

Holbrook Parish Council

Summary of Actions from meeting on 19th January 2026 to be reported at the meeting to be held on 16th February 2026

1. To forward relevant information from the previous Parish Plan to the Clerk together with a copy of the draft plan for Alton Green. **Cllr Allinson**
2. To add key and preferred contact numbers to the Emergency Plan before circulating to councillors and submitting it to the County's Emergency Planning Officer. **Clerk**
3. Cllr Ambrose to handover the coordinator's role to Andrew Halligan for the Speed Indicator Device. **Cllrs Halligan and Ambrose**
4. To follow up the contact supplied by Rachel Cattermole re a possible practice cricket wicket on the Reade Field **Cllr Ambrose**
5. To organise a working party for repairing the gate to the playpark on the Reade Field **Cllr Ambrose**
6. To contact the resident of the house adjacent to the accessibility gate at entrance to the Reade Field to assess the extent of the problem of the rattle upon closure **Cllr Ambrose**
7. To send a letter of engagement to Heelis & Lodge as Internal Auditors for The financial year 2025/26 **Clerk**
8. To circulate the website audit report to Councillors **Clerk**
9. To provide some plastic to replace the broken glass in the telephone box at Clench Road **Cllr Halligan**