

BUDGET DESCRIPTION	Budget 2021/2022	Outturn 2021/2022	Budget 2022/2023	Estimated Outturn 22/23	Proposed budget 2023/2024	Comments
Subscriptions and memberships						
SALC	£ 655.00	£ 653.55	£ 674.00	£ 657.03	£ 677.00	no notification of % increase as yet - includes 3%
Society of Local Council Clerks	£ 130.00	£ 130.00	£ 134.00	£ 144.00	£ 150.00	Includes 3% increase
Community Action Suffolk	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	Assume same subscription rate as 22/23
Suffolk Preservation Society	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	Assume same subscription rate as 22/23
Suffolk Wildlife Trust	£ 38.00	£ 38.00	£ 38.00	£ 38.00	£ 38.00	Assume same subscription rate as 22/23
Open Spaces Society	£ 45.00	£ 45.00	£ 45.00	£ 45.00	£ 45.00	Assume same subscription rate as 22/23
TOTAL	£ 928.00	£ 926.55	£ 951.00	£ 944.03	£ 970.00	
Grants and Donations	Budget 21/22	Outturn 21/22	Budget 22/23	Est outturn	Budget 23/24	
Harkstead & Lower Holbrook GNS	£ 75.00	£ -	£ -	£ -	£ -	No budget required - GNS now amalgamated with HH
Repair Café	£ -	£ -	£ 200.00	£ 200.00	£ -	No application this year
Suffolk Accident Rescue Service	£ 25.00	£ 25.00	£ 25.00	£ 25.00	£ 25.00	Similar grant to last year
Holbrook Village Hall	£ 400.00	£ 900.00	£ 200.00	£ 200.00	£ 300.00	Application received for £300
Holbrook PCC	£ 400.00	£ 400.00	£ 500.00	£ 500.00	£ 500.00	application received
Holbrook Academy	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	Contribution to annual awards
RBL Poppy Appeal	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	Donation to Poppy Wreath
RBL donation	£ 200.00	£ 200.00	£ -	£ -	£ -	No application
P3 Group			£ -	£ 40.00	£ 60.00	Slight increase for petrol etc. for mowers
Community 1st Responders	£ 65.00	£ 65.00	£ 100.00	£ 100.00	£ 100.00	Assume same grant
Holbrook Helpers	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 500.00	Grant application received for £500
TOTAL	£ 1,645.00	£ 2,070.00	£ 1,505.00	£ 1,545.00	£ 1,565.00	
Salaries and expenses	Budget 21/22	Outturn 21/22	Budget 22/23	Est outturn	Budget 23/24	
Clerk's salary	£ 7,256.00	£ 7,642.45	£ 9,243.00	£ 10,116.60	£ 10,612.92	Outturn includes national pay award for 22/23 of £1.00 per hour, includes 3% for 23/24 & incremental point
Employer's NI			£ -	£ 135.14	£ 144.00	Estimate of employers' NI
Clerk's expenses	£ 400.00	£ 353.86	£ 400.00	£ 395.00	£ 420.00	£26 per month homeworking plus travel expenses
Councillors' expenses (Travel)	£ 100.00		£ 100.00	£ 25.00	£ 100.00	Contingency budget for travel to courses, etc.
Chairman's allowance	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	Assume the same level
Community Caretaker Salary	£ 2,780.00	£ 3,011.64	£ 3,211.00	£ 2,695.84	£ 3,521.96	New minimum wage rate £10.42 from April 23
Community Caretaker Expenses	£ 100.00	£ 40.00	£ 100.00	£ 214.99	£ 100.00	Budget for personal equipment, eg boots.
SALC payroll charges	£ 166.00	£ 165.60	£ 170.00	£ 165.60	£ 170.57	To include 3% increase
TOTAL	£ 11,102.00	£ 11,513.55	£ 13,524.00	£ 14,048.17	£ 15,369.45	
Asset Maintenance and other works	Budget 21/22	Outturn 21/22	Budget 22/23	Est outturn	Budget 23/24	

