

# **HOLBROOK PARISH COUNCIL – WORKING GROUP FOR CLIMATE ACTION – ‘GREENER HOLBROOK GREENER WORLD’**

## **TERMS OF REFERENCE**

### **BACKGROUND**

Holbrook Working Group for Climate Action & Biodiversity (GHGW) was formed to consider what can be done at the parish level to offset climate change, which can include ‘capturing’ carbon, lowering carbon use, reducing energy consumption, and increasing biodiversity.

### **WORKING GROUP**

The Group will be a working group of the Parish Council with open membership to non-Parish Councillors. The parish council will appoint at least one councillor to the Group.

### **RESOLUTIONS**

Any decisions made by the Group are not binding on the parish council. Decisions made by the Group affecting the parish council must be brought to full council to be approved/ratified

### **TIME SPAN**

The Group, its Terms and use of the clerk for administration will be reviewed each year by the Parish Council at its Annual Parish Council Meeting.

### **ADMINISTRATION**

The Parish Clerk will organise meetings, communicate with members of the group, provide minutes and notes for sharing with the Parish Council and the public where appropriate.

### **FUNDING**

A small budget is allocated to GHGW from the Parish Council’s annual budget. If further funding is required for a specific project, an application for a grant will be made to the Parish Council or other outside organisation, dependent upon the type of project/funding required.