

HOLBROOK PARISH COUNCIL'S WEBSITE ACCESSIBILITY STATEMENT

This website is run by Holbrook Parish Council. We want as many people as possible to be able to use it. You should be able to

- Navigate most of the website using just a keyboard
- Navigate most of the website using speech recognition software
- Listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)
- Zoom in up to 300% without the text spilling off the screen
- Change colours, contrast levels and fonts

We've also tried to make the website text as simple as possible to understand. AbilityNet (<https://mcmw.abilitynet.org.uk/>) has advice on making your device easier to use if you have a disability.

What to do if you cannot access parts of this website:

If you need information on this website in a different format

Email: clerk@holbrookparishcouncil.gov.uk or Telephone: 07853007280

We'll consider your request and get back to you within 7 working days.

Reporting accessibility problems with this website

We're always looking to ensure the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, please don't hesitate to contact us:

clerk@holbrookparishcouncil.gov.uk

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No.2). Accessibility Regulations 2018 (the accessibility regulations). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS) (<https://www.equalityadvisoryservice.com/>)

Technical information about this website's accessibility:

Holbrook Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018.

Compliance status

This website framework is compliant with the [Web Content Accessibility Guidelines version 2.2 AA](#) standard. Some content is partially compliant, due to the non-compliant items listed below.

For example, they may not be structured so that they are accessible to a screen reader. This does not meet WCAG 2.2 success criterion

Non accessible content

Some pages may contain attachments which are not currently compliant, such as:

- Older PDF files, particularly those prior to 2018, such as Meeting Minutes and Agendas. If you find any of these files are inaccessible and need us to provide them in a different format, please contact the parish clerk at clerk@holbrookparishcouncil.gov.uk
- Documents provided by 3rd parties.
- AGAR – Annual Governance Accountability documents (currently exempt from accessibility compliance)

Any new documents (PDFs or Word documents) loaded onto the website will include the following:

- Meaningful hyperlink text added
- Colour not used to convey information
- Sufficient contrast used for text and background colours
- Built in headings and styles used
- Table structures to be used with column header information
- Tables restricted to financial information

What are we doing to improve accessibility:

- We are constantly looking at our website accessibility alongside our website providers and where we can improve on it, we will.
- We follow a specific set of guidelines to ensure all our contents meets the WCAG2.2 Standard.[ps://www.gov.uk](https://www.gov.uk)
- We are making our PDF documents as accessible as possible
- We will continue to work to resolve all identified accessibility issues which are within our control

How we tested this website:

This website was checked manually using a non-technical basic test prior to December 2025. In January 2026 an external Website Accessibility Compliance audit was carried out and an audit report was received showing no errors. Some recommendations to further improve accessibility were identified and the Council is currently addressing these recommendations.

The website is constantly being monitored. This accessibility statement was reviewed in **December 2025** and, following completion of the Accessibility audit, in **February 2026**. The statement will be reviewed at least annually or more frequently should the need arise.