Footway lighting	£ 4,605.00	£ 5,129.04	£ 5,489.00	£ 4,253.03	£ 5,103.64	Costs decreased in 22/23; assume some increase due to energy costs, but decrease for change to LEDs - see notes
Waste / Dog bin emptying	£ 1,525.00	£ 1,525.01	£ 1,622.00	£ 1,822.87	£ 2,000.00	Price per bin 23/24: £46.53 dog (17), £39.73 litter (22)
Alton Green	£ 750.00	£ 444.00	£ 500.00	£ 504.00	£ 529.20	Add 5% increase for increase in fuel costs - 2 cuts
Church Green	£ 160.00	£ 140.00	£ 160.00	£ 100.00	£ 160.00	£20 per cut x 8 cuts a year
Reade Field SCC Grass cutting	£ 1,465.00	£ 866.32	£ 1,510.00	£ 923.48	£ 974.00	Contract grass cutting, assume 5% increase
R.Field other grass & tree work	£ 1,015.00	£ 440.00	£ 600.00	£ 400.00	£ 440.00	Includes additional grass cutting and tree work
Reade Field Other maintenance	£ 500.00	£ 82.97	£ 100.00	£ 246.00	£ 100.00	Est outturn for new signs - keep budget similar to 22/23
Playground Renewals & Mainten.	£ 3,000.00	£ -	£ 500.00	£ 220.00	£ 3,000.00	Est outturn for spare bolts
Playground inspection	£ 250.00	£ 192.00	£ 200.00	£ 192.00	£ 202.00	Add 5%
Pavilion Maintenance	£ 500.00	£ 691.79	£ 500.00	£ 883.79	£ 900.00	Some repairs included - water & LX
General maintenance	£ 500.00	£ 300.00	£ 400.00	£ 600.00	£ 400.00	SID maintenance contract plus small contingency
Benches, bins, noticeboards	£ 1,000.00	£ 882.00	£ 200.00	£ 200.00	£ 200.00	Est outturn includes Possible new noticeboard for Reade Rd end of R. Field grit for grit bin
Fitness Classes	£ -	£ -	£ -	£ 1,300.00	£ 2,000.00	Budget for 10 months (to exclude holidays) x 200
CIL Expenditure	£ -	£ 6,145.60	£ 4,026.00	£ 4,026.00	£ -	Balance of CIL funding to be spent on lighting project
Community Self Help Scheme	£ 300.00	£ 34.01	£ 500.00	£ -	£ 250.00	No anticipated expenditure 22/23
TOTAL	£ 15,570.00	£ 16,872.74	£ 16,307.00	£ 15,671.17	£ 16,258.84	
Administration	Budget 21/22	Outturn 21/22	Budget 22/23	Est outturn	Budget 23/24	
Stationery and Office Supplies	£ 440.00	£ 199.32	£ 250.00	£ 680.00	£ 400.00	Outturn includes new laptop, & annual Microsoft licence not budgeted. New budget to include annual licence
Books and reference materials	£ 80.00	£ -	£ 50.00	£ 18.00	£ 50.00	Small budget to cover any publications/ref books
Insurance	£ 1,300.00	£ 838.99	£ 839.00	£ 881.99	£ 1,200.00	Assume some increase in insurance values of Assets
Information Commissioner	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	Assume same fee
Village Hall Hire	£ 220.00	£ 149.00	£ 260.00	£ 225.00	£ 350.00	13 meetings x £25, plus small contingency
Courses and Training	£ 1,400.00	£ 1,051.00	£ 800.00	£ 200.00	£ 500.00	21/22 included cost of CILCA
Audit Fees	£ 500.00	£ 595.00	£ 600.00	£ 555.00	£ 583.00	Include 5% increase
Neighbourhood Plan Expenses	£ 500.00	£ 1,222.60	£ 500.00	£ 7,560.00	£ -	Consultant fees and repayment of grant 22/23
Village Recorder	£ 50.00	£ -		£ -	£ -	No budget required from Village Recorder
Parish Papers	£ 1,050.00	£ 1,072.91	£ 1,110.00	£ 1,389.00	£ 1,449.00	Include 5% increase - 6 x 241.50
Lottery	£ 788.00	£ 597.20	£ 800.00	£ 500.00	£ 530.00	Lottery estimate
Election			£ 300.00	£ -	£ 1,870.00	Estimated election cost if election contested
Other admin & misc expenses	£ 450.00	£ 429.33	£ 250.00	£ 355.00	£ 260.00	Outturn includes consultant re Compasses change of use. New budget to include virus protection & web hosting

