

## Clerk's Report – August 2024

Training attended: Cloud Computing Made Simple (Scribe), National Minimum Wage – Terms & Conditions (HMRC)

Ongoing: there are two fence panels currently broken on the fence to the playground with another one about to go. As mentioned before, I think we need to look at replacing the gate.

A damaged bin at Admirals Quarter has been reported to NRM, the management company.

We received 2 separate notifications that the defibrillator at Admirals Quarter had been deployed. Councillor Stephens checked that it was all still in order and ready for use and a report has been filed accordingly.

The new Community Caretaker started work on 1<sup>st</sup> August

The issues blocking emails from County Councillor Simon Harley to the [clerk@holbrookparishcouncil.gov.uk](mailto:clerk@holbrookparishcouncil.gov.uk) email seem now to be resolved.

The hedge on the Compasses car park has been trimmed back by Highways. They seem to have trimmed the hedges on Fishponds Lane now as well, making visibility a lot better.

Long standing drainage issues on The Street and Ipswich Road, reported by a local resident are being dealt with.

Funding opportunities to resurface the basketball court are being sought and further quotes chased. 3 quotations are needed prior to completing a funding application.

Insurance quotations are also being sought as the current contract expires on 30<sup>th</sup> September. Hopefully we will have received 3 quotations in time for the meeting on 16<sup>th</sup> September. The quotation received so far is in excess of £1,000.

A handwritten letter was received from a young resident who was expressing concern about the amount of rubbish left at Holbrook Creek. The Clerk wrote and delivered a letter to her thanking her and promising to bring the matter to the attention of the Council.

Two separate notifications were received that the Ambulance Service believed the defibrillator at Admirals Quarter had been deployed. Checks were made and all was still in tact for a future emergency. Spare pads are now being held by the clerk.

Highways had responded re Primrose Hill:

*With regard to Primrose Hill, I have been advised by our Operations department that in order to comply with current legislation, two-way temporary traffic signals along with a footway closure would be required to safely skirt back and clear vegetation from the footway in question. Given that your group doesn't have access to such equipment, you would need to employ the assistance of a traffic management specialist in order to proceed. Apologies – I appreciate that likely isn't the news you were hoping for. While I will certainly do my best to assist you with smaller projects, I think this one is above and beyond the 'minor' maintenance activities typically supported by Community Self-Help."*

Luke has also advised that Suffolk Highways does not provide traffic management assistance as part of Community Self-Help.

If you would like to fund or part fund a footway skirting project this can be done via our Minor Works, although I will seek assistance from the LHB team, who have procured similar projects.

Please let me know if you wish me to investigate this further. (see over)

Cllr Harley has said that he would part fund works, provided he still had available locality funds, if the Council wished to go ahead under their Minor Works programme. However, he agreed to look into the possible cost of the project before any decision could be made.

Highways have said they will trim back the hedges near Page Close – this was followed up by Councillor Harley