

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 “Year ending 31 March 2026” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Holbrook Parish Council**

County area (local councils and parish meetings only): **Babergh District Council, Suffolk**

Financial year ending 31 March 2026

Prepared by (Name and Role): **Jo Hazlewood, Clerk and RFO**

Date: **01/04/2026**

	£	£
Balance per bank statements as at 31/3/2026:		
Lloyds Bank Community Account	£ 50,455.48	
Lloyds Bank Reade Field Instant Access	£ 25,346.90	
Lloyds Bank Investment Account	£ 20,532.95	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		£ 96,335.33
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2026 (enter these as negative numbers)		
[add more lines if necessary]		
item 1		
item 2		
item 3		
item 4		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/2026		-
Net balances as at 31/3/2026 (Box 8)		<u>£ 96,335.33</u>