

HOLBROOK PARISH COUNCIL – WORKING GROUP FOR CLIMATE ACTION

TERMS OF REFERENCE

BACKGROUND

Holbrook Working Group for Climate Action & Biodiversity (the Group) was formed to consider what can be done at the parish level to offset climate change, which can include 'capturing' carbon, lowering carbon use, reducing energy consumption, and increasing biodiversity.

WORKING GROUP

The Group will be a working group of the Parish Council with open membership to non-Parish Councillors. The parish council will appoint at least one councillor to the Group.

RESOLUTIONS

Any decisions made by the Group are not binding on the parish council. Decisions made by the Group affecting the parish council must be brought to full council to be approved/ratified

TIME SPAN

The Group, its Terms and use of the clerk for administration will be reviewed each year by the Parish Council at its Annual Parish Council Meeting.

It is expected that the Group will exist for a limited period of time until the parish is satisfied it can collectively do no more.

ADMINISTRATION

The long-term aim is for the Group to have an independent administrator, but in the first instance, until the Group is firmly established, the Parish Clerk will help to organise meetings, communicate with members of the group, provide minutes and notes for sharing with the Parish Council and the public where appropriate.

FUNDING

If funding is required for a specific project, an application for a grant will be made to the Parish Council or other outside organisation, dependant upon the type of project/funding required.