

BUDGET DESCRIPTION	Budget 2023/2024	Outturn 23/24	Budget 2024/25	Predicted Outturn 24/25	Proposed Budget 25/26	Comments	Versus 24/25 Budget
Subscriptions and memberships							
SALC	£ 677.00	£ 617.39	£ 677.00	£ 625.27	£ 651.00	includes 2.5% increase	↓
Society of Local Council Clerks	£ 150.00	£ 146.00	£ 150.00	£ 183.00	£ 188.00	includes 2.5% increase	↑
Community Action Suffolk	£ 30.00	£ 80.00	£ 30.00	£ 30.00	£ 30.00	Assume same subscription rate as 24/25	↔
Suffolk Preservation Society	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	Assume same subscription rate as 24/25	↔
Suffolk Wildlife Trust	£ 38.00	£ 38.00	£ 38.00	£ 38.00	£ 38.00	Assume same subscription rate as 24/25	↔
Open Spaces Society	£ 45.00	£ 45.00	£ 45.00	£ 45.00	£ 45.00	Assume same subscription rate as 24/25	↔
TOTAL	£ 970.00	£ 956.39	£ 970.00	£ 951.27	£ 982.00		↑
Grants and Donations	Budget 23/24	Outturn	Budget 24/25	Est outturn	Budget 25/26		
Suffolk Accident Rescue Service	£ 25.00	£ 75.00	£ 25.00	£ 25.00	£ 25.00	Similar grant to last year	↔
Citizen's Advice Bureau	£ 300.00	£ 300.00	£ -	£ -	£ 50.00	Application received from CA, 23/24 was village hall	↓
Headway	£ -	£ -	£ -	£ -	£ 50.00	Application received	N/A
Holbrook PCC	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	Assume same grant	↔
Holbrook Academy	£ 30.00		£ 30.00	£ -	£ 30.00	Assume same grant	↔
RBL Poppy Appeal	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	Assume same grant	↔
Holbrook Pre School Playgroup	£ -		£ 200.00	£ 200.00	£ -	No application this year	↓
P3 Group	£ 60.00	£ 40.00	£ 60.00	£ 60.00	£ 60.00	Assume same grant	↔
Community 1st Responders	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	Assume same grant	↔
Holbrook Toddler Group	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	Toddlers have re-started and the grant for 24/25 now paid	↔
TOTAL	£ 1,565.00	£ 1,565.00	£ 1,465.00	£ 1,435.00	£ 1,365.00		↓
Salaries and expenses	Budget 23/24	Outturn	Budget 24/25	Est outturn	Budget 25/26		
Clerk's salary	£ 10,612.92	£ 10,896.60	£ 11,441.43	£ 11,678.22	£ 11,864.58	Incremental point added + 2.5% on agreed 24/25 payscale	↑
Employer's NI	£ 144.00	£ 248.52	£ 324.00	£ 324.00	£ 968.00	Using govt's new threshold for contributions, big increase	↑
Clerk's expenses	£ 420.00	£ 360.51	£ 450.00	£ 400.00	£ 450.00	Travel, home working allowance, etc.	↔
Councillors' expenses (Travel)	£ 100.00	£ 22.50	£ 100.00	£ 75.00	£ 100.00	No change	↔
Chairman's allowance	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	No change	↔
Community Caretaker Salary	£ 3,521.96	£ 3,521.95	£ 3,866.72	£ 3,866.72	£ 4,126.98	Based on min wage rise to £12.21	↑
Community Caretaker Expenses	£ 100.00	£ 27.99	£ 100.00	£ 62.00	£ 100.00	A new jacket for 24/25	↔
SALC payroll charges	£ 170.57	£ 82.80	£ 175.00	£ 243.60	£ 180.00	Outturn 24/5 includes final 23/24 6 month payment	↑
TOTAL	£ 15,369.45	£ 15,460.87	£ 16,757.15	£ 16,949.54	£ 18,089.56		↑
Asset Maintenance and other works	Budget 23/24	Outturn	Budget 24/25	Est outturn	Budget 25/26		
Footway lighting	£ 5,103.64	£ 6,470.97	£ 3,118.81	£ 2,094.33	£ 2,304.00	Included 10% increase to cover energy charge increase	↓
Waste / Dog bin emptying	£ 2,000.00	£ 1,998.08	£ 3,230.00	£ 3,229.20	£ 3,876.00	20% increase included	↑
Alton Green	£ 529.20	£ 456.00	£ 480.00	£ 480.00	£ 504.00	Based on a 5% increase rounded up	↑
Reade Field SCC Grass cutting	£ 974.00	£ 1,034.20	£ 1,086.00	£ 1,137.60	£ 1,223.00	Based on 7.5% increase rounded up	↑
R.Field/Church Green other grass	£ 600.00	£ 120.00	£ 950.00	£ 760.00	£ 950.00	Joint other Reade field grass cutting and Church Green	↔