TOTAL	£ 6,813.00	£ 6,190.35	£ 5,794.00	£ 12,398.99	£ 7,227.00	
TOTAL EXPENDITURE	£ 36,058.00	£ 37,573.19	£ 38,081.00	£ 44,607.36	£ 41,390.28	

CONTRIBUTIONS TO RESERVES		21/22	22/23	Est outturn	Budget 23/24	For full breakdown of reserves held, see Reserves tab
Contribution to Bus shelters		£ 2,500.00	£ 2,500.00	£ -	£ -	To reserves (to be re-considered)
Contribution to Eco lighting fund		£ 800.00	£ 800.00	£ 20,000.00	£ -	From reserves - add to CIL funding above
Contribution to Election costs		£ 300.00	£ 300.00	£ -	£ -	Election in May 2023- costs included above
Contribution to pavilion project		£ 3,000.00	£ 10,000.00		£ 10,000.00	Contribution to reserves for pavillion
		£ 6,600.00	£ 13,600.00	£ 20,000.00	£ 10,000.00	
Total expenditure incl from reserves	£ 36,058.00	£ 44,173.19	£ 51,681.00	£ 64,607.36	£ 51,390.28	

INCOME	Budget 21/22	Outturn	Budget 22/23	Est outturn	Budget 23/24	
Precept	£ 31,000.00	£ 31,000.00	£ 31,930.00	£ 31,930.00	£ 31,930.00	To keep precept low, draw from reserves
VAT	£ 10,000.00	£ 10,932.35	£ 2,750.00	£ 1,984.13	£ 5,700.00	23/24 Includes VAT on eco lighting project
Football	£ 400.00	£ 320.00	£ 400.00	£ 230.00	£ 250.00	One team now playing
NS&I interest	£ 100.00	£ 1.36	£ 75.00	£ 5.00	£ 15.00	Low interest received Jan 22
Grant for Community Caretaker	£ 2,880.00	£ 3,011.60	£ 3,211.00	£ 2,695.84	£ 3,521.96	Community Caretaker grant
Lottery Income	£ 1,540.00	£ 918.00	£ 1,000.00	£ 1,100.00	£ 1,020.00	Estimated income 23/24
Advertising	£ 600.00	£ 985.00	£ 500.00	£ 890.00	£ 900.00	Assume same level of advertising
CIL payment	£ -	£ 10,171.26	£ -	£ 1,322.02	£ -	No known CIL payments
Grants	£ -	£ 5,000.00		£ 9,860.00	£ -	No grants expected
Other	£ -	£ 632.00		£ -	£ -	
TOTAL INCOME	£ 46,520.00	£ 62,971.57	£ 39,866.00	£ 50,016.99	£ 43,336.96	

BALANCE (income less expenditure, less contribution to reserves))	£ 10,462.00	£ 18,798.38	-£ 11,815.00	-£ 14,590.37	-£ 8,053.32	The difference between budgeted expenditure and income will come from reserves
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Tax Base	706.18	722.34	719.12	% increase
Cost per Band D equivalent	£ 43.90	£ 44.20	£ 44.40	% increase

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