



Clerk's Report –June 2026 Holbrook Parish Council

Training/Meetings attended:

03.06.26: Cyber Security

11.06.26: Talking AI

Reimbursement of Car travel expenses:

Claims can be made for essential travelling on behalf of the Parish Council. After many years, HMRC has confirmed that the rate per mile which can be claimed has risen from 45p per mile to 55p per mile. This can be backdated to 1st April 2026.

Storytelling Chair: SALC are running a competition for councils to win a storytelling chair for a local school. The only entry criteria was to fill in a form with the name of the council, clerk and email address and which school in the local community the chair might go to. I have nominated Holbrook Primary School.

Councillor Vacancy: we have had confirmation from the Elections Team at Babergh that no requests for an election have been submitted following the resignation of Cllr Swallow. As mentioned before, there are now three vacancies on the Parish Council. Councillors are encouraged to think of possible candidates to fill the vacancies

War Memorial upkeep: the Brumptions have decided that they will be unable to continue to maintain the flowers etc. by the war memorial after next November's Remembrance services – we may need to advertise for a volunteer in the next Parish Papers.

The People's Emergency Briefing: a reminder that this film has been booked to be shown on 26th June at Holbrook Village Hall, starting at 7.00 p.m. The event will be free, but ticketed. Our MP, County Councillor and District Councillor have been invited to attend. We have recently heard that James Cartledge is not coming. Information has been included in the Parish Papers and the invitation has been extended to members of the Shotley Parish Council Alliance. Emails have been sent to other groups as well. Councillors are encouraged to spread the word to anyone who may be interested.

Refuse Collecting – new recycling bins: Cllr McLaren contacted the Waste Department and the Waste Management Officer has agreed to take a look at East Row and consult with the residents as to how the bins could work for them. Since first writing this report, they have come up with a solution and are providing the residents with bpaper sacks to put their paper and card in instead of a separate bin.

Parish Papers: The Legal Deposit Libraries Act 2003 (the 2003 Act) and the Legal Deposit Libraries (Non-Print Works) Regulations 2013 (the 2013 Regulations) require anybody who after 1 February 2004 has published works in print or after 6 April 2013 has published electronic works offline, to deliver, at its own expense, a copy of them to the British Library Board (which manages and controls the British Library). (Offline publication includes documents on CD, USB drive, and similar). Electronic works published online after 6 April 2013 only must be delivered to the British Library if requested. The British Library holds books, periodicals, manuscripts and other publications for reference, study, and information. **Printed and electronic works, as defined by the 2003 Act, include those published by a local council (or a parish or community meeting without a separate parish or community council), including a pamphlet, magazine, newspaper, map, plan, chart or table.** Some other deposit libraries are entitled to copies of works if they request them, but it is unlikely that they will request documents from local councils.

More information about depositing printed materials with the **British Library** can be found on their website.

Looking at this, I believe we have a duty to send a copy of our Parish Papers to the British Library and will follow this up.

Speeding report from a resident at RHS: I have had a conversation with a disabled resident from RHS who says there is very reckless speeding at 5.30/6.00 a.m. most mornings past RHS. He has been in touch with the police but received a negative response – the person he spoke to said that as he lived in a rural area he must be used to speeding through the village! It might help if we added an email from the PC in support. This is not the first report of early morning speeding. I think Cllr Reid would endorse what this resident has experienced.

Play equipment

As promised in my previous report, I have gone through the play equipment report in some detail and have attached some remedial work which could, I believe, be carried out by volunteers or, if not, maybe we could engage a local handyperson? The signs, on the other hand may have to be purchased – in the meantime I will put some temporary laminated signs up with the required information.

Alton Green: Cllr Allinson kindly joined me in delivering letters to residents surrounding Alton Green about the parking situation on the Green. At the same time we were able to observe the reconditioned memorial bench which has been re-sited in a slightly better position to avoid damage by falling leaves, etc. See picture. So far we have not had any feedback from the letters delivered.



Jo Hazlewood – June 2026