Reade Field Other maintenance	£ 100.00	£ 21.00	£ 150.00	£ 100.00	£ 160.00	Incidental expenditure, fence posts, etc.	↑
Tree Work	£ -	£ 1,050.00	£ 1,800.00	£ 1,000.00	£ 1,000.00	Tree maintenance as per Tree Warden's report	?
Playground Renewals & Mainten.	£ 3,000.00	£ 1,636.80	£ 3,000.00	£ 28,281.20	£ 3,000.00	24/25 includes slide & log traverse & basketball ct offset by grants	↓
Playground inspection	£ 202.00	£ 192.00	£ 202.00	£ 192.00	£ 202.00	5% increase on actuals rounded up	↔
Pavilion Maintenance	£ 900.00	£ 468.26	£ 750.00	£ 550.00	£ 750.00	LX and water charges plus PAT Testing & minimal extras	↔
Gen Maintenance incl.SID & Defib	£ 400.00	£ 1,027.99	£ 500.00	£ 800.00	£ 500.00	Final 3yr SID maintenance, defib support, 24/5 new strimmer	↔
Benches, bins, noticeboards	£ 200.00	£ -	£ 200.00	£ -	£ 200.00	Small budget for repairs or replacement	↔
GHGW (was defibrillator)	£ -	£ 3,414.00	£ -	£ -	£ 150.00	23/24 was for purchase of Defib - support in gen maintenance	N/A
Fitness classes	£ 2,000.00	£ 1,950.00	£ 2,050.00	£ 2,050.00	£ 2,075.00	Remainder of original grant being held in reserves	↑
Community Self Help Scheme	£ 250.00	£ 4.98	£ 100.00	£ 60.00	£ 100.00	Small budget for incidental costs, such as paint.	↔
TOTAL	£ 16,258.84	£ 19,844.28	£ 17,616.81	£ 40,734.33	£ 16,994.00		↓
Administration	Budget 23/24	Outturn	Budget 24/25	Est outturn	Budget 25/26		
Stationery and Office Supplies	£ 400.00	£ 427.55	£ 400.00	£ 350.00	£ 400.00	Printer ink & stationery consumables,	↔
Books and reference materials	£ 50.00	£ -	£ 50.00	£ -	£ 50.00	Small budget to cover cost of any key publication	↔
Insurance	£ 1,200.00	£ 960.18	£ 1,200.00	£ 868.29	£ 1,000.00	Insurance costs less than anticipated- 15% added	↓
Information Commissioner	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 45.00	An increase is proposed, although not yet confirmed	↑
Hall Hire	£ 350.00	£ 305.00	£ 535.00	£ 450.00	£ 530.00	14 * £30 plus 11 x Methodist Chapel hire	↓
Courses and Training	£ 500.00	£ 186.00	£ 400.00	£ 200.00	£ 400.00	Training for Clerks & Councillors, approx 10 courses	↔
Audit Fees	£ 583.00	£ 638.00	£ 670.00	£ 472.00	£ 670.00	Graded according to bank balances & transactions	↔
Water testing equipment	£ -	£ 397.72	£ -		£ 356.00	inc cfwd in reserves & contributions from other councils	↑
Parish Papers	£ 1,449.00	£ 2,055.25	£ 1,942.00	£ 2,945.00	£ 3,200.00	aim for small saving on printing - offset by advertising	↑
Lottery	£ 530.00	£ 412.95	£ 600.00	£ 600.00	£ 600.00	Prize money paid out - reimbursed from R Field account	↔
Youth Parish Council	£ 1,870.00	£ 179.08	£ -	£ -	£ 200.00	Small budget for Youth Council to determine	↑
Bank Charges	£ -	£ -	£ -	£ 12.45	£ 60.00	New Bank charges introduced Jan 25	↑
Other admin, inc. IT	£ 260.00	£ 374.01	Junior	£ 400.00	£ 500.00	To include website hosting, emails, etc, IT repairs Microsoft virus pr	↓
TOTAL	£ 7,227.00	£ 5,970.74	£ 5,832.00	£ 6,332.74	£ 8,011.00		↑
TOTAL EXPENDITURE	£ 41,390.29	£ 43,797.28	£ 42,640.96	£ 66,402.88	£ 45,441.56		↑

