

Summary to end June: 3/12ths=25%

2022/23 BUDGET DESCRIPTION PAYMENTS	Budget	Total spent ytd	Remaining	% spent	Comments
Subscriptions and memberships					
SALC	£ 674.00	£ 657.03	£ 16.97	97%	Fully paid
Society of Local Council Clerks	£ 134.00		£ 134.00	0%	Due this month
Community Action Suffolk	£ 30.00	£ 30.00	£ -	100%	Fully paid
Suffolk Preservation Society	£ 30.00	£ 30.00	£ -	100%	Fully paid
Suffolk Wildlife Trust	£ 38.00	£ 38.00	£ -	100%	Fully paid
Open Spaces Society	£ 45.00	£ 45.00	£ -	100%	Fully paid
TOTAL	£ 951.00	£ 800.03	£ 150.97	82%	
Grants and Donations					
Suffolk Accident Rescue Service	£ 25.00		£ 25.00	0%	
Holbrook Village Hall	£ 200.00		£ 200.00	0%	
Holbrook PCC	£ 500.00		£ 500.00	0%	
Holbrook Academy	£ 30.00		£ 30.00	0%	
RBL Poppy Appeal	£ 50.00		£ 50.00	0%	
Repair Café	£ 200.00		£ 200.00	0%	
Holbrook Helpers	£ 400.00		£ 400.00	0%	
P3 Group	£ -	£ 40.00	-£ 40.00	-100%	Grant for mower expenses, not budgeted
Stutton and Holbrook Community 1st Responders	£ 100.00		£ 100.00	0%	
TOTAL	£ 1,505.00	£ 40.00	£ 1,465.00	3%	
Salaries and expenses					
Clerk's salary	£ 9,243.00	£ 2,334.15	£ 6,908.85	25%	
Employer's NI	£ -	£ 9.06	-£ 9.06	-100%	
Clerk's expenses	£ 400.00	£ 119.86	£ 280.14	30%	
Councillors' expenses (Travel)	£ 100.00		£ 100.00	0%	
Chairman's allowance	£ 300.00	£ 75.00	£ 225.00	25%	
Community Caretaker Salary	£ 3,211.00	£ 802.74	£ 2,408.26	25%	
Community Caretaker Expenses	£ 100.00	£ 89.99	£ 10.01	90%	
Salc Payroll	£ 170.00		£ 170.00	0%	
TOTAL	£ 13,524.00	£ 3,430.80	£ 10,093.20	25%	
Asset Maintenance and other works					
Footway lighting	£ 5,489.00	£ 4,253.03	£ 1,235.97	77%	Cost much reduced from last year. See notes.
Waste / Dog bin emptying	£ 1,622.00	£ 1,822.87	-£ 200.87	112%	Additional bins in Admirals Quarter added
Alton Green	£ 500.00	£ 228.00	£ 272.00	46%	
Church Green	£ 160.00		£ 160.00	0%	
Reade Field SCC Grass cutting	£ 1,510.00	£ 230.87	£ 1,279.13	15%	
Reade Field Other grasscutting and tree work	£ 600.00	£ 300.00	£ 300.00	50%	
Reade Field Other maintenance	£ 100.00		£ 100.00	0%	
Playground	£ 500.00		£ 500.00	0%	
Playground inspection	£ 200.00		£ 200.00	0%	
Pavilion	£ 500.00	£ 328.30	£ 171.70	66%	Roof repairs, electricity & water
General maintenance	£ 400.00	£ 28.79	£ 371.21	7%	Black sacks for street cleaning
Benches, bins, noticeboards	£ 200.00	£ 158.34	£ 41.66	79%	New bin for bus shelter nr Berners Field
CIL Expenditure	£ 4,026.00	£ 1,358.60	£ 2,667.40	51%	New goalposts for Reade Field, balance towards lighting
Community Self Help Scheme	£ 500.00		£ 500.00	0%	
TOTAL	£ 16,307.00	£ 8,708.80	£ 7,598.20	53%	
Administration					
Stationery and Office Supplies	£ 250.00	£ 526.32	-£ 276.32	211%	New laptop agreed 16/5/22 - not budgeted
Books and reference materials	£ 50.00		£ 50.00	0%	
Insurance	£ 839.00	£ 243.57	£ 595.43	29%	Pavilion insurance pd, Gen Insurance due end Sept.
Information Commissioner	£ 35.00	£ 35.00	£ -	100%	
Village Hall Hire	£ 260.00	£ 45.00	£ 215.00	17%	April, May & June meetings
Courses and Training	£ 800.00		£ 800.00	0%	
Audit Fees	£ 600.00	£ 195.00	£ 405.00	33%	External Audit Fees still to be paid
Neighbourhood Plan Expenses	£ 500.00	£ 5,400.00	-£ 4,900.00	1080%	Repayment of grant to be taken from reserves
Parish Papers	£ 1,110.00	£ 440.00	£ 670.00	40%	Additional copies needed for RHS delivery
Lottery	£ 800.00	£ 109.20	£ 690.80	14%	
Other admin & misc expenses	£ 250.00	£ 534.09	-£ 284.09	214%	Parish Meeting expenses & transfer of funds to RF A/c
TOTAL	£ 5,494.00	£ 7,528.18	-£ 2,034.18	137%	
TOTAL EXPENDITURE	£ 37,781.00	£ 20,507.81	£ 17,273.19	54%	
CONTRIBUTION TO RESERVES					
Contribution to Bus shelters	£ 2,500.00		£ -		
Contribution to Eco lighting fund	£ 800.00		£ -		
Contribution to Election costs	£ 300.00		£ -		
Contribution to pavilion project	£ 10,000.00		£ -		
TOTAL FOR RESERVES	£ 13,600.00	£ -			
RECEIPTS					
Precept	£ 31,930.00	£ 15,965.00	£ 15,965.00		Half precept received, next half will be paid in September
CIL Funding	£ -	£ 1,322.02	-£ 1,322.02		Unexpected CIL funds received
VAT	£ 2,750.00	£ 1,984.13	£ 765.87		Shortfall from estimated VAT, due to claiming lighting in 20/21 claim
Football	£ 400.00		£ 400.00		Possible shortfall here, as only one team now playing
NS&I interest	£ 75.00		£ 75.00		
Grant for Community Caretaker	£ 3,211.00		£ 3,211.00		
Lottery Income	£ 1,000.00	£ 27.00	£ 973.00		Cash lottery contribution
Advertising	£ 500.00	£ 230.00	£ 270.00		Two new ads. Invoices will be sent for others later in the year.
Other Grants	£ -	£ 7,700.00	-£ 7,700.00		Grant from Babergh for fitness classes
Other	£ -	£ 518.60	-£ 518.60		Raised for pavilion by Football Club - transferred to Reade Field A/c
TOTAL INCOME	£ 39,866.00	£ 27,746.75	£ 12,119.25		
INC LESS EXP & CONTRIBUTION TO RESERVES	-£ 11,515.00	£ 27,746.75			

