

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered in figures.

Name of smaller authority: **HOLBROOK PARISH COUNCIL**

County area (local councils and parish meetings only): **Suffolk**

Financial year ending 31 March 2023

Prepared by (Name and Role): **Joanna Hazlewood - Responsible Finance Officer**

Date: **05/04/2023**

	£	£
Balance per bank statements as at 31/03/2023		
Lloyds Treasurer's A/c	54,207.8	
NS & I Savings A/c	13,616.4	
Lloyds Reade Field A/C	2,042.3	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		£69,866.44
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)		
Chq No 2652	(21.00)	
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-£21.00
Add: any un-banked cash as at 31/3/23		
		-
		-
Net balances as at 31/3/23 (Box 8)		£69,845.44