTML pages rather than PDF documents
- We will continue to work to resolve all identified accessibility issues which are within our control

How we tested this website:

This website was checked manually using a non-technical basic test. A full explanation of the examples used for testing can be found by accessing the weblink: <https://www.gov.uk/government/publications/doing-a-basic-accessibility-check-if-you-cant-do-a-detailed-one/>

This accessibility statement was reviewed in December 2023.