ADDITIONAL COMMENTARY

The summary and reconciliation include all receipts and payments up to and including 30th June 2022. For regular expenditure items such as salaries, this should represent 25% of the budgeted expenditure. There are, of course, budgets which will be fully spent, such as street lighting costs.

Below are the variations to the original budget

EXPENDITURE

1. Grants: An additional grant of £40 was agreed towards mower costs for the P3 group. This had not been put in the budget.
2. Footway lighting – a reduction in costs from last year and therefore a saving on the budget. The lower cost is partly to do with the fact that maintenance work was restricted.
3. The dog bin and litter bin emptying costs have increased and it seems from the list of bins that we have not hitherto been charged for Admirals Quarter until this year.
4. The stationery costs include the laptop and Microsoft software
5. Neighbourhood Plan: we have had to pay back the balance of the grant and at the time of budgeting we believed we could carry it forward. A new grant application will be made
6. The cost of the Parish Papers has increased and the quantity requested has increased to include deliveries to the RHS. This may be offset by additional advertising income. Invoices for regular advertisers will be sent out later in the year.
7. Other Expenditure: this is where the transfer of the £518.60 raised by the Swan Football Team is recorded as being transferred to the Reade Field Account

INCOME

1. Additional CIL income has been received for 22/23 of £1,322.02 – full size goal posts have been purchased with these funds. It was anticipated that the balance of last year's CIL funds would go towards the Lighting Project.
2. VAT has been reclaimed for 21/22 financial year. Less than budgeted due to the VAT for street lighting being claimed in the previous year's claim.
3. Football Income may be lower than the budget, as only one team is playing next year
4. Additional income was raised by the Swan Football Team towards the new pavilion, which has been transferred into the Reade Field Account (see point 7 above).
5. £7,700 has been transferred from Babergh DC for adult fitness classes at the Academy. A separate line will be added to the expenditure summary to

RESERVES

I am still looking to see if there is a better interest rate available for our reserves