CONTRIBUTIONS TO RESERVES	23/24	Outturn	Budget 24/25	Est outturn	Budget 25/26	For full breakdown of reserves held, see Reserves tab	
Contribution to Election costs	£ -	£ -	£ 500.00	£ -	£ 500.00		↔
Contribution to pavilion project	£ 10,000.00	£ -	£ 5,000.00	£ -	£ 5,000.00	Contribution to reserves for pavillion	↔
	£ 10,000.00	£ -	£ 5,500.00		£ 5,500.00		↔
Total expenditure incl from reserves	£ 51,390.29	£ 43,797.28	£ 48,140.96	£ 66,402.88	£ 50,941.56		

INCOME	Budget 23/24	Outturn	Budget 24/25	Est outturn	Budget 25/26		
Precept	£ 31,930.00	£ 31,930.00	£ 35,123.00	£ 35,123.00	£ 37,500.00		↑
VAT	£ 5,700.00	£ 5,337.78	£ 2,600.00	£ 2,996.42	£ 6,163.00	Assume basketball ct resurfacing pid for	↑

CIL funding	£ -	£ -	£ -	£ -	£ -	No CIL anticipated	N/A
Football	£ 250.00	£ 250.00	£ 250.00	£ 320.00	£ 370.00	The Swan Football Club/Veterans football club	↔
NS&I interest	£ 15.00	£ 105.35	£ 15.00	£ 15.00	£ 15.00	Interest not received until Jan/Feb	↔
Grant for Community Caretaker	£ 3,521.96	£ 2,641.47	£ 3,866.00	£ 4,747.21	£ 4,126.98	Assume in line with min wage rise - 5 quarters rec'd 24/25	↑
Lottery Income	£ 1,020.00	£ 412.95	£ 600.00	£ 600.00	£ 600.00	To be transferred from Reade Field Account for prize money	↔
Advertising	£ 900.00	£ 1,405.00	£ 1,300.00	£ 2,000.00	£ 2,000.00	Increased charges by 10%	↑
Grants	£ -	£ 1,926.04	£ -	£ 18,912.00	£ -	No grants anticipated at this stage	↔
Other	£ -	£ -	£ -	£ 50.00	£ 150.00	Chelmo contrib.to water testing 24/5, assume 3 others 25/6	↑
Other	£ -	£ -	£ -	£ 334.00	£ -	Transfer from Tattingstone for clerk services	↔
TOTAL INCOME	£ 43,336.96	£ 44,008.59	£ 43,754.00	£ 65,097.63	£ 50,924.98		↑

BALANCE (income less expenditure, less contribution to reserves)	-£ 8,053.33	£ 211.31	-£ 4,386.96	-£ 1,305.25	-£ 16.58		↓
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	23/24	24/25	25/36	
Tax Base	719.12	717.77	731.48	The tax base has increased, to be confirmed in January
Cost per Band D equivalent	£ 44.40	£ 48.93	£ 51.27	Using the predicted tax base, an increase of £2377 in the precept 4.77%