

LLOYDS BANK MANDATE – 1st April 2024 – 31st March 2025

2 Business Accounts:

Treasurer's Account – Holbrook Parish Council.

Business Bank Instant Account – Holbrook Parish Council Reade Field

All bank statements are online only and can be accessed and downloaded by the Chairman at any time.

SIGNATORIES

- 1. JOHN AMBROSE**
- 2. SALLY INGLETON**
- 3. DENISE MARTIN**

Any 2 of the above signatories to sign all invoices and pay documents/online pay authorisations

ACCESS TO ACCOUNTS ONLINE

- 1. JOHN AMBROSE**
- 2. SALLY INGLETON**
- 3. JOANNA HAZLEWOOD (RFO)**

(Authorisation as above)

DIRECT DEBITS

EON Next – Pavilion Electricity

WAVE – Pavilion Water

ICO – Registration with the Information Commissioner's Office

STANDING ORDERS

John Ambrose – Chairman's Allowance

DEBIT CARD – MAXIMUM £250 on a single transaction

AUTHORISED USER: JOANNA HAZLEWOOD (RFO)

This mandate was reviewed and agreed by Holbrook Parish Council at its annual parish council meeting held on 20th May 2024

